SELF STUDY REPORT

FOR

3rd CYCLE OF ACCREDITATION

LANKA MAHAVIDYALAYA

RONGMOHAL, LANKA, HOJAI
782446
www.lankamahavidyalaya.in

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

November 2023

1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

The Lanka Mahavidyalaya, Lanka, Nagaon, Assam, affiliating to Gauhati University, enlisted under 2(F) and 12(B) by University Grants Commission,   situated in a underdeveloped Schedule Cast Area,   completed 44 years of existence on 19th July, 2023 , is a premier institute of Arts and Commerce education in the district of Hojai (Nagaon), Assam, in the bank of a beautiful big pond of area about 8 acres of land with beautiful green surroundings.

The College is about 175 KM from Guwahati, the Capital city of Assam. The college started initially with Arts stream in the year of 1979, and later the   Commerce stream added in the year of 1990. At present the college is offering 22 Under Graduate (UG) Programs and 12 Certificate Courses in regular mode . At present the enrollment is with a student's strength of 1997 with a faculty strength of 35 and other 6 positions appointment are in process.

The result of end semester examinations on last five years is 63.71 in average.

The College is Accredited by NAAC for the 1st Cycle in the year of 2005 in 'B' grade and in the year of 2015 for 2nd Cycle also with 'B' Grade .

Also, the College is offering Voluntarily the Higher Secondary (HS) Course of both Arts and Commerce stream under Assam Higher Secondary Education Council since long .

Further, the College is offering 12 UG Programs , 6 Post Graduate Programs(PG) in Distance Mode under Krishna Kanta Handique State Open University (KKHSOU).   Also, the college had offered Diploma in Elementary Education till 2018 and Bachelor Preparatory Program for 5 years till 2017 under KKHSOU.

The college has 34 class Rooms, out of which 07 equipped with LCD projectors.

There are one Seminar Hall with LCD Projector/ Smart Board, One Digital Class Room with LCD Projector/Smart Board, 02 Big Computer Laboratories and an Education Laboratory.

The College received and utilized Rupees Two Crore (2 Crore) RUSA Grant under infrastructure grants to college.

The college has 24 hours CCTV vigilance system for monitoring & Security purposes regarding smooth and secure functioning of the institution.

The College has a Girls Hostel with about 30 Seats in its campus.

The Lanka Mahavidyalaya Staff Co-operative Society , a registered financial organization under Government of Assam Society Act, established in the year of 1989, which is one of the best practices of the college.

Vision

The prime vision of Lanka Mahavidyalaya is to provide and promote quality and value education to instill spirit of inquiring humanistic value, inculcate the sense of scientific temperament among the students in particular and society in general to cop up themselves with the changing scenario as a citizen of Democratic India.

The leading citizens of greater Lanka Area, District- Hojai (Nagaon), Assam in the year of 1979 established this institute to impart higher education in this backward area, with an vision to educated the socio-economically backward people , where majority of the inhabitants belong to Schedule Cast.

Institutional Challenge on Vision of the Institution :

- Students often the coming from vernacular background lack of proper communication skills.
- Students are yet to have many choices of subjects as expected from the CBCS curriculum leads to getting admitted in the institution having more choices.
- Unemployment has become a threat to the traditional learning without having practical exposure in the curriculum. Students passing from the institution through general arts and Commerce mode get limited employment opportunity.
- The full potential of Alumni is yet to get to be tapped so far as more development work is concerned.
- The college needs to introduce more skill- oriented programs to cater to the social needs.
- To open science stream and professional courses
- To upgrade the Library up to a level of fully digitalized Library

Mission

The Main objectives of the Mission of this institute are

- Making effective use of emerging technological tools to create skilled manpower, effective teaching-learning and bridge the gap between social needs and higher education in order to lift the diverse communities from stagnation to development.
- Nurturing a congenial learning ambience to showcase the expertise of the students in every aspects of life.
- To nurture Research and Innovation for the betterment of life and progress of the locality as well as of the Nation.
- Undertake Collaborative Partnership with other Higher Education Institutions for facilitating exposure and sharing.

In consonance with its Vision and Mission, the institute has been imparting quality education in Arts and commerce stream to the mostly socially and economically backward students of greater Lanka and nearby area , along with students of the two Hill Districts of Assam, viz. Hojai Dima Hasau (Formerly N.C. Hills) and Karbi Anglong District of Assam, as well as to few extent to students from other states of India.

Institutional Opportunity towars Institutional Mission :

* The college is one of the premiur institution with large number of students and the institute has the scope to established itself as one of the premiur autonomous institutes as per provisions of NEP-2020.

- The students of the locality of college is highly laborious and so most of the students engaged in Self Employment / job after completion of Academic curriculum. So, the college has lots of scope to develop Entrepreneurship / Vocational curriculum.
- The College has a big Pond of about 8 Acres of Land with green surroundings , where the college has able to generate a good revenue, which has further scope of development in the field of vocational courses, ecotourism and Pisciculture.
- As the college is situated in rural area and so the college has lots of scope to introduce Agri-Based Vocational Courses.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

i. The institute has a very highly energetic, laborious, intelligent and innovative teaching staff , having the capacity to tackle any kind of challenges to meet the requirement for Academic Development.

ii. Majority of the Departments are offering Honours / Major courses and many of the Alumni are in good positions.

iii. The Locality of the people preferred self employment and hence most of the Alumni established their business / Industrial enterprises, rather than job seekers.

iv. The institute is offering MIL in six languages and there is a good orientation among all MIL subjects, which resulted to a good communication skill among students.

v. The Students and Guardians have full trust on the institute as well as faculty members since its establishment and hence a healthy educational environment always prevails in the institution.

vi. Many teachers are involved in Research activities , which encouraged the students to entrusted themselves in preparation of unique projects

vii. The college is situated in the bank of a big pond of 8 Acres of land, and though the college is near the NH-54, yet the college is free from Highway noises, which create a very suitable academic environment.

viii. The College has two big computer & Language Labs with Wi-fy facilities , which helps the students to developed their computational & information technology skills.

ix. As most of the students are from rural areas, so they makes the best uses of the Library.

x. Among alumni of Lanka Mahavidaylaya, unemployment rate is very low.

Institutional Weakness

Institutional Weakness

- Deterring Economic condition of the students comes on the way of their learning process.

- Limited academic flexibility since the institution is implementing university curriculum.
- No sanctioned post for faculties of Environmental Studies, Information Technology, Computer Lab. Technician, Gardener, Night Chowkidar etc. leads to rely on college funds.
- The College does not have Big Auditorium to organized any kind of major function.
- No Vocational Degree Courses are introduced till now.

Institutional Opportunity

Institutional Opportunity

- College seeks to strengthen the quality of community outreach activities planned in collaborations with Skill Development Institutions.
- Technology mediated teaching and learning offers opportunities for evolving flexible curriculum.
- To improve add on courses, Vocational Degree Courses and other regular post-graduation courses to make students confident and knowledgeable for getting satisfactory placement.
- The college has collaborated with Indian Skills Academy, Skillfinity and MS-7 (Root to Success), all are training partner institute of Assam Skill Development Mission to promote entrepreneurship, employment opportunity and growth of start-up culture particularly in state and country at large.
- The college has signed MoU with nearby colleges for faculty, students and facility exchange programs for sharing knowledge , resources, and infrastructure to meet the requirements of NEP-2020.
- The College has a big Pond of about 8 Acres of Land with green surroundings , where the college has able to generate a good revenue, which has further scope of development in the field of vocational courses, ecotourism.
- As the college is situated in rural area and so the college has lots of scope to introduce Agri-Based Vocational Courses.
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Institutional Challenge

Institutional Challenge :

- Students often the coming from vernacular background lack of proper communication skills.
- Students are yet to have many choices of subjects as expected from the CBCS Curriculum leads to getting admitted in the institution having more choices.
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employment opportunity.
- The full potential of Alumni is yet to get to be tapped so far as more development work is concerned.
- The college needs to introduce more skill- oriented programs to cater to the social needs.
- To open science stream and professional courses.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

1. The College is affiliated to Gauhati University and it follows the syllabus, academic calendar and guidelines framed by the affiliating university.
2. The institution has an academic council, formed vide notification no. LM-G/09/2017/pt/ 5183, dated 11/12/2017, which formulates and ensures curriculum planning in association with Management and IQAC.
3. Th Academic Council of the college prepares prospectus for the students to have a glimpse of the curriculum followed by the college.
4. The Academic Council prepares Central Class Routine and also each Department prepares class routine so as to cover all the courses as per University regulations.
5. For the slow learners and other students desirous of clearing their doubts and queries, there is a provision for additional remedial, tutorial and practical classes arranged by the concerned departments.
6. Each department prepares a well designed Teaching Plan to have effective impact on the learning process for the students.
7. The Sessional Examinations, group discussion, presentation on course contents are conducted as a part of internal assessment and for the overall development of the students.
8. On the basis of monthly work load, every teacher maintains their diaries to record day to day activities which is checked by the HODs and it further forwarded to the Academic Coordinator for counter verification.
9. Departments conduct departmental meetings at regular intervals to analyze the progress of the course.
10. The Online feedback of the students is taken regularly in each year and the academic council discussed and took necessary measures to fulfill the needs of the students as per students Feedback.
11. Further, taking of Teachers' Feedback from the session 2021-22 and Guardian Feedback along with Alumni Feedback also is in practice from the session 2022-23.

12. Following are some of the important Academic information of the institute

a) Number of Students Enrolled in last five years

   i. In the year 2022-23 : 1924 Students

   ii. In the year 2021-22 : 1862 Students

   iii. In the year 2020-21 : 1832 Students

   iv. In the year 2019-20 : 1719 Students

v. In the year 2018-19 : 1732 Students

13. Percentage of students undertake Certificate /Add-on- Courses during last five years : 8.29 %

14. Percentage of Students undertake project Works during last year : 50.52%

Teaching-learning and Evaluation

1. The College has intake capacity of 770 students   for admission to first year's classes.

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iv. In the year 2019-20 : 1719 Students

v. In the year 2018-19 : 1732 Students.

2. The number of Students enrolled against reserve category are

i. In the year 2022-23 : 227 Students

ii. In the year 2021-22 : 256 Students

iii. In the year 2020-21 : 262 Students

iv. In the year 2019-20 : 247 Students

v. In the year 2018-19 : 231 Students.

Which is 85.52% of the total reserved seats as per regulation, and this is because of less number of ST candidates required for admission in this locality.

3. The pass percentage of students in final semester examination is 63.71 %

4. The percentage of full time teachers against sanction post of 41 posts is 81.95%, which is because of mechanism of appointment of Government of Assam.

5. The average students Teacher ratio in last five years is 1 : 54.97

6. The average ratio of NET/ PhD Teachers is 47.62 % against total number of post during last five years.

7. Students Centric Methods: Few important Methods used by the institution are Project methods, Interactive Method, ICT Enabled Teaching Method, Student Seminars etc.

8. Mechanism for internal/ External Examinations :

The college follows strictly the guidelines and rules issued by the affiliating university while conducting internal examinations and external examinations

i. At Institute level: At Institute level, an examination committee is formed and the Committee formulated the schedule of the internal examinations centrally and various Departments conduct their sessional Examinations.

ii. For External Assessment : The External Assessment is conduct by Gauhati University, which is the affiliating university of Lanka Mahavidyalaya.

9. Programme Outcomes (POs) and Course Outcomes (COs**) :**

Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) are prepared by the institution and uploaded in institutional website.

10. For Students Satisfactory, total current students of 1997 are uploaded in 2.7.1 and about 60.24 % students' details are uploaded in SSS format.

Research, Innovations and Extension

1.   Research Grants: The Institute received total Grants of Rs. 24.23 Lakhs for Research Projects and endowments, out of which 22.75676 Lakh for Research Project and 1.47055 Lakh as Travel Grant for presenting Research Paper in USA.

2.   Innovative Eco-System: Lanka Mahavidyalaya has taken different 'in campus' initiatives under the 'innovations ecosystem' for the creation and transfer of knowledge , out of which following are prominent -

i.   Research and Community Development Cell, for promoting research, awareness on Intellectual Property Right, Gender Sensitization , Environmental issues etc.,

ii.   Cultural Development Cell to promote various indigenous art and cultural knowledge ,

iii.   Ethno-Botany Research Centre, to identify and promote the values & preservation of wild plants,

iv.   Computer and Information Technology Labs with Language Lab facility to promote Digital Knowledge ,

v.   Women Cell to create gender friendly environment in the campus,

vi.   **Career Guidance and Counseling Cell**, to guide and conduct of placement for students,

vii.   **L**anguage society to enhance the communicative skills among six MIL languages of this institute,

viii.   **Incubation Centre for Mental Health and Growth,** to create healthy ecosystem inside the campus;

ix.   **Distance Learning Centre, to provide** open access of Higher Education for those engaged in different services and drop outs,

x.   Pond Development Committee : to promote Pisciculture and generate income from pond

xi.   Beautification Cell : To make the campus Green and beautiful

3.   FDP/ Workshops and Seminar/ Webinars : The Institute conducted about 65 various programs, out of which one FDP , about 24 webinars of International, National and Institutional Levels relating to Research, Students support system, social awareness etc, and about 33 Workshops and many other Departmental level activities.

4.   Full Time Teachers and Publications in Five years: The Institute has 32 publications in UGC Care-Listed (or valid UGC approved List) Journals and 39 Book Chapters / Full Books against 48 faculties   without repetition.

5.   **The institute conducted various** extension activities, out of which 22 activities are prominent and it received about six prizes for its extension activities.

6.   Number of extension and outreach programs conducted by the institution is about 50.

Collaboration Work: The institute conducted 18 Collaborative works, out of which 12 Faculty Exchange Programs, 2 International Webinars, 3 National Webinars and One FDP in Collaboration with various reputed organizations.

Infrastructure and Learning Resources

 The college campus area is 17 acres, on which the building construction is about 5464.78 square Meter with the following facilities

1. 15 Academic Departments of both Arts and Commerce stream and a study centre under Krishna Kanta Handiqui Open University for Distance and open Learning .
2. A Central Library with abuot Nineteen Thousand Books.
3. A Girls Hostel with the accommodation capacity of 30 boarders.
4. 34 classrooms with adequate facilities of Sitting/ Audio arrangements and out of which 7 are ICT enabled Classrooms including 2 Computer Labs, One Psychological Lab   for both theory and practical classes.
5. A fully AC seminar Hall cum Auditorium with ICT enabled facilities having a capacity of around 250.

6. Sophisticated Administrative Block with Principal's Chamber, Vice Principal's Chamber, the Accounts Office, the General Office, IQAC office, Academic coordinator office with LAN and Wi-Fi facilities
7. A playground for outdoor sports.
8. Indoor stadium of about 9,600 sq. ft. area for all kinds of indoor sports, viz Badminton, Table Tennis , Yoga etc.
9. A fully equipped Multi Gym
10. A neat & Clean Canteen.

11. Separate Cultural room for cultural activities , having 5 hand Mikes, 2 Cordless Mikes , one standing microphones, 2 Harmoniums, Two pairs of Tablas, 1 Guitar, 6 Dhols, 1 Khol, Two pair Taal, 5 Flutes, 1 Triple Drum, 1 Dholak and 1 Khanjari.

12. A separate Health Care Centre with one Health Worker and medicine facilities.

13. A big Pond with an area 8 Acres of Land for pisciculture.

14. CCTV surveillance with 45 nos of CC cameras.

15. Proper Cycle Stand for Bi-Cycle and Sufficient Parking Area

16. Proper Toilet facilities for teachers and students.

17. Ramps for Divyangjan.

18. Girl's & Boy's Common Room.

19. NSS Office

20. Separate Examination Control Room.

21. Govt. registered Staff Co-operative Society for prompt sanction of financial assistance

Further, regarding expenditure and number of computers

1. *Percentage of expenditure for infrastructure development and augmentation excluding salary during the last five years : 22.72 %*
2. A total of 81 computers out of which 71 computers for educational purposes and the **Student – Computer ratio is 27.1 : 1**
3. *Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years : 36.94 %*

Student Support and Progression

Lanka Mahavidyalaya has always been a student-centric institution. Student mentoring and support has been a primary focus of the college.

1. 83.6 Percent of students benefited by scholarships and freeships provided by the government under various schemes and data has been incorporated with sanction letter.
2. The institution adopted various measures for the students for the enhancement of the skills like Soft skills, Language and communication skills, Life skills (Yoga, physical fitness, health and hygiene) & ICT/computing skills.
3. 12.56 percent of students have benefitted by the guidance for competitive examinations and career counseling offered by the Institution during the last five year. Particularly during the session 2021-22, the college in collaboration with MS-7 (Rout to Success) offered campus placements to 47 Students.
4. The institution adopts both Online and Offline Mechanisms for redressal of student grievances including sexual harassment and ragging cases. The college formed Internal Complaint Committee, Anti Ragging Squad, Discipline Maintenance Committee, and Women Cell regarding the deployment of the students Grievances.
5. 21.69 Percent of students has placed and progressed to higher education after their graduation from this Institution. The supporting data has been uploaded in the college website.
6. 3.53 percent of students qualifying in state/national/ international level examinations during the last five years.
7. The institution has achieved their success in promoting the students to participate in Number of Cultural and Sports Activities organized by various institutions nationally and internationally. During the session 2022-23, one of our students has participated in the International Karate Championship 2022 and secured 1st Position in the Individual KUMITE in the Cadet and 2nd Position in the Individual KATA in the Cadet.
8. The college conducted various cultural and sports activities for the overall development of the students. Particularly, the college has organized Annual Sports Week every year.
9. Although, the College has not a registered Alumni Cell, our Alumni Association works for the overall development of students as well as the institution. It helps our institution not just financially, but in terms of academic planning, placements of students, career guidance and technological guidance.

Governance, Leadership and Management

1. The college is effectively working towards achieving the mission and vision of the college
2. For NEP Implementation: Four Years UG Program, Registration in Academics Bank of Credits, Introduction of Multidisciplinary, Ability Enhancement and Skill Enhancement Courses are started from the session 2023-24
3. In relation with vision and mission of the college, the   mechanisms for implementation of its policies, the **Governing Body has been** framing institutional policies and approving all major decisions of the college as per Govt. of Assam Rule and various Committees, Cells, Bodies are formed for proper implementation of decisions of Governing Body and Govt. of Assam

4. The Institutional Perspective Plan has been conceptualized keeping in view the vision and mission of the

College.

i. To take initiatives for Sanction and Utilization of RUSA fund

ii. To open few PG and few new UG Courses

iii. To increase the Research Activity and Add-on Courses.

iv. To Sign MoU with foreign University.

v. To upgrade the Central Library to a modern Library

vi. To construct a Auditorium of 1500 Capacity.

vii. To Open Science Stream.

5. Procedure for Requirement & Selection of staff are as per the regulation of State Government of Assam & UGC rules.

i. Service Rules   are as per the rules and regulations stipulated by UGC & Government of Assam.

ii. Institution implements e-governance in its operations in Administration ,Finance and Accounts , Student Admission and Support etc.

6. The institution has **PBS** for promotion of teaching and non-teaching staff as per the guidelines of UGC and Government of Assam.

7. Leave Benefits & Monetary Benefits : The college employees avail all leaves admissible to Government of Assam Employees and also avail leave for FIP.

8. **Percentage of teachers provided with financial support to attend conferences/workshops during the last five years is 1.19 %**

9. *Percentage of teaching and non-teaching staff participating in FDP, MDPs, training programs etc. during the last five years : 23.08*

10. The Institute conduct internal Audits by Chartered Accountant and External Audit by Government Agency.

11. The IQAC reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals.

12. The IQAC conduct regular meetings and took all necessary measures for all round quality development of the Institution.

Institutional Values and Best Practices

1. **Lanka Mahavidyalaya is very keen to take necessary measures to enrich the abilities of both boys and girls, without any discrimination. The institution guides the students by sensitizing them on issues like Gender, Social harmony and tolerance by organizing different programs from appropriate Cells.**

2. The Institution has provisions and initiatives for alternate sources of energy and energy conservation, Management of the various types of degradable and non degradable waste, Water conservation, Green campus initiatives, Disabled-friendly, barrier free environment

3. The institutional environment and energy initiatives are confirmed through the initiatives of Green and Energy audit , Clean and green campus , Beyond the campus environmental promotion activities.

4. Institutional efforts/initiatives in providing an inclusive environment :

i. The Institute is taking initiatives continuously to promote healthy educational, research, socio-economic upliftment, communal harmony, linguistic & Cultural harmony etc. (http://www.lankamahavidyalaya.in/seminar.php)

ii. The institute celebrates different events from time to time to promote National , International and regional harmony & brotherhood-(http://www.lankamahavidyalaya.in/events.php)

5. Two best practices : The two best practices are

i. Title of the Practice: LANKA MAHAVIDYALAYA STAFF CO-OPERATIVE SOCIETY LTD : The Lanka Mahavidyalaya Staff Co-operative Society Limited has established in the year of 1989 for welfare of Staff as well as Students.

ii. Title of the Practice : **Women Security along with an Innovative Ecosystem Clean Environment :**

(a). The institute took initiatives to provide an environment by organizing awareness programmes to enable the Working Women and Girls students of the Institution to realize their full potential to solve their problems independently and feel secured within the Campus.

(b). Institute took initiatives to make the College Campus Eco-Friendly , study oriented , Green & Clean environment and to develop Pisciculture in College Pond on commercial basis.

6. Distinctiveness of Lanka Mahavidyalaya :

The Lanka Mahavidyalaya situated in an under-developed Schedule cast area , yet it is maintaining a healthy educational environment -

i. Though the college is situated near by East- West Corridor, yet it is free from Highway noises

ii. Although it is situated in backward area, yet the Institute is able to provide all the facilities that are necessary for an Healthy Educational Environment , viz. MIL in Six Languages, Distance Education, Online Classes and Webinars whenever necessary, NSS, Workshops, ICT tools , Computer Lab, Central Library etc.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	LANKA MAHAVIDYALAYA
Address	RONGMOHAL, LANKA, HOJAI
City	LANKA
State	Assam
Pin	782446
Website	www.lankamahavidyalaya.in

Contacts for Communication					
Designation	**Name**	**Telephone with STD Code**	**Mobile**	**Fax**	**Email**
Principal	PHATIK TAMULI	03674-255473	9435369038	-	principal.lm@gmail.com
IQAC / CIQA coordinator	LUKENDRA KAKATI	-	8638280155	-	lm.iqac007@gmail.com

Status of the Institution	
Institution Status	Government

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minroity institution	No

Establishment Details

State	University name	Document
Assam	Gauhati University	View Document

Details of UGC recognition

Under Section	Date	View Document
2f of UGC	25-02-1995	View Document
12B of UGC	25-02-1995	View Document

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)

Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Recognitions

Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus

Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	RONGMOHAL, LANKA, HOJAI	Rural	17	6084.78

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BA,Assamese	36	HSSLC	Assamese	150	142
UG	BA,Assamese	36	HSSLC	Assamese	500	273
UG	BA,Bengali	36	HSSLC	Bengali	300	44
UG	BA,Bengali	36	HSSLC	Bengali	150	150
UG	BA,Hindi	36	HSSLC	Hindi	150	128
UG	BA,Hindi	36	HSSLC	Hindi	400	22
UG	BA,History	36	HSSLC	English,Assamese	450	261
UG	BA,History	36	HSSLC	English,Assamese	150	103
UG	BA,Economics	36	HSSLC	English,Assamese	400	217
UG	BA,Economics	36	HSSLC	English,Assamese	150	115
UG	BA,Education	36	HSSLC	English,Assamese	150	127
UG	BA,Education	36	HSSLC	English,Assamese	500	387
UG	BA,Philosophy	36	HSSLC	English,Assamese	500	369
UG	BA,Political Science	36	HSSLC	English,Assamese	500	369
UG	BA,Political Science	36	HSSLC	English,Assamese	150	138
UG	BA,English	36	HSSLC	English	500	161
UG	BA,English	36	HSSLC	English	150	137
UG	BCom,Commerce	36	HSSLC	English,Assamese	300	43

UG	BCom,Commerce	36	HSSLC	English,Assamese	360	229
UG	BA,Mathematics	36	HSSLC	English,Assamese	300	2
UG	BA,Nepali	36	HSSLC	Nepali	200	12
UG	BA,Manipuri	36	HSSLC	Meitei\/Manipuri	200	4

Position Details of Faculty & Staff in the College

	Teaching Faculty											
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				11				30			
Recruited	0	0	0	0	9	2	0	11	13	11	0	24
Yet to Recruit	0				0				6			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				11			
Recruited	0	0	0	0	0	0	0	0	4	7	0	11
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				15
Recruited	4	4	0	8
Yet to Recruit				7
Sanctioned by the Management/Society or Other Authorized Bodies				17
Recruited	12	5	0	17
Yet to Recruit				0

Technical Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				2
Recruited	1	0	0	1
Yet to Recruit				1

Qualification Details of the Teaching Staff

Permanent Teachers									
Highest Qualificatio n	Professor			Associate Professor			Assistant Professor		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	4	1	0	3	5	0	13
M.Phil.	0	0	0	0	1	0	7	1	0	9
PG	0	0	0	5	0	0	3	5	0	13
UG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers									
Highest Qualificatio n	Professor			Associate Professor			Assistant Professor		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers									
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	4	7	0	11
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	**Male**	**Female**	**Others**	**Total**
	0	0	0	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		**From the State Where College is Located**	**From Other States of India**	**NRI Students**	**Foreign Students**	**Total**
UG	Male	924	1	0	0	925
	Female	1072	0	0	0	1072
	Others	0	0	0	0	0
Certificate / Awareness	Male	149	0	0	0	149
	Female	237	0	0	0	237
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years

Category		Year 1	Year 2	Year 3	Year 4
SC	Male	173	154	150	149
	Female	194	169	181	182
	Others	0	0	0	0
ST	Male	88	102	112	83
	Female	106	121	98	79
	Others	0	0	0	0
OBC	Male	255	246	283	311
	Female	280	300	304	363
	Others	0	0	0	0
General	Male	393	367	363	297
	Female	435	403	341	255
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Total		1924	1862	1832	1719

Institutional preparedness for NEP

1. Multidisciplinary/interdisciplinary:	Multidisciplinary education is a concept that has been embraced by the Indian government through the new National Education Policy (NEP) 2020. This approach to learning looks at how different disciplines can interact and overlap with each other to create a comprehensive understanding of a subject. Although, the institution adhere to the Multidisciplinary/ Interdisciplinary Approaches from the very inception of the CBCS System under the Affiliating University, the College worked with new vigour and zeal in this task, after the introduction of the NEP-2020 for the utmost acquirement of the policy introduced from the session 2023-24. The College has both Arts and Commerce Stream , and

	hence the college is offering to the students to choose any subject from both Arts and Commerce as per CBCS system from 2019 and NEP-2020 from 2023. The Institution has a good orientation among all departments both Arts and Commerce Faculty regarding Seminars and Workshops. Both the Teachers and Students participated in Talks, Workshops and Seminar / Webinars organized by various departments and IQAC. Further, many Teachers carried their PhD in interdisciplinary & Multidisciplinary topics. Also, many faculty members had done interdisciplinary and multidisciplinary joint publications in research. The Department of Assamese and Commerce offered Multidisciplinary course curriculum with joint effort of IT Department. The Department of commerce course curriculum is enriched with Mathematics and Statistics. Further, the Department of commerce offered multidisciplinary common courses to all the students of Arts and Commerce. The College introduced 12 Add-On- Certificate courses for all the students irrespective of their UG Program and the Institute is offering Computer oriented and Value added courses like Basic Computer Applications, Yoga, Assamese DTP, Bangla DTP etc. , which are mainly inter disciplinary in nature. Introduction of courses like IT in Business, Business Mathematics, Business Statics by commerce stream of this institute from its very inceptives are mainly multidisciplinary in nature. The College has two Big Computer Labs , which are always open for every department to introduce new multidisciplinary courses.
2. Academic bank of credits (ABC):	The Academic Bank of Credit referred to as ABC in short, is a virtual mechanism that will deal with the credits earned by the students of Higher Education Institutes in India and which are recognized by the University Grants Commission (UGC). As per the guidelines and notifications from the Government of Assam, the Institution has introduced the NEP-2020 from the session 2023-24. Thus, as a part of NEP-2020, the ABC (Academic Bank of Credits) also been adopted by the college under the SAMARTH portal , Government of Assam. At present, all the First Year Four Years UG Program Students registered themselves with ABC (Academic Bank of Credit), as per instruction of the Gauhati University, the affiliating University of this Institute.

3. Skill development:	As the main objective of NEP-2020 is to foster the Entrepreneurship rather than the Placements, the affiliating University has introduced various Skill Enhancement, Value Added and Multidisciplinary Courses for creating better opportunities among the Students in the Job/service Sector. So, the institute is offering all Skill Enhancement and Value added multidisciplinary courses as prescribed by its affiliating University, the Gauhati University, Assam. Along with this, The College is also encouraging the students for Job oriented Skill Development Programs under Assam Skill Development Missions (ASDM) from time to time, by offering job oriented Skill Development Programs . The College signed MoU with few Assam Skill Development Mission's partner Training Institutes, viz. Indian Skill Academy & Job Hut, Guwahati; MS-7 : Rout to Success, Hojai, Assam and Skillfinity, Guwahati, Assam . During session 2020-21, Indian Skill Academy Selected 78 Final Year Students for Job Oriented Skill Development Courses in its Campus at Guwahati . But Due to covid-19 problem, all the students could not continue their courses and only 4 students got placement after completing the course . Another organisation, "MS-7: Rout to Success" Selected 50 students for Job oriented Skill Development course ,"Retails Sales Associate" in Lanka Mahavidyalaya Campus and all students completed their course. Further, out of 50 students, 47 Students got placement as per ASDM provisions. This organisation, MS-7, conducted another Job Oriented Course under ASDM as per MoU in 2018-19 and out of 34 students, 24 students got placement as per provisions of ASDM. Moreover, the various Cell's and Committees under IQAC, Lanka Mahavidyalaya conducted some awareness and Career Guidance Program to orient the students to work hard for the development of their Skill and expertise level in the present competitive scenario. During the Session 2021-22, the College has initiated various Add on Certificate Courses with a great effort to orient the students with the skill based education. The premier departments that stared above mentioned Add-on Courses are as follows- Assamese (Certificate Course of Assamese DTP), Economics (Certificate Course in Eco Tourism and Travel Management), History (Certificate Course on Historical tourism and travel Management), Mathematics (Certificate Course in

	Basic Computer Application), Commerce (Certificate Course in Goods and Service Tax). Under the Direct initiatives of the college two important Certificates Courses had introduced viz. the Certificate Course in Yoga and BORGEET, the Vaishnava Songs composed by Great Vaishnava saint Sri Sri Sankardeva of Assam.
4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):	The Institute has Six Communicative Languages, viz. English, Assamese, Hindi, Bengali, Manipuri and Nepali. All the departments arranges Lectures, Talks and workshops on various occasions from time to time and every department offer their cooperation on others' departmental activity. Hence, a good relation and integration has been developed among all the communities irrespective of their mother tongue within the institution , which has a good effect on the entire locality. Further, there is a language society for orientation among all the above six Languages, and the authority has entrusted a responsibility to the society to enhance the communicative skills among all other language speaking people. Further, the webinars on various Languages , Literature and Culture ,arranged by various language Departments of College , attended by various community people all over India, which contributes to some extent to Nation building. Awareness Courses in Yoga is introduced and also Certificate Course in Traditional Assamese Vedic Cultural Song " BORGEET" is being introduced, which is promoting Indian knowledge system. Further, in Assamese Language and Literature, Bengali Language and Literature, Hindi Language and Literature Courses, many contents are enriched with Vedic & ancient Indian Tradition, Civilization, cultural etc. In the syllabus of Assamese language and literature, a major portion is covered by studies on Vaishnava Saint Sri Sri Sankardeva's Creation, viz. BARGEET, NAMGHUSA, KIRTANA, ANKIA-VAUNA (Vaishnava Drama), Veda- Vedanta etc. In Bengala Language and literure, many courses are included about creation of Kavuguru Rabindra Nath Tagore and his contemporary studies, Swami Vivekananda and his philosophy, Gandhian thoughts and many courses related to Indian knowledge system. In the syllabus of Political Sciences and Economics, Indian knowledges system courses like ARTHA-SASTHA of CHANAYKA allies KOUTILLA , Rajdharma of

	VED-VYAS, Gandhian Philosophy , Gandhian Economy etc. played an integral part in course curriculum. In the syllabus of Philosophy, Gandhian thoughts, Philosophy , Vedic-Culture and thoughts etc. enriched the Indian knowledge system. In the syllabus of History, studies in Vedic Indian civilizations, Studies in ancient Indian History & civilization , medieval studies of Indian states, its Art & culture, sacrifices etc. enriched the Indian knowledge system studies. In the Syllabus of Hindi, studies on all Indian cultures & languages, comparative Indian literatures and Vaishnava Literate played an integral part, which enriched in studies of Indian knowledge system . Thus, the institute played an integral part in practice and promotion of Indian knowledge system
5. Focus on Outcome based education (OBE):	Outcome-based education aims to create a clear expectation of results that students must achieve. Here, the outcome includes skills, knowledge and attitude. OBE empowers students to choose what they would like to study and how they would like to study it. The Institution has already adopted Outcome Based Education (OBE), as the syllabi prescribed by the affiliating university under CBCS system is already in synchronous with the expectation of the program and the desired skills and knowledge to be inculcated in the learners. The institution is planning to organized workshops and faculty development programs in order to develop materials for OBE. Collecting data from the outcomes, like percentage of placement, opting higher studies and clearing different competitive exams, through feedback the institution tries to ascertain it's focus on OBE . Further, the institute took initiatives to offer Job oriented Skill Development courses under Assam Skill Development for its students during last five years and signed MoUs with Training Partner Institutes of Assam Skill Development Mission,viz. MS-7, Rout to Success (2018-19), Indian Skill Academy (2020) and Skillfinity (2022) to provide the same. Under this initiatives, all total 75 students got placement as campus placement. Further, sufficient numbers of passed out students got placement in various organisation as mentioned in Criterion-5. Further, the college is offering Skill Enhancement Courses in various UG Programs as per regulation of the Gauhati University CBCS System

	and NEP-2020, which is focusing on OBE of the institute.
6. Distance education/online education:	DISTANCE EDUCATION : The Institute has a Study Centre of Krishna Kanta Handiqui Sate Open University (KKHSOU), which provides 12 undergraduate programs in BA (Honours) and BA (Regular), B.Com (Honours) and B.Com (Regular) and 07 Post Graduate Programs , viz. MA in Assamese, English, Education, Political Science, Sociology , Economics and M.Com through Distance Education. Also, the college had offered Diploma in Elementary Education till 2018 and Bachelor Preparatory Program for 5 years till 2017 under KKHSOU. From the session 2023-24, the Study Centre of KKHSOU adopted the NEP-2020 in the line of Government Order and Notifications regarding the implementation of NEP. ONLINE EDUCATION : The Institution provides complete online classes for regular curriculum during Covid-19 Pandemic lockdown period and arranged online Seminars / Webinars for both Teachers and Students. During Covid-19 Lockdown period the IQAC, Lanka Mahavidyalaya organized about 20 Webinars (Link of the Webinars in Institutional Website: http://www.lankamahavidyalaya.in/iqac_sub.php?id=5) , relating to Students Mindset Crafting, Students Career Related Program , Research Oriented Programs, Intellectual property Rights, Gender Sensitization , Mental Health, Soft Skill Development, Online E-Resources, opportunities of research in various field , and also online examination System, etc. Further, the institute prepared Online Academic calendar for regular online Zoom- Platform classes , specially to overcome covid-19 pandemic crisis. So, due to regular online classes and counselling, the students of the institute were not extremely effected during whole covid-19 pandemic period (Link of Special Academic Calendar along with Affiliating University Calendars :-http://www.lankamahavidyalaya.in/upload/acalendar/Academic%20Calendar%20of%20the%20Session%202020-2021.pdf & http://www.lankamahavidyalaya.in/upload/acalendar/Academic%20Calendar%20for%20the%20Session%202019-2020.pdf) . Thus , the Online Education system has a major rule for the Institution to overcome the crisis of Covid-19 Pandemic Period. Further, the Institute is continued

	its practice to make continuation of the online education system in the form of Webinars in special topics for special person of importance , which are recorded in the Webinar Section of Research Tab of this institution.

Institutional Initiatives for Electoral Literacy

1. Whether Electoral Literacy Club (ELC) has been set up in the College?	Yes, The ELC in Lanka Mahavidyalaya is established in 2021 in pursuance of Election Commission's instruction. Aims/Objectives: - a. To orient the students about voter registration, electoral process & related matters through hand on experience. b. To help the youth (18 to 21 years) understand the value of their vote. c. To facilitate voter registration for its eligible members who are not yet registered. d. To harness the potential of ELC members for carrying the electoral literacy in community.
2. Whether students' co-ordinator and co-ordinating faculty members are appointed by the College and whether the ELCs are functional? Whether the ELCs are representative in character?	Yes, as per the Guidelines of Election Commission, the college has appointed one Student Co-ordinator and one Teacher as Nodal officer, from the department of Political Science.
3. What innovative programmes and initiatives undertaken by the ELCs? These may include voluntary contribution by the students in electoral processes-participation in voter registration of students and communities where they come from, assisting district election administration in conduct of poll, voter awareness campaigns, promotion of ethical voting, enhancing participation of the under privileged sections of society especially transgender, commercial sex workers, disabled persons, senior citizens, etc.	After the establishment of ELC in the college, they have been organising various Awareness Program regarding the Voter's Registration. Particularly, the club initiated Voter's Registration Drive on and from 30/11/2022 to 03/12/2022 in association with Hojai District Administration, Assam.
4. Any socially relevant projects/initiatives taken by College in electoral related issues especially research projects, surveys, awareness drives, creating content, publications highlighting their contribution to advancing democratic values and participation in electoral processes, etc.	The ELC has taken initiatives to make social awareness for the advancement of democratic values and electoral processes. During the session 2021-22, ELC, performed Street Play highlighting the contribution to advancing democratic values and participation in electoral processes.
5. Extent of students above 18 years who are yet to be enrolled as voters in the electoral roll and efforts by ELCs as well as efforts by the College to institutionalize mechanisms to register eligible	About 5 percent students above 18 years of the college are yet to be enrolled as Voters in the electoral roll.

students as voters.	

Extended Profile

1 Students

1.1

Number of students year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
1924	1862	1832	1719	1732

File Description	Document
Upload Supporting Document	[View Document](#)
Institutional data in prescribed format	[View Document](#)

2 Teachers

2.1

Number of teaching staff / full time teachers during the last five years (Without repeat count):

Response: 48

File Description	Document
Upload Supporting Document	[View Document](#)
Institutional data in prescribed format	[View Document](#)

2.2

Number of teaching staff / full time teachers year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
36	36	36	32	30

3 Institution

3.1

Expenditure excluding salary component year wise during the last five years (INR in lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
139.16264	159.98796	128.39463	123.11861	211.66122

File Description	Document
Upload Supporting Document	View Document

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1

The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment

Response:

Lanka Mahavidyalaya is affiliated to Gauhati University, Assam and it follows the syllabus, academic calendar and guidelines framed by the university. The college has been following a well-planned curriculum delivery system.The institution has an academic council which formulates and ensures curriculum planning in association with Management and IQAC, Lanka Mahavidyalaya.

The Academic Council of the Institution prepares a prospectus for the students to have a glimpse of the curriculum followed by the college. The students can acquaint themselves with the curriculum and other relevant information such as notifications related to form-fill-up, admission, examination etc. by accessing the college website as well as the notice board displayed in each department.

Further, the Academic Council of the Institution prepare Central Class Routine ,Academic Calender and internal examination schedule.

Some of the faculty members of the college also involved in revising the course curriculum by offering suggestions in the Board of Studies (BoS) meeting convened by the university. Each Department prepares class routine so as to cover all the courses as per University/ Board rule for timely completion of the entire volume of the courses. The Head of the department distributes routines to the concerned teachers with class and time allotment which is being followed both in odd and even semesters during each academic session.

For the slow learners and other students desirous of clearing their doubts and queries, there is a provision for additional remedial, tutorial and practical classes arranged by the concerned departments.Each department prepares a well designed Teaching Plan to have effective impact on the learning process for the students and it also helps the teachers to be more effective in the classroom by providing a detailed outline to follow in each class period.The teachers also get involved themselves in various co-curricular activities such as excursion, field study, sports, cultural activities to excel learning by stimulating creative thoughts, help them identify and develop their specialized skills. Sessional Examinations, group discussion, presentation on course contents are conducted as a part of internal assessment and for the overall development of the students.

Records of various activities are properly maintained and documented by every department. It is forwarded to IQAC for official records and regularly uploaded in the college website. Departments conduct departmental meetings at regular intervals to analyze the progress of the course and discuss other important issues concerning the students, department and the college. Online feedback of the students are taken to examine the drawbacks of the teachers as well as the college in understanding the subject matter

and provides clear guidance on how to improve their learning procedure. The feedback reports are being stored in the departmental personal profile page so that every teacher can access to it and resolve their drawbacks. Parents feedback also is in practice to discuss the students progress at college and find solutions to academic or behavioral problem.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

1.2 Academic Flexibility

1.2.1

Number of Certificate/Value added courses offered and online courses of MOOCs, SWAYAM, NPTEL etc. (where the students of the institution have enrolled and successfully completed during the last five years)

Response: 14

File Description	Document
List of students and the attendance sheet for the above mentioned programs	[View Document](#)
Institutional programme brochure/notice for Certificate/Value added programs with course modules and outcomes	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Evidence of course completion, like course completion certificate etc. Apart from the above:	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

Other Upload Files	
1	[View Document](#)

1.2.2

Percentage of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

Response: 8.29

1.2.2.1 Number of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
352	59	10	187	144

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

1.3 Curriculum Enrichment

1.3.1

Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability in transacting the Curriculum

Response:

The institution makes efforts to integrate its crosscutting issues such as Professional Ethics, Gender, Human Values, Environment and sustainability into the curriculum. By adhering to the curriculum of the affiliating university, crosscutting issues such as climate change and environmental education are made compulsory subject for all the students in the higher secondary and degree level.

The Institute organised about 65 Workshops and Seminar/ Webinars to promote Professional Ethics, Reseach Environment, Human Values , Environmental Awarness cum protection, Soft Skill Developement , Intellectual Property Rights, Gender Sensitization , Career Developement, Concept of Self-Employed etc.

Further, the Institute organised one Faculty Developement Program on the topic, " Behavioural Remodelling and Use of ICT Tools for Class Room Delivery of Teachers", in Association with E &ICT Academy, IIT Guwahati, to promote professionalism and ICT orientation among faculty members .

Firther, the institute organised workshops on E-College and Process of Academic & Administrative Audits to develope professionalism among Teaching and Non-Teaching Staff.

Under the guidance of concerned supervisors, by visiting local areas; students undertake field work and prepare a project after having a clear understanding of various environmental issues and the measures which can be undertaken in order to protect the environment.

To bring about greater awareness about the harmful effects of tobacco use and about the tobacco control laws, an awareness campaign was organized in collaboration with District Tobacco Control Cell, NTCP,

Hojai, in relation to the 400th Birth Anniversary of Lachit Barphukan.

The college has a Women Cell which organizes special lectures, workshops to promote gender equality and sensitize the students, staff and local community on gender issues involving local communities from neighboring areas of the institution., which are uploaded in Institutional website under the head, " Institutional Initiatives in Gender Sensitization", in the facilities saction . Further, Awareness program was also organized by the Women cell to promote healthy lifestyle of women of the local areas. Besides all, the national days are celebrated and the active participations of the students help in boosting the curriculum enrichment aspects.

The college has a NSS Unit which frequently organizes various program to orient the students to community service. The NSS unit in association with IQAC, organised various Human Ethics programs, such as Blood Donation Camp, SHRAMDAN, SWATCHA BHARAT, Environmental Awarness, Clean Environment, Awarness against drugs abuse etc.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

1.3.2

Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)

Response: 50.52

1.3.2.1 **Number of students undertaking project work/field work / internships**

Response: 972

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

1.4 Feedback System

1.4.1

Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website

Response: A. Feedback collected, analysed, action taken& communicated to the relevant bodies and feedback hosted on the institutional website

File Description	Document
Feedback analysis report submitted to appropriate bodies	[View Document](#)
At least 4 filled-in feedback form from different stake holders like Students, Teachers, Employers, Alumni etc.	[View Document](#)
Action taken report on the feedback analysis	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)
Link of institution's website where comprehensive feedback, its analytics and action taken report are hosted	[View Document](#)

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1

Enrolment percentage

Response: 30.32

2.1.1.1 **Number of seats filled year wise during last five years (Only first year admissions to be considered)**

2022-23	2021-22	2020-21	2019-20	2018-19
647	650	737	740	728

2.1.1.2 **Number of sanctioned seats year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
2310	2310	2310	2310	2310

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Final admission list as published by the HEI and endorsed by the competent authority	[View Document](#)
Document related to sanction of intake from affiliating University/ Government/statutory body for first year's students only.	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

2.1.2

Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years

Response: 85.52

2.1.2.1 **Number of actual students admitted from the reserved categories year wise during last five years (Exclusive of supernumerary seats)**

2022-23	2021-22	2020-21	2019-20	2018-19
227	256	262	247	231

2.1.2.2 Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
286	286	286	286	286

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Final admission list indicating the category as published by the HEI and endorsed by the competent authority.	[View Document](#)
Copy of communication issued by state govt. or Central Government indicating the reserved categories(SC,ST,OBC,Divyangjan,etc.) to be considered as per the state rule (Translated copy in English to be provided as applicable)	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

2.2 Student Teacher Ratio

2.2.1

Student – Full time Teacher Ratio
(Data for the latest completed academic year)

Response: 53.44

2.3 Teaching- Learning Process

2.3.1

Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences and teachers use ICT- enabled tools including online resources for effective teaching and learning process

Response:

Lanka Mahavidyalya undertakes students centric methods. These are as follows :

Project methods: The project work stimulate student's interest on the subject and provide student an opportunities of freedom of thoughts and free exchange of different views. As per the requirement of the syllabi, the project work is done in supervision for the students.

Interactive methods: The faculty members make learning interactive by motivating students through participation in group discussion, role-play, Departmental Quiz, Educational Games, Discussion on current affairs, etc.

ICT Enabled Teaching: ICT enabled teaching includes Wi-Fi enabled class rooms with LCD, Language Lab, Smart Class rooms, etc. To enhance the teaching-learning process the institution adopts modern pedagogy. The institution has the essential equipments to support the faculty members and students.

Student Seminars: The Student seminars are organized where in the papers are presented by students on contemporary topics to enrich their learning experience. Internship Program: The NSS Unit of the College organizes different Programs such as the Swachh Bharat Abhiyan, awareness on different issues pertainingf to society and leadership building. The College has also organized one Job Oriented Internship in collaboration with Job Hut, under Indian Skill Development Program. Group Learning Method: Group Learning method is now being adopted through whatsapp group. The Departments of the college organizes Group discussion among the students for the better understanding of the subject and on different relevant issues.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

2.4 Teacher Profile and Quality

2.4.1

Percentage of full-time teachers against sanctioned posts during the last five years

Response: 82.93

2.4.1.1 **Number of sanctioned posts year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
41	41	41	41	41

File Description	Document
Sanction letters indicating number of posts sanctioned by the competent authority (including Management sanctioned posts)	**View Document**
Provide Links for any other relevant document to support the claim (if any)	**View Document**

2.4.2

Percentage of full time teachers with NET/SET/SLET/ Ph. D./D.Sc. / D.Litt./L.L.D. during the last five years (consider only highest degree for count)

Response: 12.94

2.4.2.1 **Number of full time teachers with NET/SET/SLET/Ph. D./ D.Sc. / D.Litt./L.L.D year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
6	4	4	5	3

File Description	Document
List of faculties having Ph. D. / D.Sc. / D.Litt./ L.L.D along with particulars of degree awarding university, subject and the year of award per academic year.	**View Document**
Institution data in the prescribed format	**View Document**
Copies of Ph.D./D.Sc / D.Litt./ L.L.D awaeded by UGC recognized universities	**View Document**
Provide Links for any other relevant document to support the claim (if any)	**View Document**

2.5 Evaluation Process and Reforms

2.5.1

Mechanism of internal/ external assessment is transparent and the grievance redressal system is time- bound and efficient

Response:

To ensure that internal/ external assessment is transparent, the college follows strictly the guidelines and rules issued by the affiliating university while conducting internal and external examinations.

At Institute level: At Institute level, an examination committee, comprising of a senior teacher as convener and other teaching and non-teaching staff as members is constituted to handle the issues regarding conduct and evaluation process of the internal as well as external examinations. The Committee formulated the schedule of the internal examinations centrally and various Departments conduct their sessional examinations (Internal Examinations) as per direction of the Internal Examination Committee. After evaluation of the answer scripts, the internal marks are displayed on the notice board.

For External Assessment : The External Assesment is conduct by Gauhati University, which is the affiliating university of Lanka Mahavidyalaya.

The university conduct the final Examinations of each Semester and before examination the university notified for necessary formalities such as Registration, Form Fillup and deposition of required fee . Next the university notified examination schedule and as per direction of Gauhati University, the college constituted Examination committes headed by the Principal, which is responsible for conduct the examinations as per university regulation and to sent the seal packed answr scripts to concerned Evaluation Zones as specified by the university for assessment. After completion of the examinations, the designated evaluation zones examine the answer scripts and send to the Controller of Examination , Gauhati University after scrutiny . The university after verification, declare results as per university regulation to complete the assesment process.

Further, if students have grievances related to evaluation of university answer scripts it is intimated to the Controller of Examination throgh Head of the Institute for Re-Evaluation of the answer scripts.

In Highlighting point wise, the college follow the following process in Internal Assessments :

* The Institution is affiliated to Gauhati University and it follows the guidelines of the affiliating university in examination related matters both internal and external assessment.

* Attendance, assignment and sessional examination are the three components of the internal assessment mechanism.

*Academic calendar of the institution incorporates schedule of internal assessment.

*Students are informed well in advance regarding schedule of sessional examination and assignments and display in notice board as well as in College Website.

* An Examination Cell is formed at the beginning of the academic session. It is responsible for smooth conduct of both sessional and end semester examinations.

*The departments are entrusted with the responsibility to prepare the question papers and submit the same to the Examination Cell on time. Invigilators are appointed from other departments.

* Invigilators are assigned in examination halls and rooms depending on the number of examinees. The

Examination Cell is also responsible for determining the date by which the sessional examination's evaluation procedure must be finished.

* The evaluated versions of the students' answer scripts are distributed to them, and the results of the sessional test are posted on the bulletin boards within the relevant departments.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

2.6 Student Performance and Learning Outcomes

2.6.1

Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website

Response:

The College has clearly stated learning outcomes of the Programs and Courses offering in the College and the following mechanism is followed to communicate the learning outcomes to the teachers and students. The Program Outcomes and Course Outcomes are clearly displayed in college website and further, hard copies of syllabi and Learning Outcomes are available in the college/departments for ready reference to the teachers and students.

Response: Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) are on the guidelines provided by the affiliating university for both UG and PG courses.

POs, PSOs and COs,are carefully chalked out by the institution based on the syllabus of the courses offered.

While identifying the POs, COs and PSOs, proper attention is given to the guidelines of the affiliating university.

POs, COs of all programmes and courses are uploaded in the college website. The same is also circulated among the students in printed Handbook from.

Every department tries its best to ensure that POs, PSOs, COs along with details of the syllabus and grading system are properly communicated to each and every student.

These are also displayed in the central and departmental notice boards.

Departmental webpage also contains POs, COs of the courses offered by the concerned department. General counselling and orientation sessions are organised for students at the beginning of the academic

session.

Orientation on the POs, Cos, and PSOs is also provided to recently appointed permanent, part-time, and contractual faculty members.

The sessional and end-of-semester examinations, classroom engagement, assignments, class quizzes, and other activities are some of the ways that outcomes are measured.

The results of the sessional exam and the students' participation in class are used to determine which students are considered slow learners and which are considered advanced learners. This is done so that attention can be directed toward the desired goals.

The following strategies and procedures are implemented in order to evaluate whether or not the programme and the course have been successfully completed:

The performance of the students in class tests, sessional examinations, and final examinations at the conclusion of the semester all help the teachers evaluate the students' learning outcomes and attainment.

In addition, the students' performance on things like assignments, seminars, quizzes, and group discussions, as well as project work, practical and laboratory work, and so on, provide valuable information into the students' learning levels and levels of achievement.

Following the publication of the results of the sessional and end semester examinations, an evaluation and analysis of the students' performance might take place.

The teachers and mentors put in consistent effort to ensure that all of the students, including the fast learners and the slow learners, achieve their POs, PSOs, and COs.

Regular feedback from the students is collected in order to gain a better understanding of the students' overall experiences and accomplishments while attending the institution.

Further, the Departmental faculty members keep regular couselling to the students regarding the course curriculam prospects and opportuities.

File Description	Document
Upload Additional information	**View Document**
Provide Link for Additional information	**View Document**

2.6.2

Attainment of POs and COs are evaluated.

Explain with evidence in a maximum of 500 words

Response:

Lanka Mahavidyalaya evaluates the Programme Outcomes, and Course Outcomes through assessment efforts of concerned departments. The students are then formally communicated through means of discussion in the classroom, departmental notice board and online departmental interface.

In the process of evaluation it is found that the strength of the students and their passing rate has been steadily upward.

In addition, it appears that during the past five years, students' transition to higher education from the institute i.e. from Undergraduate to Postgraduate and other sector of services has increased effectively. The ratio of student placement has also been in upward trend. Institution measures the level of achievement of POs and COs with the utmost care and according to established guidelines of the University and Academic Calendar and Routine. Also evaluation is done on basis of internal exams, project works and class test.

Further, many departments organized field survey for their project papers for better understanding of programs and better outcomes of the courses.

The college organized many other programs , viz. quiz, debate , essay writing competitions to test the outcomes of the implementation of the programs.

Evaluation of POs and COs reflects the following positive impact in students of both Arts and Commerce.

1. **Students learn about civic engagement** : (a). Since long, the institute is offering Environmental Projects in Environmental studies , which is a compulsory course for both Arts and Commerce programs, and it reflects the Civic responsibilities and liabilities towards their society as well as to state and country. (b). Spontaneous involvement of Students in various National and International events , viz. Republic Day , Independence Day, International Peace Day, Constitution Day, EKTA DIVAS, HINDI DIVAS, Celebration of Birth & Death Anniversary of Vaishnava saint Sri Sri Sankar Deva, Celebration of Birth & Death Anniversary of Bharat Ratna Dr. Bhupen Hazarika, World Environment Day, International Day against Drugs Abuse, International Blood Donor Day, Celebration of SILPI DIVAS, RABHA DIVAS, RABINDRA JAYANTI etc. are the civic outcomes of the various courses.

2. **Students have developed their ability to think critically and creatively**:

 (a): In various courses, viz. Skill Enhancement Courses & Project papers , offered by various departments, the ability and unique critical research oriented thinking are seen to reflected.

(b). In the project papers , offered by commerce departments in last five years, it is observed that the entrepreneurial and self employed behavior developed among commerce departments.

 3. **Students improved their communication abilities**: The college is offering MIL in six languages, viz. English, Hindi, Assamese, Bengali, Nepali and Manipuri . Further, due to its locality and influence of Six languages, the students of the Institution developed a excellent communication skills at least three languages, which help them in their career, viz. Public Sector, Private Sector and Self- Employment.

4. Students learned how to use the fundamental abilities required for analyzing programmes in Accounting, Marketing , Financial & HR management with entrepreneurial skills and business ethics.

5. Joining of students in Add-on Courses and placement processes are also one of the impacts of Pos & Cos.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

2.6.3

Pass percentage of Students during last five years (excluding backlog students)

Response: 63.71

2.6.3.1 **Number of final year students who passed the university examination year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
318	381	338	357	307

2.6.3.2 **Number of final year students who appeared for the university examination year-wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
604	517	527	507	515

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Certified report from Controller Examination of the affiliating university indicating pass percentage of students of the final year (final semester) eligible for the degree programwise / year-wise.	[View Document](#)
Annual report of controller of Examinations(COE) highlighting the pass percentage of final year students	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

2.7 Student Satisfaction Survey

2.7.1

Online student satisfaction survey regarding teaching learning process

Response: 3.55

File Description	Document
Upload database of all students on roll as per data template	[View Document](#)

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1

Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

Response: 24.23

3.1.1.1 **Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)**

2022-23	2021-22	2020-21	2019-20	2018-19
22.75676	0	1.47055	0	0

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

3.2 Innovation Ecosystem

3.2.1

Institution has created an ecosystem for innovations, Indian Knowledge System (IKS),including awareness   about IPR, establishment of IPR cell, Incubation centre and other initiatives for the creation and transfer of knowledge/technology and the outcomes of the same are evident

Response:

Lanka Mahavidyalaya has taken different 'in campus' initiatives under the 'innovative ecosystem' for the creation and transfer of knowledge.

Research and Community Development Cell: It is assigned to facilitate and monitor research activities and guide the teaching fraternity in the conduct of seminar and workshops. The Cell is responsible for taking initiatives to promote Research activities, to conduct Workshops/ Seminars / Webinars on various topic for the development of research. And also deals with relevant issues such as Gender inequality, Intellectual Property Rights, Malnutrition through organising awarness programs and and also involves in other extension activities.

Games and Sports Cell: This Cell is responsible to develop a suitable atmosphere to promote Games and Sports and also to valuing the practice of Indigenous Indian innovations and knowledge system, the

Yoga & Meditation. On patronisation of this Cell, Add-on Certificate course in Yoga is already started and on last year Yoga is included in Class Routine to popularise the value and practice of Yoga.

Cultural Developement Cell : This Cell is responsible for promoting all round Cultural Environment within the Campus. Further, to impart and transfer the indegenous art of culture- knowledge to students, the Cell took initiatives to promote BORGEET, the classical creation of two great Mahapurusha- Srimanta Sankardeva and Sri Sri Madhavdeva in 15th and 16th century, Assam. Through Borgeet students are benefited both theoretically and practically in the field of music and use of traditional instruments such as 'Khol' and 'Taal'.

Ethno-Botany Research Centre: The institution has set up Ethno-Botany Department to promote the value of identification and preservation of wild plants in and around the locality. The surrounding tribal existence and their age old knowledge on different values of plants has sought to be researched and preserved. Currently, the centre is running a research project for Defence application sponsored by the DRDO, Government of India.

Digital Knowledge: Valuing the central government's flagship mission on transforming India into 'Digital India', the institution has initiated to provide knowledge on Computer and Information Technology to students. So the insitution has well maintained two computer labs with Wifi.

Women Cell: Women Cell, IQAC is assigned to create gender friendly environment in the campus. Also they have been the campaigner for bringing sensitization on female health, mental and mestrual hygiene in locality.

Career Guidance and Counseling Cell: It is assigned to orient students with information for their after- graduate engagement.

Wall Magazines: Wall Magazines have been instituted for sharing ideas, knowing and expertise on different subject matters.

Language laboratory: It is intended to create language learning environment and systematic and scientific use of language.

Valuing Local Languages: Insitute has six Communicative Languages, viz. English, Assamese, Hindi, Bengali, Manipuri and Nepali. There is a language society entrusted to enhance the communicative skills among all language speaking people.

Incubation Centre for Mental Health and Growth: To create healthy ecosystem inside the campus the centre has been instituted by the college, Lanka Mahavidyalaya.

Distance Learning Centre: It has given the easy and open access to those engaged in different services and drop outs for higher education.

Further, the College is practicing Fishfarming in its Pond of 8 acres (apprx.) and also have Yuva Tourism Club to promote Tourism .

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

3.2.2

Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years

Response: 63

3.2.2.1 **Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
09	15	10	19	10

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

3.3 Research Publications and Awards

3.3.1

Number of research papers published per teacher in the Journals notified on UGC care list during the last five years

Response: 0.67

3.3.1.1 **Number of research papers in the Journals notified on UGC CARE list year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
07	07	06	07	05

File Description	Document
Link to the uploaded papers, the first page/full paper(with author and affiliation details)on the institutional website	[View Document](#)
Link to re-directing to journal source-cite website in case of digital journals	[View Document](#)
Links to the papers published in journals listed in UGC CARE list or	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

3.3.2

Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response: 0.83

3.3.2.1 **Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
12	13	02	05	08

File Description	Document
List of chapter/book along with the links redirecting to the source website	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Copy of the Cover page, content page and first page of the publication indicating ISBN number and year of publication for books/chapters	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

3.4 Extension Activities

3.4.1

Outcomes of Extension activities in the neighborhood community in terms of impact and sensitizing the students to social issues for their holistic development during the last five years.

Response:

Sl.No	Name of Extension Activities	Outcome of Activities
1.	Health, Sanitation and Local Development Programme	The programme could bring some positive social and economic effect among the participant. Consciousness increased on health and hygiene issues, family savings, and for primary care for themselves.
2.	Awareness Program on Road Safety Week	It could *raise public awareness on traffic rules* and to comply with self responsibility of saving lives of self and others.
3.	Covid Awareness Programme	During pandemic people could learn basic precautionary measures such as using mask, social distancing and sanitizing self and surroundings.
4.	TET Examination Coaching	Participants were benefitted in passing TET examinations.
5.	Clean India Campaign (Swachha Bharat Abhiyan)	It could aware in keeping their surroundings environmentally hygienic and clean. Also helped to collect plastic waste materials.
6.	Independence Day (March-Past) & Republic Day (March-Past)	It could inculcate sense of patriotism and democratic value of collectiveness amongst the students.
7.	Paryavaran Sangrakshan Chetona Cycle Yatra	It could disseminate the sense of collective efforts fighting against all odds for environmental protection locally.
8.	Road Repairing activity	Students are motivated for shraamdan voluntarily.
9.	Awareness Programme on Dairy Development	Beneficiaries could learn about good dairy practices and marketing the products locally.
10.	Plantation Drive	Numbers of Saplings are planted to combat challenges to environment.
11.	Run for Unity	It inculcates sense of oneness amongst the participants and also

		with a message to society to stand united against all odds in society.
12.	Awareness Program on Plastic and Solid Waste Management	It could aware on how plastics and non-degradable waste can be the threat to nature and human lives. Also can gain knowledge on waste management.
13.	Volunteering Activity	During famous Ambabuchi Mela (Kamakhya Mandir) students-Volunteers from college could serve the devotees from different corners of the country.
15..	Gender Sensitization and Legal Provisions for Women Security in Work Places and Educational Institutions	Women are sensitized with legal information on different issues that are threatening to their dignity and rights.
16.	Voters' Awareness Programme	New enrollments of voters are driven and equally they are sensitized on how they can be active citizens by shaping strong and rational voting behavior.
17.	Yoga for humanity	Yoga practice could improve mental, health and spiritual development.
18.	Awareness on Female Health and Hygiene and Distribution of Sanitary Napkins	Women participants are benefitted from the distribution of Sanitary Napkins and could gain hygiene and sanitary lessons.
19.	District Level Training Programme on Emotional Wellbeing and Mental Health for Nodal Teachers of Secondary Schools	Nodal Teachers of Secondary Schools are being trained objectively to deliver to secondary level teachers for their emotional wellbeing for the benefits of students.
20.	Awareness Programme on marketing of Products of Self-Help Group	Self-Help groups are being trained for marketing their home-made products for self-reliant economy.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

3.4.2

Awards and recognitions received for extension activities from government / government recognised bodies

Response:

1. 2018: Certificate to NSS Team Lanka Mahavidyalaya for 2nd Position in March Past Competition on eve of 26th January (69th Republic Day) Celebration under Hojai District Administration
2. 2018: Certificate to NSS Team Lanka Mahavidyalaya for 2nd Position in March Past Competition on eve of 15th August (72nd Independence Day) Celebration under Hojai District Administration
3. 2019: Certificate to NSS Team Lanka Mahavidyalaya for 2nd Position in March Past Competition on eve of 26th January (70th Republic Day) Celebration under Hojai District Administration
4. 2019: Certificate to NSS Team Lanka Mahavidyalaya for 1st Position in March Past Competition on eve of 15th August (73rd Independence Day) Celebration under Hojai District Administration
5. 2023: Certificate to NSS Team Lanka Mahavidyalaya for 3rd Position in March Past Competition on eve of 26th January (78th Republic Day) Celebration under Hojai District Administration
6. 2023: Lanka Mahavidyalaya received the *Sahit Ranjit Barpujari* Award (Third Position Award) for 'Rangamahala Jeuti' Magazine for the Session 2020-23 from the Apex Literary Body of Assam- Axom Sahitya Sabha

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

3.4.3

Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.

Response: 50

3.4.3.1 **Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
13	23	04	07	03

File Description	Document
Photographs and any other supporting document of relevance should have proper captions and dates.	View Document
Photographs and any other supporting document of relevance should have proper captions and dates.	View Document
Photographs and any other supporting document of relevance should have proper captions and dates.	View Document
Institutional data in the prescribed format	View Document
Detailed report for each extension and outreach program to be made available, with specific mention of number of students participated and the details of the collaborating agency	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

3.5 Collaboration

3.5.1

Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.

Response: 12

File Description	Document
Summary of the functional MoUs/linkage/collaboration indicating start date, end date, nature of collaboration etc.	View Document
List of year wise activities and exchange should be provided	View Document
List and Copies of documents indicating the functional MoUs/linkage/collaborations activity-wise and year-wise	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1

The Institution has adequate infrastructure and other facilities for,

- **teaching – learning, viz., classrooms, laboratories, computing equipment etc**
- **ICT – enabled facilities such as smart class, LMS etc.**

Facilities for Cultural and sports activities, yoga centre, games (indoor and outdoor), Gymnasium, auditorium etc (Describe the adequacy of facilities in maximum of 500 words.)

Response:

Established in the year 1979 in a comparatively rural region like Lanka, the College has adequate infrastructure and physical facilities. The college campus area is 17 acres, on which the building construction is about 5464.78 Sq. Metres. The college has 15 Departments inclusive of both Arts and Commerce stream. The various Departments in Arts and Commerce streams are located in separate blocks. The Library building is also situated in a different block. Moreover, the college also runs a study centre under Krishna Kanta Handiqui Open University in a separate building. The College is planning to introduce Science Stream too, for which a separate science building is under-construction. The college has adequate classrooms,laboratories ,digital and other facilities for effective teaching-learning process.

Apart from providing adequate infrastructure for academic excellence, the college also has adequate infrastructure for sports and co-curricular activities too.

Classroom Facilities:

- 34 classrooms out of which 7 ICT enabled Classrooms including 02 Computer Labs, 01 Psychological Lab-cum - Class Room and one Seminar Hall.
- 6 big classrooms have Mic & Sound systems.
- All ICT facilited classrooms have Wi-Fi facilities to make the teaching-learning process effective.
- Spacious seating arrangements with qualitative furniture.
- Cleanliness, light and ventilation systems are maintained in the classroom and laboratories.
- Black Boards, White Boards and Green Boards are available in the classrooms.
- Facility of Projectors and Smartboards.

Laboratory Facilities:

- Two Computer Laboratories.
- Education Laboratory.
- Separate Language laboratory of Assamese Department.

- A total of 81 computers are there in the college.

Sports and Playground

- The college has a playground for outdoor sports.
- Kanaklata Baruah Indoor Stadium- an Indoor stadium of 9,600 sq. ft. area for all kinds of indoor sports.
- A fully equipped Multi Gym and a Yoga Centre with all the necessary equipments.
- Two synthetic Badminton Courts.
- Table Tennis board.
- Cultural Facilities:
- Separate cultural room for cultural activities.
- A fully AC seminar Hall cum Auditorium with ICT enabled facilities. The seating capacity of the Hall is around 250.
- The auditorium is enriched with a full screen stage and a projector.
- There are 5 hand Mikes, 2 Cordless Mikes and one standing microphones.
- The college has musical instruments like 2 Harmoniums, Two pairs of Tablas, 1 Guitar, 6 Dhols, 1 Khol, Two pair Taal, 5 Flutes, 1 Triple Drum, 1 Dholak and 1 Khanjari.

- Other Facilities

- A separate two storeyed Girls Hostel with the accommodation capacity of 30 boarders.
- The ICT enabled Administrative Block with Principal's Chamber, Vice Principal's Chamber, the Accounts Office, the General Office, IQAC office, Academic coordinator office.
- A separate Health Centre with one Health Worker and medicine facilities.
- The institution has Centrally purified running Drinking Water System
- A big Pond with an area of about 8 Acres for Pisciculture.
- CCTV surveillance with 45 nos of CC cameras.
- A neat & Clean Canteen.
- Proper Parking Shed for Two and Four Wheelers.
- Proper Toilet facilities for teachers and students with 24x7 hours running water system
- Ramps for Divyangjan.
- Girl's Common Room, Boy's Common Room.
- NSS Room
- Separate Room for Career Guidance Cell.
- Separate Examination Control Room.
- Bi-Cycle stand for Eco- friendly environment.
- 30 KWH Generator for Alternative energy and power-backup
- Solar lights for campus as alternative source of energy

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

4.1.2

Percentage of expenditure for infrastructure development and augmentation excluding salary during

the last five years

Response: 22.72

4.1.2.1 **Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)**

2022-23	2021-22	2020-21	2019-20	2018-19
45.95858	55.52056	13.80732	21.80292	36.08085

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for infrastructure augmentation should be clearly highlighted)	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

4.2 Library as a Learning Resource

4.2.1

Library is automated with digital facilities using Integrated Library Management System (ILMS), adequate subscriptions to e-resources and journals are made. The library is optimally used by the faculty and students

Response:

Situated in a separate building, the Central Library of Lanka Mahavidyalaya is in an area of 210 sq.m. with 18,513 books,

Before Covid ,there were 13 journals and periodicals but due to covid the acquisition of journals and periodicals hard copies were suspended,but the process to resume obtaining them is in progress and 4 Daily News Papers are continued from very beggining . This Library is automated using Integrated Library Management System with the software SOUL 2.0

.In addition to this, there are Departmental Libraries in each department too. The Library building has the provision for both individual and group reading. Adequate space and atmosphere is maintained for browsing and relaxed reading. Subscription of Journals are periodically renewed and new books are purchased according to the needs of the students and faculties.

ILMS software:

- Name of ILMS software: SOUL
- Nature of automation: Partially
- Version: 2.0
- Year of automation SOUL: 2013

Features of SOUL 2.0

- Client-server based architecture, user friendly interface that does not require extensive training.
- Provides a simple budgeting system and single window operation for all major circulation functions.
- Compliant to International standards such as MARC 21.
- Compliant to NCIP 2.0 protocol for RFID and other related applications.

Library Services

- All books have been classified with the Dewey Decimal Classification System
- Manually book issue/return and renewal.
- Reference service.
- Subscription to various journals.
- Orientation programs for new members.
- Reprographic service when students and faculties deemed necessitated.
- CCTV surveillance

Library Sections

- Subject Wise Books Collection.
- Separate Reading Hall for students and staff.
- Periodical section
- Newspaper Section
- Reprography section.
- Question paper repository

Subscription to e- Resources

- e-PG Pathshala
- e-ShodhSindhu
- Shodhganga
- Doaj
- Doab
- Internet Archive
- E-books directory
- Inflibnet
- National Digital Library of India.
- Swayam
- Project Gutenberg
- Swayam Prabha

- Remote access to e-resources

Amount spent on purchase of Books & Journals

- Year 2022-23: Rs.904934.98
- Year 2021-22:Rs.996284.86
- Year 2020-21: Rs.750412.86
- Year 2019-20: Rs.656945.36
- Year 2018-19: Rs.741729.36

Per Day Usage of Library:

 On an average 80 students and 10 faculty members use the Library per day. Average 25 books are issued per day and 30 books are being returned.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

4.3 IT Infrastructure

4.3.1

Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection

Describe IT facilities including Wi-Fi with date and nature of updation, available internet bandwidth within a maximum of 500 words

Response:

By giving thrust and importance on Information Technology, our college i. e. Lanka Mahavidyalaya frequently updates the IT facilities as per the need of time and requirement. These include increase in the number of computers, upgradation of internet connectivity, upgradation of institutional portal, time to time updating of information in the portal, setting up of smart classrooms and ICT enabled classrooms, ICT enabled seminar Hall, online admission, Library digitization etc.

- The college has total 81 nos of Computers in office, IQAC, Library and in two Computer Lab . There are 71 computers in two computer Labs and Library , which are excessible to students with Wi-Fi facilities.
- The college has a lease line connection provided by Rail Net with good internet connectivity.
- Internet Connection bandwidth has been upgraded to 20 MBPS unlimited on 7/3/2022 as

- necessitated to support all round digitization of the Institute and later it is upgraded to 200 Mbps.
- The college has Rail Net fiber internet connection that is used to provide Wi-Fi internet access.
- The college has a tie-up with SS Technology for regular maintenance and upgradation of it's IT facilities and college automation.
- The college has curated a web portal to facilitate the admission process, examination form fillup, students fee collection and to maintain administrative mechanism , viz. advertisement for appointments, tender for work, issue of various notices of the instition of day to day activities, to circulate class routins, to publish news letter , to upgrade and display the financial ducuments for public and concered authorities, to published the merit list for admission, to display various academic academic and qualitative ducuments and all other necessary informations as applicable for e-governences.   The portal is maintained by SS Technology.
- The service provider SS Technology has also been entrusted to design and upgrade the college website.
- The admission process has been shifted to online mode since 2019 and collection of admission fee via-Billdesk.
- A computer lab equipped with a wide range of licensed system software and application software.
- Biometric attendance system for employees.
- Digital maintenance of academic and administrative reports by all the departments in the website.
- CCTV surveillance of the whole college compound for safety and security reasons.
- 45 CCTV cameras.
- Online UPS provision for power back up.
- Different official WhatsApp Groups have been created for official in house communication. Class and semester wise separate WhatsApp groups.
- Use of meeting/learning management systems and apps like Google Meet, Zoom, Lanka Mahavidyalaya official Facebook page.
- Use of Mic & sound system in big classrooms for better delivery of lectures.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

4.3.2

Student – Computer ratio (Data for the latest completed academic year)

Response: 27.1

4.3.2.1 **Number of computers available for students usage during the latest completed academic year:**

Response: 71

File Description	Document
Purchased Bills/Copies highlighting the number of computers purchased	[View Document](#)
Extracts stock register/ highlighting the computers issued to respective departments for student's usage.	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

4.4 Maintenance of Campus Infrastructure

4.4.1

Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years (INR in Lakhs)

Response: 36.94

4.4.1.1 **Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)**

2022-23	2021-22	2020-21	2019-20	2018-19
39.49040	19.36889	15.94899	91.06433	115.74167

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for maintenance of infrastructure should be clearly highlighted)	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1

Percentage of students benefited by scholarships and freeships provided by the institution, government and non-government bodies, industries, individuals, philanthropists during the last five years

Response: 83.6

5.1.1.1 **Number of students benefited by scholarships and freeships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
1451	1781	1831	1131	1388

File Description	Document
Year-wise list of beneficiary students in each scheme duly signed by the competent authority.	[View Document](#)
Upload Sanction letter of scholarship and free ships (along with English translated version if it is in regional language).	[View Document](#)
Upload policy document of the HEI for award of scholarship and freeships.	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

5.1.2

Following capacity development and skills enhancement activities are organised for improving students' capability

1. *Soft skills*
2. *Language and communication skills*
3. *Life skills (Yoga, physical fitness, health and hygiene)*
4. *ICT/computing skills*

Response: A. All of the above

File Description	Document
Report with photographs on Programmes /activities conducted to enhance soft skills, Language and communication skills, and Life skills (Yoga, physical fitness, health and hygiene, self-employment and entrepreneurial skills)	[View Document](#)
Report with photographs on ICT/computing skills enhancement programs	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)	

5.1.3

Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years

Response: 12.56

5.1.3.1 **Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
65	62	207	337	468

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.1.4

The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases

1. **Implementation of guidelines of statutory/regulatory bodies**
2. **Organisation wide awareness and undertakings on policies with zero tolerance**
3. **Mechanisms for submission of online/offline students' grievances**
4. **Timely redressal of the grievances through appropriate committees**

Response: A. All of the above

File Description	Document
Proof w.r.t Organisation wide awareness and undertakings on policies with zero tolerance	[View Document](#)
Proof related to Mechanisms for submission of online/offline students' grievances	[View Document](#)
Proof for Implementation of guidelines of statutory/regulatory bodies	[View Document](#)
Details of statutory/regulatory Committees (to be notified in institutional website also)	[View Document](#)
Annual report of the committee motioning the activities and number of grievances redressed to prove timely redressal of the grievances	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

5.2 Student Progression

5.2.1

Percentage of placement of outgoing students and students progressing to higher education during the last five years

Response: 21.69

5.2.1.1 **Number of outgoing students placed and / or progressed to higher education year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
99	79	37	20	134

5.2.1.2 **Number of outgoing students year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
318	381	338	357	307

File Description	Document
Number and List of students placed along with placement details such as name of the company, compensation, etc and links to Placement order(the above list should be available on institutional website)	**View Document**
List of students progressing for Higher Education, with details of program and institution that they are/have enrolled along with links to proof of continuation in higher education.(the above list should be available on institutional website)	**View Document**
Institutional data in the prescribed format	**View Document**
Provide Links for any other relevant document to support the claim (if any)	**View Document**

5.2.2

Percentage of students qualifying in state/national/ international level examinations during the last five years

Response: 3.53

5.2.2.1 **Number of students qualifying in state/ national/ international level examinations year wise during last five years (eg: IIT/JAM/NET/SLET/GATE/GMAT/GPAT/CLAT/CAT/ GRE/TOEFL/ IELTS/Civil Services/State government examinations etc.)**

2022-23	2021-22	2020-21	2019-20	2018-19
16	28	1	2	0

File Description	Document
List of students qualified year wise under each category and links to Qualifying Certificates of the students taking the examination	**View Document**
Institutional data in the prescribed format	**View Document**
Provide Links for any other relevant document to support the claim (if any)	**View Document**

5.3 Student Participation and Activities

5.3.1

Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years

Response: 5

5.3.1.1 *Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years*

2022-23	2021-22	2020-21	2019-20	2018-19
4	0	0	0	1

File Description	Document
Upload supporting document	[View Document](#)
list and links to e-copies of award letters and certificates	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

5.3.2

Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 1.2

5.3.2.1 **Number of sports and cultural programs in which students of the Institution participated year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
01	3	0	01	01

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.4 Alumni Engagement

5.4.1

There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

Lanka Mahavidyalaya,Lanka is established in 1979, a number of alumni got education from this reputed institution. Though this institution is located in rural area, it has a great contribution in the educational development of the rural students. Many alumni of this college are wellknown in their respective fields i.e. Politics, Education, Judiciary, Literature, Sports, Agriculture, Business and Industry, Social Work and Public Speaking. The college provides an opportunity to the alumni to interact and share their experience with students during the College Week in every year.

- Although, the College has not a registerd Alumni Cell, our Alumni Association works for the overall development of students as well as the institution. It helps our institution not just financially, but in terms of academic planning, placements of students, career guidance and technological guidance.
- Our Alumni Association organizes: Guest lectures on various subjects and provide guidance from the experts of various fields to the students.
- Some of our alumni are industrialists; they share their knowledge and expertise with the students.
- Alumni Association helps to organize educational and industrial visits for the students.
- Alumni Association provides information about the job opportunities available in their fields. Alumni Association organizes various Games and Sports Competitions in the College Campus.

Financial Support

On the innitiatives of LMAA , two individuals viz. Mrs. Kankana Tamuli and Mr. Hemanta Goswami and contributed Rs. 10000/- (ten thousand) and 5000/- respectively in cash during 2023-24.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1

The institutional governance and leadership are in accordance with the vision and mission of the Institution and it is visible in various institutional practices such as NEP implementation, sustained institutional growth, decentralization, participation in the institutional governance and in their short term and long term Institutional Perspective Plan.

Response:

The college is effectively working towards achieving the following stated mission and vision of the college

Vision: The prime vision of Lanka Mahavidyalaya is to provide and promote quality and value education to instill spirit of inquiring humanistic value, inculcate the sense of scientific temperament among the students to cop up themselves with the changing scenario as a citizen of India.

Mission:

- Making use of emerging technological tools for effective teaching-learning and bridge the gap between social needs and higher education.
- Nuturing a congenial learning ambience.
- To nurture Research and Innovation.
- Undertake Collaborative Partnership with other Higher Education Institutions.

NEP Implementation:

- The Four-Year Undergraduate Programme.
- The registration process of the students in the Academic Bank of Credit
- Introduction of Multi-disciplinary Courses in two group of subjects viz. Commerce and Management, and Humanities and Social Sciences.

- Ability & Skill Enhancement Courses, Value Added Courses.

For achieving sustained growth, college is operating within its budget and using resources in a cost-effective manner. This involves implementing cost-saving measures, reducing wastage, optimum utilization of resources, and good governance.

In relation with vision and mission of the college the mechanisms and policies of Governance have been formulated:

Governing Body is crucial as it is responsible for framing strategic institutional policies and approving all major decisions of the college, in consultation with the stakeholder.

In compliance with vision and mission statement, the governance strategies adopted have been

highlighted as follows:

- A decentralized and participatory nature of governance through different Committees and Cells.
- In various Committees, Cells and Bodies stakeholder's participation has been encouraged.
- Principal of the College convenes meetings withGoverning Body, teachers, staff & departmental heads for discussion of matters pertaining to the College.

The Institutional Perspective Plan has been conceptualized keeping in view the vision and mission of the College.

Short term

- To Accredit the Institute for 3rd Cycle.
- To take initiatives for utilization of RUSA fund for balance development of the College.
- To frame curriculum for effective implementation of CBCS system.
- To complete the 2nd Central Computer Lab of 100 capacity.
- To open PG & UG courses in Economics ,Commerce and Geography respectively and also to introduce honors in Philosophy.
- To increase the Research Activity.
- To introduce Add-on courses.
- To organize Workshops/ Seminars on Intellectual Property Right/ Women Trafficking and other relevant issues.
- Adoption of underprivileged villages and schools under extension activity.
- To take initiatives to implement Unnat Bharat Abhiyan, Govt. of India.
- To publish a Newsletter and a Research Journal from the Institution.

Long term

- Campus Recruitment.
- To Sign MoU with foreign University.
- To renovate and develop Central Library.

- To improve the e-resource facilities in the library.
- To open PG course in Assamese and UG course in Home Science
- To take necessary steps to construct Auditorium of 1500 Capacity.
- to uplift this institution from affiliating College to Autonomous Degree Granting College.
- To Start Job Oriented Skill Development Vocational Certificate / Diploma / Degree Courses.
- To complete the Science Building and open Science Stream.
- To start a full-fledged Coaching Institute for Competitive Examinations.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.2 Strategy Development and Deployment

6.2.1

The institutional perspective plan is effectively deployed and functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules, and procedures, etc

Response:

To fulfill the vision and mission of the institution, the college actively involves in different aspects of institutional strategy development and planning process throughout the entire year.

Infrastructural Augmentation and Expansion

The college has received the Rashtriya Uchchatar Shiksha Abhiyan (RUSA) grant of ? 2 Crores (in installments) under Infrastructure Grant to the colleges, RUSA 1.0 for new construction work, renovation and new equipments. The grant was efficiently utilized as follows-

·Construction of RUSA building

·Computer laboratory

·Campus Development

·Development of Indoor Stadium

·Purchase of Sports Equipments

·Renovation of Class room

·Renovation internal roads of college

·Purchase of ICT equipments

·Books and E-resources

·Renovation of Administrative building

In the context of administration, it can be said that the Governing Body (GB) is the apex body constituted

as per the provisions of The Assam Provincialised Colleges and Assam Non- Government Management College Rules, 2001(amended from time to time). The Principal of the College performs both the roles of being the Secretary of the GB and the Drawing and Disbursing Officer (DDO). The Principal is assisted by the Vice Principal, HOD, non-teaching staff, IQAC and other in-house bodies. The students too feel empowered with the Student Association which is an elected body.

To look after the planning and execution of various activities of the institution different institutional bodies (Committees & Cells) have been constituted –

- Internal Quality Assurance Cell (IQAC)

- Research & Community Development Cell
- Academic Council
- Career Guidance and Counseling Cell
- Library Development Committee
- Discipline Maintenance Cell
- Anti-Ragging Committee
- Disaster Management Committee
- Games And Sports Development Cell

·Girls Hostel Management Committee

·Girls' Common Room Development Cell

·Grievance Redressal Cell

·Incubation Centre for Mental Health & Growth

·Indoor Stadium Management Committee

·Internal Complaint Committee

·Minority Cell

·OBC/MOBC Cell

·SC/ST Cell

·Students Welfare Cell

·Women Cell

·Archaeological Archive Cell

·Cultural Development Cell

·Alumni Cell

·Purchase Committee

·Prospectus Preparation Committee

·Examination Committee

·National Service Scheme (NSS)

·Admission Committee

Procedure for Requirement & Selection of staff

- All new recruitments are made in a transparent manner by way of Public advertisement in the leading Newspapers of Assam and also through the website of the institution as per the State Government & UGC rules.
- Appointments in various departments are made through proper procedure of interview.
- UGC Guidelines & guidelines of Director of Higher Education are followed for appointing faculty members in the college

Service Rules

- The service conditions of the permanent faculty members, including appointment and promotion, are regulated as per the rules and procedures stipulated by UGC & DHE, Government of Assam.

File Description	Document
Upload Additional information	[View Document](#)
Institutional perspective Plan and deployment documents on the website	[View Document](#)
Provide Link for Additional information	[View Document](#)

6.2.2

Institution implements e-governance in its operations

1. **Administration**
2. **Finance and Accounts**
3. **Student Admission and Support**
4. **Examination**

Response: A. All of the above

File Description	Document
Screen shots of user interfaces of each module reflecting the name of the HEI	[View Document](#)
Institutional expenditure statements for the budget heads of e-governance implementation ERP Document	[View Document](#)
Annual e-governance report approved by the Governing Council/ Board of Management/ Syndicate Policy document on e-governance	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)	

6.3 Faculty Empowerment Strategies

6.3.1

The institution has performance appraisal system, effective welfare measures for teaching and non-teaching staff and avenues for career development/progression

Response:

The institution has **performance based appraisal system** for the assessment of teaching and non-teaching staff. The annual assessment and initiatives for recruitment and promotion are taken as per the guidelines of UGC and Directorate of Higher Education (DHE), Government of Assam.

Teaching Staff

- The Career Advance Schemes for promotion of the teachers and Librarian is subject to the Academic Performance Indicator (API) criteria and **Performance Based Appraisal System (PBAS).**
- The college maintains Annual Confidential Report on performance of teachers.
- The performance of the faculty members is also evaluated through **Student Feed Back System**.
- Record of daily academic and other assigned duties are maintained by the departments.
- **Service Book** is also maintained
- **Academic Performance Record** is collected in prescribed format and kept in IQAC office of the college.

Non-Teaching Staff

- All non-teaching staffs are also assessed through annual confidential reports and annual performance appraisal.

- The performance appraisal of non-teaching staff is subject to the rules and guidelines of the Government of Assam.

Leave Benefits

As per Assam Provincialised College Management Service Rules, the employees of the college avail Casual leave, Earned leave, Medical leave, Child Care leave and Maternity leave.

Monetary Benefits

- Encashment of earned leave at the time of retirement.
- A Group Insurance policy exists for the permanent teaching and non-teaching staff.
- Loan facility is also available for the permanent teaching and non-teaching staff of the institution through the Lanka Mahavidyalaya Staff Co-operative Society Ltd. Lanka, which is registered under the Societies Registration Act XXI of 1860.
- The Society offers maximum loan of total deposit plus six months net salary to a member as general loan and provides maximum 5, 00,000/- (Five Lakh) only as special loan for any kind of emergencies.

Other Benefits

- Gymnasium facility for employees and students.
- The institution possesses two Badminton courts and Table Tennis playing facility for the welfare of the employees.
- Yoga for employees and students.
- Training and orientation on use of ICT.
- First aid Health Unit for the welfare of staff and students.
- Provision for Hand wash and Sanitization is available.
- Separate seating arrangement for teachers in the college canteen.
- Provision of well furnished separate departmental rooms.
- Provision of safe drinking water.
- Water cooler facility.
- Adequate parking space for all employees and students.
- Library facility for faculty members.
- Availability of News papers & Magazines (Regional & National) for employees.
- Availability of Research Journal in the college Library.
- Separate reading space for teachers in the college library.
- Departmental computer facility.

The institution is working towards better avenues for career development and progression of its faculties. For instance –

- The institution organizes national and international seminars, webinars and workshops.
- It encourages the faculties to join various national and international workshops, seminars and conferences.
- The institution also grants special leaves to faculties to attend various academic deliberations.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

6.3.2

Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 1.18

6.3.2.1 **Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
00	00	00	02	00

File Description	Document
Policy document on providing financial support to teachers	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Copy of letter/s indicating financial assistance to teachers and list of teachers receiving financial support year-wise under each head.	[View Document](#)
Audited statement of account highlighting the financial support to teachers to attend conferences / workshop s and towards membership fee for professional bodies	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

6.3.3

Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

Response: 22.92

6.3.3.1 **Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP),** *Management Development Programmes (MDPs)* **professional development /administrative training programs during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
14	10	18	22	05

6.3.3.2 **Number of non-teaching staff year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
26	26	27	27	25

File Description	Document
Refresher course/Faculty Orientation or other programmes as per UGC/AICTE stipulated periods, as participated by teachers year-wise.	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Copy of the certificates of the program attended by teachers.	[View Document](#)
Annual reports highlighting the programmes undertaken by the teachers	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

6.4 Financial Management and Resource Mobilization

6.4.1

Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external)

Response:

Sources of Funding : The main source of Funding of the Institution are as follows-

1. The Government of Assam for providing regular Salary to the Employees regularly as per UGC & Govt of Assam Regulations

2. UGC, which provides grant as per its provisions on submission of projects

3. RUSA, provides developent Grants on submission of projects

4. Students Fee collected during admission, which are managed by Governing Body

5. Income Generated from Fish farming, which is managed by Governing Body

6. Rents received from Canteen, Co-operative Society and venue rent from other organisations for conducting special programs.

7. Special allotment from Local MLA fund for special purposes.

8. A few amount from Alumni Contributions

The Institution has established a mechanism for conducting internal and external audits on the financial transactions every year to ensure financial compliance. It follows a mechanism for audit of all financial activities. The college has two tier audit system-

Internal Audit

- The **Internal Audit** is conducted for every financial year by a Chartered Account firm appointed by the college authority. M/S Satya Narayan Agarwalla & Company, a charted Accountant firm based in Nagaon, Assam is entrusted the responsibility of conducting internal audit of the college. On behalf of the Principal of the college, the Head Accountant maintains the funds. The internal audit report is placed before the Governing Body of the college for necessary approval.
- Internal audit includes the auditing of all the Government and Non-government funds as mentioned in Sources of Funding .

External Audit (Government Audit)

- The **External Audit (Government Audit)** is conducted by the Directorate of Audit (Local fund) Govt. of Assam. The Directorate of Audit (Local Fund) verifies the utilization of funds received from various sources such as Central Government, State Government and all other sources which include the grants received from UGC, RUSA & Infrastructure Development Grants from Government of Assam etc.
- The financial transactions that come under the purview of RUSA funding are audited by RUSA, Assam.
- The audit team verifies/checks whether utilization of fund is done in accordance with the accepted procedure. Tenders and quotations are verified by the Assistant Director of Audit (Local Fund). Their suggestions are incorporated in planning the effective utilization of funds.
- The Assistant Director of Audit (Local Fund) is authorized to audit the books of accounts and necessary documents of the college related to general revenue of Govt. and utilization and non-utilization details of the funds.
- The audit team scrutinizes and verifies Cash Book, Bank Passbook, Acquaintance of teaching and non-teaching staff, SC/ST/OBC scholarship acquaintance, Cheque issue register, Deposit and fee receipt voucher etc.

File Description	Document
Upload Additional information	**View Document**
Provide Link for Additional information	**View Document**

6.5 Internal Quality Assurance System

6.5.1

Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities

Response:

The IQAC, Lanka Mahavidyalaya took the following measures for quality developement of the Institution during last five years-

1.The IQAC conduct its meeting regularly and analysed various measures for overall developement of the Institution .and suggest regularly to the authority to take measures for over all developement of the institution.

2. In initiative of IQAC, Lanka Mahavidyalaya, an Academic Council of this institution was formed on 2017-18 , which is responsible for academic planning, curriculum enrishment and to handle any other academic matters as necessary.

3. The IQAC, took special measures to conduct regular online classes during Covid-19 Pendamic period in Zoom virtual Platform and prepare special schedule to conduct the online classes from morning 9.00 AM to 6.00 PM so as to accomodate all departmental classes.

4. In initiatives of IQAC, the institute conduct about 20 Webinars of International, national and Institutional level to make continuation of academic, students counselling and research activities during covid-19 pendamic period.

5. The IQAC took regular students feedback and after analysis placed in Academic council for appropriate execution.

6. The IQAC keeps contact with its Alumni Association and took their sugessions for smooth conduct of the Institution.

7. The IQAC, Lanka mahavidyalaya in Collaboration with E & ICT Academy, IIT Guwahati , organised a One Week FDP on the topic, " Behavioural Remodeling and Use of ICT Tools in Class Room Delivery of Teachers", for making the Institute and its nearby institute Completely Computer and ICT Literate.

8. The IQAC, **organised a NAAC approved National Webinar on 25th July, 2020** on the topic, " Assessment & Accreditation Process of NAAC in the Revised Accreditation Framework" to make an

orientation about NAAC Accreditation Process.

9. The IQAC, organised about 65 Workshops, Seminars / Webinars and Awarness program in association with various departments/ organisations.

10. In initiatives of IQAC, about 10 MoUs are signed with various organisations / institute to promote Teaching & Learning, Research, Job Oriented programs, Campus Placement and Waste Management .

In initiatives of IQAC, the institute conducted 16 Faculty Exchange Programs with various institute and three Skill Developent Short Term Courses cum Campus placement Drive under the provisions of MoU , 01 (one) International Webinar in collaboration with Assam University, Silchar, India, five International & National Webinars in collaboration Assam College Librarians Association & one FDP with E & ICT Academy, IIT Guwahati.

11. The IQAC took initiatves for sanction and utilization of RUSA project of Rs. 2.00 Crore in the field of ICT Developement, Library Upgradation, Infrastructure & Campus Developement. In initiatives of IQAC, the institute make two two sophisticated compter lab of about 71 computers with Wi-Fi facility to develope the Computer & IT Skills of Students as well as staff.

12. In initiatives of IQAC, the institute conducted Green & Energy Audit.

13. A propoal to sign a MoU with the University of Sri Jayewardhena, Sri Lanka , is in process.

14. After RUSA-1 project, an institutional Developement plan is prepared for submission to RUSA .

15. Fourteen new Add-on Certificate Courses are introduced from 2022-23.

16. Proposals are in Progress to open PG Courses in Economics, Commerce and UG courses in Philosophy (Major) and Geography

17. Publication of a Multidisciplinary Research Journal is in progress.

18. Institute published a News Letter from 2022-23

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

6.5.2

Quality assurance initiatives of the institution include:

    1. **Regular meeting of Internal Quality Assurance Cell (IQAC); quality improvement initiatives identified and implemented**

2. Academic and Administrative Audit (AAA) and follow-up action taken
3. Collaborative quality initiatives with other institution(s)
4. Participation in NIRF and other recognized rankings
5. Any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA etc.

Response: B. Any 3 of the above

File Description	Document
Quality audit reports/certificate as applicable and valid for the assessment period.	[View Document](#)
NIRF report, AAA report and details on follow up actions	[View Document](#)
List of Collaborative quality initiatives with other institution(s) along with brochures and geo-tagged photos with caption and date.	[View Document](#)
Link to Minute of IQAC meetings, hosted on HEI website	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1

Institution has initiated the Gender Audit and measures for the promotion of gender equity during the last five years.

Describe the gender equity & sensitization in curricular and co-curricular activities, facilities for women on campus etc., within 500 words

Response:

Lanka Mahavidyalaya is very keen on identifying the desires of the new generation and the measures to enrich the abilities and professional skills of both boys and girls, without any discrimination. The institution rightly guides the students from their long journey from "human beings to being human" by sensitizing them on issues like gender, social harmony and tolerance.

Different programmes has been conducted by the institutions promoting gender equality and social harmony,thereby to ensure safety of girl students from time to time.

In 6-3-2019, a Workshop on Gender Sensitization with special refrence to prevention of Sexual harashment of Women in workplace was organised by Women's Cell, IQAC, Lanka Mahavidyalya, where a large number of Faculty members and Students both male and Female had participated.

The Department of Political Science and IQAC, Lanka Mahavidyalaya organized a Workshop on Gender Equality and Girls Empowerment on 21-01-2021.

In the mids of Covid-19 pendamic Lockdown period, A REGIONAL LEVEL WEBINAR ON "GENDER SENSITIZATION AND LEGAL PROVISIONS FOR WOMEN SECURITY IN WORK PLACES AND EDUCATIONAL INSTITUTIONS" was Organized by Women Cell, IQAC, Lanka Mahavidyalaya, Lanka, on 08-11-2020, where Dr Poonam Kakoti Borah, Assistant Professor, Department of Women's Studies, Gauhati University and Advocate Smritishree Chakravarty, Gauhati High Court graced the occasion as Resource Persons. About 250 participants from various institute of Assam attended the program.

A Webinar was organized by Women Cell, IQAC, Lanka Mahavidyalaya, on the topic, " Gender Equality for a Sustainable Tomorrow", to make awareness in society for women empowerment and Gender Equality on 8/3/2022.

In that Webinar,   environmentalist Ms. Nizara Phukan, a native of Desangani Village, Sivasagar district of Assam, who had undertook a padayatra from Charaideu, Assam to New Delhi 'To Save the Mother Earth'. was invited as the resource person and She spoke on the various aspects of gender equality and suggested as to how to ensure sustainability in every aspect of life for the survival and the well-being of the posterity.

Further, an awareness Program on Health & Hygiene for Women was organized by Students Association, Lanka Mahavidyalaya on 8/3/2022, to make awareness among the community regarding importance of taking care of Women Health & Hygiene for making the Women healthy and strong as Men to minimize gender discrimination.

The Research & Community Development Cell, organized a Webinar on the topic, Gender Equality: Reality versus Theory on 02/12/2022, to make awareness about the extent of enforcement of Gender Equality in reality, though there are enormous provisions against Gender discrimination. Attending the Webinar as Resource Person, Dr. Puja Chetry, Assistant Professor of Women Studies, Cotton University, Guwahati, Assam, described the various prospect that are offered by the Constitution of India for Indian Women.

On 08/03/2023, on the occasion of International Women's Day, a Webinar was organised by Women's Cell, IQAC, Lanka Mahavidyalaya on the topic , '' Women in 21st Century'', where, Resource person Ms. Samim Sultana Ahmed, News Editor, DAINIK AGRODUT, emphasises in details about the achievements that are aquired by many Women in various corner of India.

Also, on 10th March, 2023, the Women Cell, IQAC , Lanka Mahavidyalaya , organised a Femal Health & Hygine Program in its Adopted Village , Natun Forest Vollege, under Lumding Reserve Forest, in Association with Assam College Teachers Association Hojai Dima Hasaou Zone and make an awarness among Women of that village about Women Health & Hygine along with distributing sanitary Nepkins.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

7.1.2

The Institution has facilities and initiatives for

1. Alternate sources of energy and energy conservation measures
2. Management of the various types of degradable and nondegradable waste
3. Water conservation
4. Green campus initiatives
5. Disabled-friendly, barrier free environment

Response: A. 4 or All of the above

File Description	Document
Policy document on the green campus/plastic free campus.	[View Document](#)
Geo-tagged photographs/videos of the facilities.	[View Document](#)
Circulars and report of activities for the implementation of the initiatives document	[View Document](#)
Bills for the purchase of equipment's for the facilities created under this metric	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

7.1.3

Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following

1. **Green audit / Environment audit**
2. **Energy audit**
3. **Clean and green campus initiatives**
4. **Beyond the campus environmental promotion activities**

Response: A. All of the above

File Description	Document
Report on Environmental Promotional activities conducted beyond the campus with geo tagged photographs with caption and date	[View Document](#)
Policy document on environment and energy usage Certificate from the auditing agency	[View Document](#)
Green audit/environmental audit report from recognized bodies	[View Document](#)
Certificates of the awards received from recognized agency (if any).	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

7.1.4

Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and Sensitization of

students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens (Within 500 words)

Response:

The Institute is taking initiatives continously to promote better education, economic upliftment of communal harmony. Diffrent national, state and institution level Events/ Talks / Webinars has been conducted for upliftment of the cultural harmony, like National webinar on relevance of Kabiguru Rabindranath Tagores creation on present times to promoting regional thoughts for the society as well as for all the members of the institute, webinar on importance of Yoga in human life which helps in development of tolerance and harmony among various community representing the institution. Similarly, workshop on gender equality and girls empowerment promoting gender equality in society and webinar on relevance of sankardeva at present time and youth generation uplifting the knowledge of importance of Sankardeva thought in the society and promoting equality among the society irrespective of caste and community. Various webinars and differnet cultural activities has been conducted for promoting tolerance and harmony in the stated area. Moreover, many institutional level events are celebrated in college campus namely celebration of Independence Day, Republic Day, Ekta Diwas , Cultural Functions in College Week, Exhibition on Traditional Dress performances, Indegenious Cake Exhibition, Gandhi Jayanti, Birth and Death Anniversary of Sri Sri Sankardeva , Swarashati Puja, Ideology of Kabiguru Rabindranath etc., which promote communal harmony & tolerance and also cultural , religious and regional integrity.

Further, in regards to Sensitization of students and employees of the Institution to the constitutional obligations,
in the very frontof the institutionthe values and the activities of the institutions has been mentioned for all the members of the the institutiions. The Green Initiative aims the competitiveness in the environmental space to allow the ability to go neutral on Greenhouse Gas emissions. Due to pandemic endeavour institute also promote the students to participate very enthusiastically in all such activities. The College celebrates the Independence Day & Republic
Day vigorously. 'Samvidhan Diwas', 'EKTA Diwas' and Constitution day were celebrated and students have participated in Elocution and Quiz
contest with all insights which in turn contributed to the ideal Constitutional values and the Fundamental Duties and Rights of Indian Citizens.

Institution has organized student centric activities like election of the student union, Quiz competition which have always received huge participation from the students and promoted their awareness about various aspects of Indian citizenship.

The NSS unit of lanka mahavidyalaya practices SWACHA BHARAT ABHIJAN and enviraonmenrtal promotion activities regularly so as to promote human values, dignity of labour and responsibilities towards nation. Moreover, the NSS unit of Lanka Mahavidyalaya and cultural development cell continuosly participated in independence day, republic day celebration, organised by by Ditrict Civil admisitration.

The "Women Cell" and "Research & Community Developement Cell" of the Institution are continues its activities to promote Gender Sensitisation, Women security and development of women empowernment within and outside the institution.

The college has a multi-lingual society of six languages , namely viz. Assamese, Bengali, Hindi, English, Nepali and Manipuri to promote inter-lingual exchange amomng the different groups of community students and to promote Regional as well as National brotherhood..

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

7.2 Best Practices

7.2.1

Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual

Response:

BEST PRACTICE-1

Title of the Practice: LANKA MAHAVIDYALAYA STAFF CO-OPERATIVE SOCIETY LTD.

The Lanka Mahavidyalaya Staff Co-operative Society Limited has been controlling the spendthrift habit of members by savings in the co-operative society and also has made a significant contribution in improving the socio-economic conditions of its members and the students.

2. Objectives of the Practice: Following are the main objectives of Lanka Mahavidyalaya Staff Co-operative society:

?   To promote social and economic betterment of members through self-help and mutual aid in accordance with cooperative principles.

?   To raise fund for the business of society and development of the students who are economically weak.

?   To grant loans and advances to the members associated.

?   To constitute various funds for the welfare of the members and the society.

?   To provide facilities for the exercise of Thrift and savings.

?   To utilize the proceeds of the income for the welfare of the students.

?   And generally, to do all such other things as are incidental or conducive to the attainment of its objectives.

3. Context:

In the year of 1989, Lanka Mahavidyalaya staff Mutual Fund was established and all the Teaching and the Non-Teaching Staff of the Institution become the members of this Mutual Fund. Later on, in the year 1995, this Mutual Fund was registered under Assam Co-operative Societies Act as " LANKA MAHAVIDYALAYA STAFF CO-OPERATIVE SOCIETY LIMITED". The society was formed to promote saving practices and welfare of the students. It was registered in the office of the Assistant Registrar of Cooperative societies, Hojai (Nagaon) under Assam cooperative societies Act, 2002 (Assam Act IV of 2017) on 1995 and is functioning till now.

4. The Practice:

Bye- Laws: The society doesn't have its own Bye Law, but it follows the rules and regulation of Assam Cooperative Societies Act 1949, which is amended by the Assam Legislative from time to time.

Membership: Both teaching and non-teaching staff who are working in the college fraternity can become the member of society.

Administration/ Governance: By following the rules and regulations or Bye-Laws (Assam Cooperative society Act, 1949) the society have a Board of directors that consist of 15 members, out of which two members are reserved for Female.

Pattern of Loan/ utilization of fund: The secretary is responsible for Sanctioning loan to its member. There are two types of loan, that is general loan and the other one is special loan. The rate of interest for general loan is 1% per month and for special loan is 1.25% per month.

- **Fund Generation:** The capital of the society is generated in the following manner:
- By sale of shares to its members.
- Each member of the society is required to contribute up to maximum of Rs 5000 per month @ Rs.500/- per share.
- **The Fund (Members' Contribution)** is realised from Salary Deduction by Office of the Principal as authorised by the members and recommended by the Secretary of the Society.

Evidence of success:

? The initiative of providing scholarship to meritorious students is an encouragement and benefit to the students every year.

? A regular saving habit for the members of the society has been increased.

? During financial emergency such as medical, the society has been providing financial assistance to its members.?

? A steady secondary income in the form of interest and dividend has been provided to the members of the society.

? All the members are now having a sense of economic security and higher personal assistance agency.

BEST PRACTICE-2

Title of the Practice : **WOMEN SECURITY ALONG WITH AN INNOVATIVE ECOSYSTEM CLEAN ENVIRONMENT**

Objective of the Practice :

- To provide an environment by organizing awareness programmes, workshops, seminars to enable the Working Women and Girls students of the Institution to realize their full potential to Work, for learning and solving their problems independently and feel secured within the Campus.
- To empower the Working Women and Girls Students to defend and protect themselves independently and to provide assurance of security
- To make awareness on Mental & Physical Health Care of the Working Women and Girls Students.
- To provide security to the Working Women and Girls Students in different aspects associated with their lives by means of different vigilances.
- To provide basic/foundational knowledge on legal and constitutional rights to the Working Women and Girls Students
- To make the College Campus an Eco-Friendly with a comfortable beautiful Green environment.
- To develop Pisciculture in College Pond on commercial basis.
- To Make the College Campus suitable for study.
- To make the college campus free from Dust and Noises.
- To make the College Campus a leisure friendly.
- To keep the College Campus always neat & clean.
-
- **The Context**:
- Since, the girl's students of the college constitute more than 60%, all efforts are being taken for their upliftment. Moreover, majority of them come from rural areas, where miserable conditions of utter poverty, illiteracy, ill-health and superstition take hold of their lives. Thus they are doubly affected by the backwardness and discrimination. So, the college has resolved to take up the cause of Girl Students as well as for the women staff of the college too. Also, about 50% employee of the college are Women, so the college is trying its level best to give assurance of security both mental and physical so that both the Girls Students as well as working Women may get a comfortable environment for their study as well as day to day work. Hence for safety and Security of Women , special measures are adopted by the college community.

- The College has a large Pond of area about 8 Acres of Land and the College Authority formed a Pond Development Committee on 17/08/2009 to develop fish cultivation in commercial basis. The committee in its meeting on 20-08-2009, 24-05-2010, 29-06-2013, 07-11-2014, 03-11-2016, 04-08-2018, and 13-06-2019 adopted special measures for profitable farming of fish in the college pond. Further, the college planted coconut trees on both sides of the pond to encorage students for pisciculture as well as coconut cultivation.

File Description	Document
Best practices as hosted on the Institutional website	[View Document](#)
Any other relevant information	[View Document](#)

7.3 Institutional Distinctiveness

7.3.1

Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

Distinctiveness of Lanka Mahavidyalaya

Priority and Thrust Area : Educational Environment

Lanka Mahavidyalaya was established on 20th July, 1979 and is situated in a Schedule Cast area, in the outskirt of Lanka town and situated in the southern most part of the Hojai district of Assam, at a distance of 180 KM from Guwahati, the capital city of Assam, which is well connected by both Train and Bus. The site where the college stands today spread over an area of 17 Acres amid green surrounding on the bank of a big pond covering an area about 8 Acres.

The College started its mission with only 130 students at Lanka High School Premises & shifted to present campus in 1982. At present the College is having a total of more than 2300 (Including ODL Students) enrolments which reflect the progress of the Institution day by day.

The Lanka Mahavidyalaya has been contributing towards providing quality higher education to the students of the socio-economically backward locality of Greater Lanka Area and bordering localities of Hill Districts, viz. Kheroni, Howaipur, Mailu, Jhengkha, Jirikinding etc. of two Karbi Anglong Districts and Mailu, Doyangmukh, Dehangi etc. of Dima Hasao District. The student community belongs to multicultural ethnic groups which fall under SC, ST, OBC, and General category. It offers different category of scholarship and awards to meritorious and economically backward students such as Awards from Lanka Mahavidyalaya STAFF COOPERATIVE SOCIETY and also National Scholarship (Government Sponsored). Moreover, Lanka Mahavidyalaya provides financial aids to poor students from Lanka Mahavidyalaya Students' Aid Fund.

Though the campus is on road side of East West corridor (NH -27), yet the campus is free from noises of highway vehicles. Moreover, with its Highway noise free environment, the calm and green campus along with the large pond enriched the campus to a peaceful, healthy and education friendly environment.

The College has taken up the necessary initiatives and steps for the safety and security of women within the college campus. For which the College is equipped with CCTV cameras, and other administrative mechanism for safety of women, namely Women Cell, Discipline Maintenance Committee, Grievance Redressal Cell, and Anti-Sexual Harassment Cell, which later on converted to Internal Complaint Committee (ICC).

The one of the most important characteristics of the Institution is that, it provides Six Languages in course curriculum, viz. Assamese, Bengali, Hindi, English, Manipuri and Nepali.

Regarding distinctiveness of students, most of the students belong to families of small-scale farmers and businessmen and the students offer support to their parents and guardians in earning their livelihood, namely, agriculture or running their family business. Moreover, the NSS Unit of Lanka Mahavidyalaya have shown their interest in social services, viz cleaning their locality after festivals, offering their service in making the institute plastic & garbage free, patronizing Free Blood Donation Camp, Swacha Bharat Abhiyan etc, and the NSS unit is able to got prizes in March-Past competition in Republic & Independance Day Parade organised by District Administration.

In Cultural and Literary activities, the students are very active.

The college is continuously publishing its Annual Students oriented Magazine," RANGMAHALA JEUTI" and the students contributed to the magazine with their articles and poem on various topics. In 2021-22, The College Magazine got 3rd Prize in the Magazine Competition, organized by one of the largest NGO of Assam, The Assam Sahitya Sabha.

The Lanka Mahavidyalaya has Study Centre under KKHSOU from the Academic Session 2011-12 to meet the growing demand of the locality for Higher Education. The main objectives of the study centre are:

1. To provide access to higher education in **Open and Distance Mode** to large segment of the population, in particularthe disadvantage groups such as those living in remote and rural areas including working people, housewives and other adults who wish to upgrade or acquire knowledge through studies in various fields.
2. To strengthen and diversify the degree, diploma and certificate courses related to the needs of employment and necessary for building the economy of the country on the basis of its natural and human recourses.

Also, one of the most important characteristics of this institute is that most of its Alumni engaged themselves either in Self Employment or small scale Entrepreneur rather than job seeker.

The College has Central Library, Reprographic Center, Digital class rooms, Central Computer Lab / Language Lab with internet facility, Playground, Indoor stadium, Gymnasium, Canteen, Pure drinking water & maintaining a Green Campus with a Large Pond Covering an area of about 8 Acres of land.and college practices pisciculture since long and earning income for financial support of the institution.

The institution has initiated self financing professional and job oriented courses likeHindi Translation and Short Term Skill Dev.Programs under Assam Skill Dev. Mission from time to time.

Thus, we may summarize about the distinctiveness of the institution with the following remarks –

1. Providing quality higher education to the socio-economically backward localities of greater Lanka area and few parts of the neighbouring Hill districts.
2. Though the Institution is located on the road side of East-West Corridor (NH-27), yet the campus is free from Highway noises and maintained a cold, peaceful and healthy educational environment.
3. It has been catering to the needs of students belonging to different ethno-cultural groups.
4. Except for the UGC and state sponsored fellowships, the College has been providing financial aids to students coming from most economically weaker sections.
5. Though the college is situated in a backward area, yet the college is equipped with modern amenities , like Computer Lab, Internet, Central Library, Power Backup, good drinking water, adequate class rooms , sports facilities, career guidance facilities and a few audio visual class rooms etc.
6. Safety and security of the women has always been the top priority of the College.
7. 'After Graduate engagement' has been encouraged by the College through various entrepreneurial workshops and skill development programmes.
8. For the students, deprived of formal higher education, the College has been providing the opportunity by introducing Open and Distance Learning Mode viz. KKHSOU.
9. The NSS Unit of Lanka Mahavidyalaya has been actively involved in community service since its inception.
10. The Alumni of the college are unique in the sense that they are mostly self- employed rather than job seekers.

File Description	Document
Appropriate web in the Institutional website	[View Document](#)
Any other relevant information	[View Document](#)

5. CONCLUSION

Additional Information :

The Lanka Mahavidyalaya , Lanka, Hojai, Assam is an premiur institute, offering higher education to this backward rural Schedule cast dominated area since 1979.

The Institute has 22 UG Programs .

During Covid-19 Pendamic situations, when most part of the World was under crisis, the Institute was continuing its regular curriculum throgh virtual Zoom Platform and conducted about 20 International/ National/ Statelevel Reseach, Academic and Students Support Webinars with participants from various foreign countries like USA, Bangladesh etc.

For the integration of crosscutting issues and to bring about greater awareness about the harmful effects of tobacco use and environmental issues, various awareness campaign was organized in collaboration with District Tobacco Control Cell, Forest Dept., Govt. of Assam , in relation to the 400th Birth Anniversary of Lachit Barphukan.

The college has introduced a numbers of Skill based Add on Certificate Course during the period 2018 tp 2023.

The college has gained success in admitting students from the reserved category as prescribed by the Government Reservation Policy of Assam.

For the greater understanding of any specific subjects, relating to the syllabus or curriculum, the teachers of the institution execute audio- visual teaching learning methods with the use of ICT.

In every year, IQAC of the College conducts one workshop/Seminar on Intellectual Property Rights and Gender Sensitization for promoting the awareness among the students and teachers regarding IPR and Gender equality.

The Instite have carried out a number of extension activities under the auspices of the NSS, and different cells, departments, and associations in the neighborhood community in terms of impact and sensitizing the students to social issues for their holistic development during the last five years.

The Alumni Cell of the College conducted one Inter District Badminton Tournament in the year 2021 to create awareness on Sports in the neighboring Community.

During the session 2022-23, the College Magazine viz. RANGMAHALA JEUTI got the 3rd Prize, in the State Level Magazine Competition organized by the Prestigious "Assam Sahitya Sabha" in memory of LATE RANJIT BORPUJARI.

During the year 2023 the College has started "CENTRE FOR MULTI-DISCIPLINARY RESEARCH IN ETHNOBOTANY AND TRADITIONAL KNOWLEDGE"

The College has constituted a Editorial Board for the publication of a Multidisciplinary Journal "INDIAN JOURNAL OF PERSPECTIVE RESEARCH" on 27/09/2022.

Necessary communications are in process for signing MoU with the UNIVERSITY OF SRI JAYEWARDHENA, SRI LANKA

Concluding Remarks :

Lanka Mahavidyalaya, established in 1979, has completed 45 years of glorious existence in its service to the society.

It has been working relentlessly for the promotion of Higher Education in a backward Schedule cast area.

Starting its journey as a single stream (Arts) college, we have come a long way since its inception.

The IQAC, Lanka Mahavidyalaya took various steps for over all developement of the Institution.

The works and functions of IQAC are di-centralised to various Cells and Committees Viz. Career Guidance Cell, Research and Community Development Cell, Women Cell, Grievence Redresal Cell, Alumni Cell, Extension Activities Cell, Students, Students' Welfare Cell, Games and Sports Developement Cell, Cultural Developement Cell , Beautification Cell etc. for greater and proper functioning of IQAC.

 In initiatives of IQAC, the Institute is able to provide to its students the following basic facilities -

i. Effective Guidance in their Career

ii. Campus placement under the Provisions of MoU with various Training Institutes of Assam Skill Develomemt Mission.

iii. Good IT facilities with Two Big Wi-Fy oriented Computer Lab

iv. Good sports facilities with a Beautiful Indoor Stadium.

v. Add-on Certificate Coures

vi. Cultural Developement Support.

vii. Sufficient Books in Library

vii. Beautiful Grren Campus etc.

Various efforts, activities and initiatives of the institution in its service to the society have been reflected in criterion-wise summary of the SSR.

The institution, which is included in Section 2(f) and 12(B) of the UGC Act, 1956, has developed and upgraded various academic and support facilities for the benefits of the students.

Introduction of add on courses reflect its attempt for continuous improvement.

Though the COVID-19 pandemic has bearing on teaching-learning process world-wide, attempt was made by

the institution even during pandemic period to ensure continuous learning through virtual mode.

New features were added to the institutional website with various facilities in the greater interest of the students.

The institution always provides the opportunity to the students to be at their best self and be responsible citizens of the country.

Further, through National and International Webinars, the students of this institute were able to interect with varius Resource persons of National and Internationally reputed.

Thus all-round and inclusive development of the students is the prime focus of the institution.

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification
2.1.1	**Enrolment percentage** 2.1.1.1. **Number of seats filled year wise during last five years (Only first year admissions to be considered)** Answer before DVV Verification: 	2022-23	2021-22	2020-21	2019-20	2018-19
---	---	---	---	---
1924	1862	1832	1719	1732 | Answer After DVV Verification : | 2022-23	2021-22	2020-21	2019-20	2018-19
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647	650	737	740	728 | 2.1.1.2. **Number of sanctioned seats year wise during last five years** Answer before DVV Verification: | 2022-23	2021-22	2020-21	2019-20	2018-19
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2310	2310	2310	2310	2310 | Answer After DVV Verification : | 2022-23	2021-22	2020-21	2019-20	2018-19
---	---	---	---	---
2310	2310	2310	2310	2310	 Remark : DVV has made changes as per the report shared by HEI
2.4.2	*Percentage of full time teachers with NET/SET/SLET/ Ph. D./D.Sc. / D.Litt./L.L.D. during the last five years (consider only highest degree for count)* 2.4.2.1. **Number of full time teachers with NET/SET/SLET/Ph. D./ D.Sc. / D.Litt./L.L.D year wise during the last five years** Answer before DVV Verification: 	2022-23	2021-22	2020-21	2019-20	2018-19
---	---	---	---	---
25	19	16	14	6 | Answer After DVV Verification : | 2022-23	2021-22	2020-21	2019-20	2018-19
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6	4	4	5	3	 Remark : DVV has made changes as per the report shared by HEI

5.3.1	**Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years**
	5.3.1.1. Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
7	0	0	0	1

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
4	0	0	0	1

Remark : DVV has made required changes as per supportings. Selection to teams has not been considered.

5.3.2	**Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)**
	5.3.2.1. Number of sports and cultural programs in which students of the Institution participated year wise during last five years

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
40	3	0	61	42

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
01	3	0	01	01

Remark : Multiple activities under 1 event considered once only.

2.Extended Profile Deviations

ID	Extended Questions
1.2	**Number of teaching staff / full time teachers year wise during the last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
35	36	35	32	30

Answer After DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
36	36	36	32	30