



**OFFICE OF THE PRINCIPAL**

**LANKA MAHAVIDYALAYA : LANKA : HOJAI : ASSAM**

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This is to certify that this file contains the Proceedings of the Meetings and Action Taken & Outcomes of IQAC, Lanka Mahavidyalaya, Lanka, Hojai, Assam , during the session 2018 -19 to 2022-23 .

Principal  
Lanka Mahavidyalaya  
Lanka, Hojai, Assam

Principal  
Lanka Mahavidyalaya  
Lanka, Hojai, Assam

Date: 05/1/2018

Proceedings of the meeting of ISAC, Lamei, Meheridyalaya, Lamei, Assam on 05/1/2018 in the chamber of the Co-ordinator, ISAC, Lamei

Meeting started at 11:30 PM, under the Chairmanship of the Principal, Lamei Meheridyalaya.

Members Present:

1. DR. A. S. BHUI

2. PROF. D. D. BHATACHARYA

3. PROF. M. CHAKRABORTY

4. PROF. I. M. HAZARIFA

5. DR. I. HUSSAIN

6. PROF. N. SHARMA

7. PROF. L. KAKATI

8. SRI ASHOK ROY

9. MRS. GEETA SHARMA

10. SRI KAMAL SINGHA

In the beginning of the meeting Co-ordinator, ISAC, Sri Lokenetra Kakati, request the chairman Dr. A. S. Bhui to preside over the meeting.

After adorning the chair, Dr. A. S. Bhui requested to Co-ordinator ISAC to describe the objective of the meeting.

After the chairman's proposal, Co-ordinator ISAC told to the meeting as follows -

1. To take necessary steps to increase the sports facility
2. To take necessary steps for improvement of cultural activities
3. To take necessary steps for

improvement of work culture and to increase working hours

4. To adopt two schools in interior ~~area~~ ~~of~~ villages along with adopted villages

5. To take necessary steps to open science stream

6. To take necessary steps for timely completion of course curriculum

7. Any other important matter relative to institutional development.

After discussion, the meeting adopted the following resolutions -

1. To take necessary steps for speedy completion of UIC funded Indoor Stadium

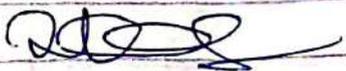
2. To start some courses by Cultural Dev. Cell, IGAC in the events which are available in Garhwal University Youth Festival

3. To arrange some training programs for students in games namely Volley Ball, Kabadi, Badminton etc.

4. To take necessary steps to increase working hours in Academic and Library

5. To adopt atleast two schools nearby Adopted villages and to continue extension activity with the co-operation of NSS unit of Lankhe Mahavidyalaya
6. To take necessary steps to open Science stream as early as possible.
8. To take necessary steps for ensuring Lesson plan preparation for timely completion of course Curriculum.
9. To discuss and inspire with various departments and Faculty members regarding Minor Research projects to promote Research activity
10. To take necessary steps to promote innovative Ew-System.
11. To take necessary steps to make the Campus plasti free.
12. To make proper vigilance in Consultation with Discipline maintenance Committee to make the campus totally free from Tobacco & Gutka.

After discussion, the Principal cum Chairman convey his sincere thanks for making the meeting a fruitful one.

  
Co-ordinator, I&AC  
Lankhe Mahavidyalaya

  
Chairman, I&AC  
& Principal  
Lankhe Mahavidyalaya  
Lanka, Hojai, Assam

Date: 03/07/2018

Proceedings of the 1<sup>st</sup> IQAC Meeting held on 03-07-2018 in the Chamber of Co-ordinator,  
IQAC, Lanka Mahavidyalaya

Date: 03/07/2018

1. Dr. A.S. Bhui
2. Prof. S.R. Sharma
3. Sri. D.D. Bhattacharyya
4. Sri M. Chakraborty
5. Sri. I.M. Hazarika
6. Dr. N. Sharma
7. Mr.Kamal Singha
8. Mrs. Geeta Sharma
9. Sri. Lukendra Kakati
10. Dr. Ifikhar Hussain
11. Sri. Ashok Roy ( UDA/ Section Officer)

Chairman *adhwi*  
Vice-Chairman *S.R. Sasine*  
Member *Sharma*  
Member *ambhar*  
Member *Sharma*  
Member *Sharma*  
Guardian Member *K. Sin*  
Local Society Member *Sharma*  
Coordinator *Sharma*  
Joint-Coordinator *Sharma*  
Member *A. Roy*

At the very outset chairman welcome all the member of the IQAC and convey his heartfelt gratitude for taking active role on overall development of the college and request all the members to place their views.

The coordinator place before the members some of the issues that have been taken as future plans by IQAC during the session 2017-18 and some new measures for discussion.

The issues are:

1. Opening of PG courses in few subjects viz. Assamese, Economics and Hindi in regular mode.
2. Opening of Undergraduate/ Postgraduate course in more subjects under KKH State Open University.

3. Openings a full flagged coaching centre for competitive examinations viz. UPSC/SPSC, Bank and other Central and State Govt. jobs & CAT/MAT Examinations.
4. To activate different Cells under IQAC in greater extent.
5. To Start Job oriented Vocational Courses.
6. To construct separate KKHS Open University permanent building.
7. Completions of boundary walls.
8. To develop the Mini Stadium in the college campus.
9. To organized Short Term Skill Development Programme for self employment and entrepreneurship development.
10. To organize workshop on Research Methodology / Research Oriented Computer software/ intellectual property rights for teachers.
11. To sign few Memorandum of Understanding ( MOU) with Govt., Semi Govt. and Industrial/ Training organisations/ consultancy for employability of Students/ Drop outs.
12. To take initiative to start science stream.

The Guardian member Mr. Nirmal Singh & Local Society Member Mrs. Geeta Sharma welcome the IQAC in their speech for the initiative taken by IQAC for development of the institutions and the students. After threadbare discussion, the meeting adopted the following resolutions to execute in near future

1. To take initiative to open regular PG courses in coming session.
2. To start more UG/PG courses under KKHSO University so that local drop out/ working men/women may take higher education as per their choice and need.
3. To take necessary steps to open full flagged coaching centre for students, and till openings of regular coaching centre, workshop / counselling program will be organised for students relating to their career.

4. To complete the boundary wall as early as possible.
5. To start construction of KKHSOU permanent building.
6. To organise short term skill development courses for final year/ dropout students.
7. To organise workshop on research oriented computer software course for up gradation of research environment in the college.
8. To make ready the indoor stadium as early as possible to promote the games and sports environment among the students.
9. To take step to construct science building to open science stream.
10. To improve ICT facility.
11. Take step to avoid plastic items and increase plantation to make the college campus more Eco friendly.
12. To upgrade internet facility with high speed internet service.
13. To sign few MOU with Govt./Semi Govt./ and industrial/Training organisation/ consultancy for employability of the students/ Drop outs.

At last the chairman assured the house to implement the resolution and end with vote of thanks from the chair.



Principal & Chairman of IQAC  
Lanka Mahavidyalaya,  
Lanka : Hojai : Assam.  
Principal  
Lanka Mahavidyalaya  
Lanka, Hojai, Assam



Coordinator, IQAC  
Lanka Mahavidyalaya,  
Lanka : Hojai : Assam.  
Co-ordinator  
IQAC, Lanka Mahavidyalaya  
Lanka, Hojai, Assam

Meeting of the IQAC,

Date: 05/11/2018

Lanka Mahavidyalaya held on 05/11/2018 at 11:00 AM in office of the Coordinator IQAC.

Members present

1. Dr. A.S. Bhu. *thw*
2. Prof S.R. Sharma. S.R. Sarma
3. Prof D.D. Bhattacharya *Bhattacharya*
4. Prof M. Chakrabarty *Chakrabarty*
5. Prof J.M. Hazarika *Hazarika*
6. Dr. J. Hussain *Hussain*
7. Dr. N. Sharma *Sharma*
8. Prof L. Karmar *Karmar*
9. Sri. Kamal Singh *Kamal Singh*
10. Mrs. Geeta Sharmah *Sharmah*

Proceedings of the meeting

The co-ordinator welcome to all the members of IQAC at the beginning and he described in about the objective of the meeting. In the objective, the coordinator told to the members that a modified & simplified form of personal profile of the teachers is necessary to upload in website and to write in AQAR of the college. Further, that he also proposed to the meeting that due to overburden of work load of Prof D. D. Bhattacharya, the charge of Convener of Career guidance & counselling cell may be entrusted to Prof Mural Barothakur. The meeting approved the same.

Principal  
Lanka Mahavidyalaya  
Lanka, Hojai, Assam

Co-ordinator  
IQAC, Lanka Mahavidyalaya  
Lanka, Hojai, Assam

Sri Paritosh Sarker, Assistant Professor, Dept of Accountancy is unanimously selected as Convener for Alumni Cell in place of former Convener Prof. Nshim Mazaranda.

A simplified program of student feedback is placed for the convenience of the students. Further the meeting decided to develop the Sec. Garden.

Also, since the involvement of teachers on cultivation of fish in college pond resulted to hamper in normal duties, so the meeting decided to suggest to allow lease of the college pond to private party instead of college staff, which may generate more funds. Further, the co-ordinator placed to the meeting about the initiatives taken to execute the resolution of previous meeting -

1. The work of Indoor Stadium is going smoothly.
2. Necessary steps are taken to increase the number of books in central library to meet the requirement of the students.
3. ILL (Office Fiber Internet) is connected in college campus in addition to broadband internet for fast internet service and it is connected by LAW on every dept, Library, office, IQAC, Seminar Hall & Lab.
4. Proposals are prepared to open regular UG course from Gauhati University in Home Science and Ph courses in Political Science from KKHOU.
5. Necessary steps are taken to update existing Comp Lab.
6. Steps are taken to prepare one more Comp Lab from RUSA fund to accommodate 100 students.
7. Steps are taken to promote student counselling program.
8. Process are initiated for short term skill development program in current session.

Able to there were discussions, the meeting agreed with the proposals & the initiatives of IQAC. The guardian member Sri Kamal Bora, appreciate the steps taken by IQAC & the meeting ends with vote of thanks from the chair.

Principal  
Mahavidyalaya  
Assam

Date: 18-01-2019

Meeting of the 18<sup>th</sup> AC, Lamsu Melanidyalaya  
held on 18-01-2019 in the Conference room.

Proceedings of the meeting of 18<sup>th</sup> AC, held on 18-01-2019  
in the Conference room under the chairmanship of Principal  
DR. A. S. Bhui at 11-00 AM.

Members Present:

- |                          |                    |              |
|--------------------------|--------------------|--------------|
| 1. DR. A. S. Bhui        | Chairman           |              |
| 2. Prof S. R. Sharma     | Vice Chairman      | S. R. Sharma |
| 3. Prof D. D. Bhatta     | Member             |              |
| 4. Prof M. Chakraborty   | - do -             |              |
| 5. Prof J. M. Hazarika   | - do -             |              |
| 6. Dr. N. Sarmah         | - do -             |              |
| 7. Mr. Kama Siroa        | - do -             |              |
| 8. Mrs. Geeta Sharma     | - do -             |              |
| 9. Sri Lokenendra Kaheta | - Co-ordinator     |              |
| 10. Dr. Afshar Hussain   | - Jr. Co-ordinator |              |
| 11. Sri Arjun Roy        | - Member (S/Obsvr) |              |

The chairman welcome all the members of the 18<sup>th</sup> AC and convey his heartfelt welcome for taking active role on overall dev. of the college and request all the members to place their views and suggestions in the meeting.

The Co-ordinator, Lokenendra Kaheta in his speech told that the following activities are either completed or under process as suggested by the previous meeting:

1. Proposal for 2nd Computer Lab in DPR of RUSA Project [113] is included.
2. To upgrade the Library, considerable number of books are purchased from RUSA [11] fund and on recommendation of concern teachers.
3. A MoU is signed with Assam Skill Dev. Mission Govt of Assam as training partner for skill Dev. Courses. Now the institution is eligible to implement skill dev. training on behalf of Govt of Assam in BPSI Sector, where the trainee will be engaged as GST account assistant.

4. Plan and estimate is prepared for construction of K.K.H.S.O university study & centre building and further, the coordinator and other members place before the meeting for discussion.

(I) To place a proposal to ERICT Academy IIT, Guwahati for allotment of one week Faculty Dev program on Behavioral Remodelling and use of ICT Tools for class room delivery of teachers to enhance the teaching techniques and to eliminate computer illiteracy among faculty members of the institution as well as other neighbouring institutions.

(II) To organise a state level workshop on Application of MATLAB/SPSS from Research & Dev. cell to enhance the software skills of the faculty members of the institution.

(III) To open a job oriented Ph Diploma Transition Course in Supervision of Hindi Department

(IV) To organize two National Seminars related to Intellectual Property Rights/Women empowerment/Women Trafficking with special reference to Assam.

(V) To take initiatives for construction of gym and an auditorium of 1500 capacity.

(VI) To take steps to uplift the beautification of the whole campus

(VII) Since the number of students are increasing day by day, so to meet the growing need of library facilities, a proposal is placed before the meeting to renovate the library from RUSA-II fund. Here it is proposed that the Centre Library may be extended to cover the whole 1st floor of Commerce building and Commerce dept may be shifted to ground floor. Further, it is proposed that Dept of Education may be shifted to New RUSA funded building from Commerce building.

(viii) It is observed that due to engagement of Librarian Sri Arabinde Jalei, in NRC duty continuously from 2014, the college is under crisis and upgradation of library activity becomes stagnant.

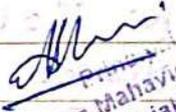
So, it is proposed that the college authority here to take necessary steps to release Librarian Sri Arabinde Jalei from NRC duty for greater interest of the institution.

(ix) It is observed that Sri P.S. Ker, Associate Prof of English & Sri Kehuram Nath, Associate professor of Accountancy are engaged in NRC duty continuously from 2014 and the students of concern depts facing hardship due to lack of teachers. So, it is proposed that the college authority here to take necessary steps to release the abovementioned teachers for greater interest of the students.

All the members of the meeting agreed with the above proposals and after thorough discussion on the above matters, the meeting approved the proposals.

The meeting ends with vote of thanks from the chair.

  
Co-ordinator,  
IQAC, Lanka Mahavidyalaya  
Lanka, Hojai, Assam

  
(DR. Lanka Mahavidyalaya,  
Lanka, Hojai, Assam)  
Principal & Chairman,  
Lanka Mahavidyalaya  
Lanka: Hojai: Assam.

Date: 22-05-2019

Proceedings of the meeting of ISAC, Lanke Mahavidyalaya, Lanke, Hojai, Assam, held on 22-05-2019 in the chamber of coordinator ISAC at 11.00 AM.

### Members Present :

- |                            |                                  |
|----------------------------|----------------------------------|
| 1. DR. A. S. BHUI          | Chairman <i>Dr. A.S. Bhui</i>    |
| 2. PROF. S. R. SHARMA      | Vice-Chairman. S. R. Sharma      |
| 3. SRI. D. D. BHATTACHARYA | Member <i>D. D. Bhattacharya</i> |
| 4. SRI M. CHAKRABORTY      | - do - <i>M. Chakraborty</i>     |
| 5. SRI I. M. HAZARIKA      | - do - <i>I. M. Hazarika</i>     |
| 6. DR. N. SHARMA           | - do - <i>N. Sharma</i>          |
| 7. MR. KAMAL SINGH         | - do - <i>Kamal Singh</i>        |
| 8. MRS. GEETA SHARMA       | - do - <i>Geeta Sharma</i>       |
| 9. SRI LUKENDRA KANATI     | - do - <i>L. Kanati</i>          |
| 10. DR. IPTIKHAR HUSSAIN   | - do - <i>I. Hussain</i>         |
| 11. SRI ASHOK ROY (S/O)    | - do - <i>A. Roy</i>             |

The chairman DR. A. S. Bhui, welcome to all the members of ISAC and expressed his hearty gratitude for taking active role on overall development of the college and requested all the members to place their views.

The co-ordinator placed before the meeting some of the activities that are either completed or under process as suggested by previous meetings.

1. One Job oriented program viz. post graduate Diploma in Hindi Translation under Scheme Bharati will be introduced from next session 2019-2020.

2. Ten new-computers are to be added in Central Computer Lab of updated configuration and A/C is installed in Central Lab, Seminar Hall, ISAC office & Principal chamber.

3. R & ICT Academy IIT, Guwahati approved the proposal for allotment of one week faculty dev. programme on the topic, "Behavioural

Remodelling & use of ICT tools for class Room Delivery of Teachers", during the period 9<sup>th</sup> to 14<sup>th</sup> Sept, 2019.

4. The Research & Dev. Cell, IGAT, made necessary arrangements for two-day State Level Workshop on, "Application of MATLAB/OCTAVE & SPSS/PFPP on Research" on 24/06/2019 & 25/06/2019.

5. Construction of permanent building for KHSO unity study centre started.

6. A short term summer programme of six weeks on ~~Behavioural~~ Reorientation & Personal Grooming for final year & drop out students has concluded in Lanco Mahendragarh during the period 12/02/2019 to 26/03/2019, in association with Professional Management Network (A Govt approved & Empanelled Industrial Consultant) sponsored by SMEI Industrial Dev. Bank of India (SIDBI).

7. Two Career oriented Workshop for students on "Hindi as Career" dated 06/04/2019 and Workshop on "CAT/MAT & other Competitive Examinations" dated 12/04/2019 have organised by Career Guidance and Counselling Cell, IGAT.

8. A MOU is signed with a Govt Approved Training Consultant, Road to Success, Hojai, Assam for diversified implementation of Skill Dev. programme from Assam Skill Development Mission on 08/4/2019.

All the members including Guardian member & Local society member, satisfied on work of IGAT and proposed to work in diversified way to meet the growing need of locality in the field of Higher education.

Further, IGAT Co-ordinator, Sri Lokenbra Mahanta, & Jt Co-ordinator IGAT, Dr. S. (Anwar) Hussain placed the following proposals as future plan on

both short term & long term executions -

1. To take necessary step to Accredited the institute for 3rd cycle in due time
2. To utilized the Rupees two crore RUSA [II] infrastructure Dev. Project for balance Dev. of the college -
3. To complete the 2nd Central Computer Lab of 100 Capacity
4. To open Ph courses in Economics, Assamese and Commerce and UG Course in Home Science in regular mode.
5. To increase the Research Activity
6. To start a full flagged coaching Institute for competitive Examinations for the benefit of students
7. To take necessary steps for Campus Recruitment of the final year students
8. To organize Workshop/Seminar on IIPR/Woman Trafficking & other relevant issues
9. To adopt one underdeveloped village and one underprivileged school for upliftment under Extension activity
10. To frame curriculum for effective implementation of CBCS system
11. To renovate and develop central library from RUSA [II] project, so as to meet the need of growing number of students. The central library will be extended to cover whole first floor of Commerce Building with adequate number of Books & Journals. Further e-resources will be added in library
12. To take necessary steps to Construct Auditorium of 1500 Capacity

13. To take necessary step to complete the Science Building and open science Stream.

After three days discussions, all the members are agreed with the above proposals and give their consent to extend their cooperation in implementation of the same.

  
Co-ordinator  
IQAG, Lanka Mahavidyalaya  
Lanka, Hojai, Assam

  
Principal  
Lanka Mahavidyalaya  
Lanka, Hojai, Assam

(DR. A. S. BHUI)  
Principal & Chairman, IQAG,  
Lanka Mahavidyalaya  
Lanka : Hojai : Assam.

Date: 26/6/2019

Proceedings of the meeting of ISAC,  
with Teaching and Non-teaching staff  
of Laxmi Meheriyalaya, held  
on 26/06/2019 at Room NO-10 at  
11.30 AM.

Agenda of Future Academic plan for the  
Coming Session

② Any other ISAC related matter

③ Miscellaneen

Members Present:

1) Dr. A. S. Bhatia 26/6/19

2) Dr. Guneswar Saini 26/6/19

3) Dineshwar Khatia 26/6/19

4) Kalki Chakrabarty 26/06/19

5) Nahim Mazumder 26/06/19

6) Damban Das 26/6/2019

7) Jyotshna Devi 26/06/19

8) Jaymati Kumari Chauhan 26/06/19

9) Ganesha Sahu 26/06/2019.

10) Ashok Roy 26/06/2019.

11) Kamalakar Kalita 26-6-19

12) Dr. Anmadha Chandhuri 26/6/19

13) Sushmita Singh 26/06/19.

14) Indra Mohan Hazarika 26/6/19

15) Dr. Nalayan Saha 26-6-19

16) Jyoti Bureah

17) Kausik Ranjan Das

18) Nageswar Kumar

19) Swarna Roy

20) Gobinda Das

21) Sunjay Newar 26.6.19

22. Binata Paul. 26/6/19

23. ~~Dr. Anjan~~ 24/6/20

24. Anjan Mani Samal

201 ~~Dr. Anjan~~

25) Anjan Mani Samal. 26/6/2019

27) Laxendra Kanali 26/6/2019

28) Dr. Jyoti K. Jaisankar - Jaisankar  
Proceedings of the meeting :-

The Principal presided over the meeting and he explains the agenda of the meeting. The Coordinator, IQAC, broadly explains the revised accreditation system of NAAC. He urges to prepare the lesson plan. All the activities of each and every department and also of the office should be properly maintained with proper document. He gave more importance on 'best practices' and also on "mentorship". Feedback of students should be collected from every semester.

Prof. K. Chakraborty seeks clarification from the authority regarding appointment of faculty members.

Sri Ashok Roy describes the poor condition of records/files of the office. His explanation proves that there is lack of co-ordination among the office staff.

Prof. A. Showmik said that there is lack of co-ordination from the office staff and it needs to be improved.

Prof. D. D. Chattacharya gave importance on the running of H.S 2nd year class during June, 19. He expects co-ordination between IQAC and G.B.

Prof. I. M. Hazarika urges the improvement

of the activities of the office of the college. He says that he is not aware of the MIL and Elective Assamese Syllabus under CAPS - So he requests the Principal to take necessary action. Prof. A. Chaudhuri seeks clarification regarding the conduct of semester examination.

Sri N.K. Das says no person should blame others (in connection with the speech of A. Roy).

Vice-principal urges the members of the office staff to give up the bad practices (individual) and to come forward jointly for the overall development of the college.

At last, Principal urges all to be ready for the next NAAC visit. The vacant posts will be provided filled-up as soon as possible. Books will be provided from RUSA fund. He assures that the problems of the office staff will be solved. H.S. 2nd year classes will be started at least for 2 days. If possible, a seminar will be arranged on CBCS.

The meeting ends with the thanks from the chair.



Co-ordinator  
OAC, Lanka Mahavidyalaya  
Lanka, Hojai, Assam.

  
(DR. A. S. BHUI)

Principal & Chairman, IBAT  
Lanka Mahavidyalaya  
Lanka, Hojai, Assam.

Principal  
Lanka Mahavidyalaya  
Lanka, Hojai, Assam

(1)

Date: 02/08/2019

Proceedings of the IOAC meeting held on 2nd August, 2019 at Conference Hall at 11:00 AM under the chairmanship of Principal, Dr. A.S. Bhui.

Members Present:

1. DR. A. S. Bhui - Chairman
2. DR. G. Saikwa - vice chairman
3. DR. N. Sharma - Member
4. SRI D. D. Bhattacharya - do
5. SRI I. M. HAZARIKA - do
6. SRI M. CHAKRABORTY - do
7. DR. IPTIKKAR HUSSAIN - JT. CO-ORDINATOR
8. SRI LUKENDRA KAKATI - CO-ORDINATOR
9. SRI ASHOK ROY - Member
10. SRI JASBIR SINGH - Member
11. MRS SANDHYA KANAI ROY - Member

The Chairman, Dr. A.S. Bhui welcome all the members of IOAC and requested all the members of IOAC to place their views.

Further, he requested co-ordinator, IOAC to place their objectives of the meeting.

The co-ordinator, IOAC, Sri Lukendra Kakati told to the meeting that on last academic session's among the future plans, the following are initiated -

1. Necessary initialines are taken to install the 2nd Computer Lab of 100 capacity with high configuration computers.
2. Initialines for abridation of UG course in Home has taken.
3. For campus recruitment, a proposal for Short Term Training programme under Assam Skill Devt Mission in Association with M/s-Seven, Roof W Success is prepared on the subject, "Tourism

and Hospitality (Front office)":

4. Further, initiatives are taken to sign a MoU with JOBHUTE Indian Skill ~~Dev~~ Academy for <sup>training & cum</sup> Placement of final year students under ASDM provisions.
4. Necessary steps are taken to organised Seminars from various departments and also on Intellectual property Rights.
5. Necessary communications are made with E2ICT Academy, IIT Guwahati for one Faculty Dev. Program (FDP) on "Behavioural Remodelling and use of ICT tools for classroom delivery of Teachers" to improve teaching quality and to eliminate Computer illiteracy from faculty members. Further, the E2ICT Academy, IIT Guwahati approved the same and allotted a FDP by Email, dated 20th may, 2019.
6. A Workshop on "Examination & Evaluation in CBCS" is organised to make familiar the faculty members, where Dr. Controller of Examination, Gauhati University Dr. D. Talukder grace the occasion as resource person.
7. Necessary steps are initiated to renovate Central Library.

All the members of management express satisfaction on the progress of IQAC work.

Further, the members of IQAC proposed the following plan

- (1) To take necessary steps for 3rd Cycle NAAC Accreditation
- (2) To uplift the facility of Central Library & Laboratory.
- (3) To improve college canteen
- (4) To enhance the beautification of the college
- (5) To take necessary steps to construct a new college gate
- (6) To take necessary steps for construction of an independent Gym.

- (7) To take necessary steps for recruitment of vacant faculty positions.
- (8) To take necessary steps for ~~opening~~ speedy process for opening of Science stream.
- (9) To start a permanent coaching institute.

After thorough discussion, all the members agreed with the proposals and approved the same.

The meeting ends with vote of thanks from the chair.

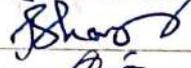
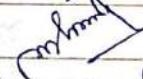
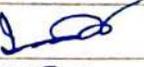
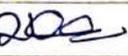
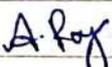
  
Co-ordinator  
Lanka Mahavidyalaya  
Lanka, Assam

  
Principal  
Lanka Mahavidyalaya  
Lanka, Assam

(DR. A. B. SHU) (BHU)  
Principal & Chairman, IGAZ  
Lanka Mahavidyalaya  
Lanka: Assam: Assam.

Proceedings of the meeting of the IGAC, dated 07-11-2019 at Conference Hall, at 12:30 PM in Conference Hall, under the chairmanship of Principal, DR. A.S. BHUI.

Members Present

1. Dr. A.S. Bhui - Chairman - 
2. Dr. G. Saitikis - Vice-Chairman - 
3. Dr. N. Sharma - Member - 
4. Sri D.D. Bhattacharya - do - 
5. Sri I.M. Hazarika - do - 
6. Sri M. Chakraborty - do - 
7. Dr. Shikhar Hussain - Jt. Co-ordinator - 
8. Dr. Lukendra Karki - Co-ordinator - 
9. Sri Ashu Roy (s/o) - Member - 
10. Sri Jasbir Singh - Member - 

The Chairman, Dr. A.S. Bhui, in his address to the meeting welcome all the members and told to the Co-ordinator, IGAC to describe the aim & objectives of the meeting.

The Co-ordinator, Dr. Lukendra Karki, told to the meeting that it is the 2nd meeting of IGAC during the session 2019-2020.

In his speech, Co-ordinator told to the meeting that the following are the activity which are either fulfilled or initiated -

① The Faculty Dev. Program (FDP) on the topic, "Behavioral Remodelling and use of ITC tools for class room delivery of Teachers" ~~and use of ITC tools~~ is concluded successfully, where 47 faculty members from Lanna mahavidyalaya and from various college & universities participated successfully, during the period 09-09-2019 to 14-9-2019.

② Necessary steps are taken to prepare the ABAR for the session 2018-2019.

③ Necessary initiatives were taken in consultation with authority to fill the vacant faculty positions and advertisement was made for the above mentioned vacant faculty positions.

④ Communication had done with financial authority viz MLA fund for financial assistance to construct a new college gate.

⑤ Few cells viz Beautification cell, Mentorship and Feedback cell and Alumni cells are reconstituted for effective implementation of the activity of the cells.

In Mentorship & Feedback cell, it is resolved to take online feedback from final year students instead of former manual system of feedback.

Further, it is resolved to create a google registration form for online Registration of Alumni for Alumni Association and it will be circulate via Website and Facebook page.

⑥ The Career guidance & Counselling cell took few initiatives for job oriented short term programmes and workshop.

⑦ Necessary steps are taken for effective implementation of CBCS system (under Guwahati University) in the institute.

All the members express their satisfaction on the steps adopted by IGAC.

Further, all the members, after discussion

took the following plan for implementation.

① To take all necessary steps to start

prepare and submit the A&AR for the session 2018-19 in due time.

- (2) To send the coordinator for a national workshop on Accreditation process at NAAC and A&AR tool parameter
- (3) To take necessary steps for speedy progress of opening science stream and construction of science building.
- (4) To organised National/International Seminar from NCERT/UGC sponsorship
- (5) To conduct e-governance workshop for non-teaching staff.
- (6) To take necessary steps to open vocational Degree/Diploma courses

After thorough discussion all the members agreed with the above proposals and approved the same.

The meeting ends with vote of thanks from the chair.

Co-ordinator  
IQAC, Lanka Mahavidyalaya  
Lanka, Hojai, Assam

Principal  
Lanka Mahavidyalaya  
Lanka, Hojai, Assam

(DR. Bhu) Principal & Chairman, IQAC  
Lanka Mahavidyalaya  
Lanka : Hojai, Assam,

(3)

Date: 19/02/2020

Proceeding of the meeting of IBAAC, dated 19-02-2020 at 12:30 PM in the Conference Room of Laxmi Mahavidyalaya, Laxmi, Jorhat, Assam is under the Chairmanship of the Principal, DR. A. S. Bhui.

### Members Present:

1. Dr. A. S. Bhui Chairman
2. Prof. Dibakarwar Kalita Chairman's special invite
3. Prof. D. D. Bhattacharya Member
4. Prof. I. M. Hazarika Member
5. Prof. M. Chakraborty Member
6. Prof. (Dr.) Shibu Hussain Jr. Coordinator
7. Dr. Narayan Sharma Member
8. Dr. Lumenbra Kanati Coordinator
9. Mrs. Sandhya Rani Roy - Local Society Member
10. Mr. Jasbir Singh Guardian Member
11. Mr. Ashok Ray (Section Officer) Member

At the beginning, Coordinator, IBAAC, Dr. Lumenbra Kanati, explain the agenda of the meeting as follows -

1. To discuss about the various input data & terms of A&AR for the year 2018-19.
2. To discuss about the future plan of Action of IBAAC
3. To discuss about the preparation of SSR for 3rd cycle of Accreditation
4. Any other important issue raised by the house relative to jurisdiction of IBAAC.

After the speech of the Coordinator, IBAAC, all the members examine the draft of the A&AR for the session 2018-2019 in all seven criteria. The members after

discussion on every section of the draft of the AQAR, all the members ~~are~~ express their satisfaction on the content of draft after little suggestions for improvement. Further, it is resolved to submit the AQAR <sup>2018-19</sup> on or before 15th march, 2020 and to ~~submit~~ the same <sup>to</sup> <sup>(please)</sup> GB for approval on 06/12/2019, which was subsequently approved.

In the discussion for 3rd cycle of accreditation the members unanimously agreed to submit IQA atleast 15 days before of 14 november, 2020, which is the last date of validity of 2nd cycle of Accreditation.

Further, it is resolved to organise few work-shops, seminars to increase research activity in every department.

Also, the house feel necessity to organise few seminar/workshop on Intellectual property rights to make orientation about process of preparation of projects & articles.

Discussing on the issue of gender sensitization, the house decided to organise workshop/seminar from women cell, IQAC on Gender Sensitization and Legal provisions for Women security in workplaces and Educational Institutions.

Further, it is informed by the Coordinator, IQAC, Dr. Lokenendra Mahanti that a MoU is going to be signed between Lankhe Mahendrapalaya and Indian Skills Academy in Association with JOBHUT for training & placement of final year students under the provision of Assam Skill Development Mission, Govt of Assam.

After the above discussion, the house adopted

the following resolutions for short term execution

Resolution 1: It is resolved that as the Librarian has been absent since long time due to engagement in the NRC duty, so, one Assistant Librarian is to be appointed for greater interest of the college on contractual basis.

Resolution 2: It is resolved to open a portal in college website for the registration of ex-students of the college from its inception.

Resolution 3: It is resolved to organise a workshop on Industry academia for the to exhibit of students. Further, it is resolved to invite experts from Nursery and cement industry to innovat entrepreneurship in that field.

All the members agreed to work for the progress of the institution and the meeting came to an end with vote of thanks from the Principal cum chairman of IGAC, Lanka Mahavidyalaya.

  
Co-Ord.  
IGAC, Lanka Mahavidyalaya  
Lanka, Hojai, Assam

  
Dr. A. S. Bhui  
(Principal & chairman, IGAC)  
Lanka Mahavidyalaya  
Lanka - Assam.

Principal  
Lanka Mahavidyalaya  
Lanka, Hojai, Assam

(4)

Date: 15/06/2020

Proceedings of online meeting on 15-6-2020  
on google meet of IOAC, Lomsa Mahavidyalaya at  
7:00 PM (virtual meet), virtually chaired by  
Principal Dr. A.S. Bhuvi.

Members Present (virtual presence)

1. Dr. A.S. Bhuvi - Chairman *ABhuvi*
2. Prof. D. Kalite - Chairman special invitee *D.Kalite*
3. Prof. M. Chakrabarty - Member *mchakrabarty*
4. Prof. I.M. Kharika - Member *I.Kharika*
5. Prof. D.D. Bhattacharya - Member *DBhattacharya*
6. Dr. Shikhan Musain - Jt. Coordinator *Shikhan*
7. Dr. N. Sharma - Member *N.Sharma*
8. Dr. Luvendra Khatki - Co-ordinator *L.Khatki*
9. Sri Ashok Roy (S/Officer) - Member. *A.Roy*

In the beginning, the coordinator Dr. L. Khatki, in describing the objectives of the meeting told to the meeting that due to Covid-19 pandemic situations, it is not possible to do meeting in physical mode and so the virtual meeting is called with the following agenda -

1. To discuss and suggest quality online classes
2. To organise some <sup>online</sup> webinars instead of offline seminars due to Covid-19 lockdown
3. The arrangement of a paid online meeting platform by the college, a collaboration to be process with Assam College Librarians Association for online zoom meeting support to organise webinar
4. Any other issue necessary to meet the need of the crisis.

Chairman, Dr. A.S. Bhui in his speech told to the meeting that online classes are continued in Whatsapp groups, google meet as recommended by Academic Council. But to face the crisis of Covid-19 pandemic, it is necessary to use more suitable online platform.

The Co-ordinator suggest that a paid version of zoom platform may be think of about 300 Capacity to face the crisis of the pandemic for broad utilization of online platform. Further, he told that the college may do collaboration with Assam College Librarians Association (ACLAS) for organising webinars on important issues like use of online E-Resources, Accreditation process of NAAC in revised framework, Intellectual property rights, Women empowerment & Gender sensitization, Career Counselling, mindset crafting & departmental important topics.

Further, the Co-ordinator informed to the house that regular virtual classes are essential and to make confirm of the attendance of the students, Online google form feedback should be made compulsory.

After three and half discussion, the virtual meeting took the following resolutions

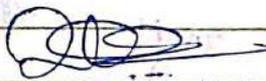
- ① To communicate with Assam College Librarians Association to organise webinars on, 'Awareness Program on use of online E-Resources', New Accreditation process of NAAC on Revised accreditation framework' and some important

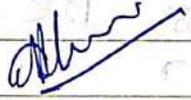
issues like measures of Covid-19 pandemic in Indian economy, Atmanirbhar Bharat and other departmental topics in consultation with concerned departments.

(2) To arrange a Zoom virtual platform for wide use of online classes, seminars, workshops, student support programs on rental basis so as to overcome the Covid-19 pandemic crisis.

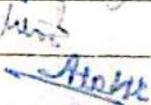
(3) To organise a joint meeting with Academic Council to form suitable policy for better utilization of e-resources & time management.

The meeting ends with vote of thanks from the presidential chair.

  
Co-ordinator  
IQAC, Lanka Mahavidyalaya  
Lanka, Hojai, Assam

(  
DR. A. S. Bhui)  
Principal & Chairman IQAC  
Lanka Mahavidyalaya,

Principal  
Lanka Mahavidyalaya  
Lanka, Hojai, Assam

  
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Date: 24/07/2020

Proceedings of the online (virtual) meeting of ISAC, Laxmi Mahavidyalaya on Zoom platform (virtual) on 24th July 2020 at 5:00PM. jointly with Academic Council.

The meeting is chaired by the Principal, Laxmi Mahavidyalaya, Dr. A.S. Bhuji and the following members are present virtually

1. Dr. A.S. Bhuji - Principal & Chairman, ISAC. *A.S. Bhuji*
2. Prof. D. Kalita, Co-ordinator, Academic Council. *D. Kalita*
3. Dr. Lakendra Kacheti, Co-ordinator, ISAC. *L. Kacheti*
4. Dr. Satsukher Dussari, Jt. Co-ordinator, ISAC. *S. Dussari*
5. Prof. D.D. Bhattacharya - Member, ISAC. *D.D. Bhattacharya*
6. Prof. M. Chakraborty - do - *M. Chakraborty*
7. Prof. I.M. Hazarika - do - *I.M. Hazarika*
8. Dr. Narayan Ghose - do - *N. Ghose*
9. Sri Ashok Roy - do - *A. Roy*
10. H.O.D. - Assamese Member Academic Council. *A. Roy*
11. H.O.D. - Bengali - do - *A. Roy*
12. H.O.D. - English - do - *A. Roy*
13. H.O.D. - Economics - do - *A. Roy*
14. H.O.D. - Political Science - do - *A. Roy*
15. H.O.D. - History - do - *A. Roy*
16. H.O.D. - Hindi - do - *A. Roy*
17. H.O.D. - Philosophy - do - *A. Roy*
18. H.O.D. - Education - do - *A. Roy*
19. H.O.D. - Commerce - do - *A. Roy*
20. H.O.D. - Management - do - *A. Roy*
21. H.O.D. - Accountancy - do - *A. Roy*
22. H.O.D. - Mathematics - do - *A. Roy*
23. H.O.D. - Manipuri - do - *A. Roy*
24. H.O.D. i/c, Nepali - do - *A. Roy*
25. Sri Rajen Daimary - Member - *A. Roy*

In the beginning, the principal, Dr. A.S. Bhuji

Welcome all the members of IGAC and Academic Council and he requested to Co-ordinator IGAC, Dr. Luchandra Kahoti to describe the objective of the meeting.

The Co-ordinator, IGAC, Dr. Luchandra Kahoti, in response to the request of the chairman told to the house that the IGAC prepare a plan relative to academic curriculum and to execute the same, the IGAC need co-operation of the Academic Council.

In his speech, Co-ordinator, IGAC told to the meeting that on last 19th June, 2020, the webinar on "~~use of~~ AWARENESS PROGRAM ON USE OF ONLINE E-RESOURCES" in Association with Assam College Librarians' Association (ICT CELL) was successfully concluded in <sup>active</sup> co-operation of Lanne Mahavidyalaya Community, where 100 participants participated actively. Also, a Zoom <sup>meeting</sup> platform (virtual) is already been on rent by the college of 300 capacity.

Further he told to the meeting that the IGAC has a plan to organise a series of webinars in collaboration with various departments of Lanne Mahavidyalaya and also with Assam College Librarians Association. So, the IGAC need active co-operation and help from Academic Council to execute the same.

The Co-ordinator, Academic Council, Prof. D. Kalite told to the meeting that a Zoom Management Committee should be form with ~~the~~ Co-ordinator of IGAC, Dr. Luchandra Kahoti as its Convener.

Further, a Zoom management committee is formed to utilize the Zoom cloud meeting platform properly.

Further, after threadbare discussing, the meeting resolved to organise the

following webinars as specified below -

1. Webinar on Revised Accreditation Framework of NAAC, viz "Assessment & Accreditation process of NAAC in Revised Accreditation Framework" which is already approved by NAAC.

The webinar is going to be organised in Association with Assam College Librarians Association, schedule to be held on 25-7-2020

2. To organise Webinar in collaboration with dept of Assamese on 27-7-2020, which is already in process

3. To organise Webinar in collaboration and Association with department of Commerce and Assam College Librarians Association.

4. To organise International Webinar <sup>on 31-7-2020.</sup> in Association & Collaboration of dept of Economic & Assam College Librarians Association.

5. To organise webinar with dept of Hindi <sup>on 2-8-2020</sup> ~~probably~~ on 5-8-2020.

6. To organise webinar in collaboration with dept of English on 11-8-2020

7. To organise webinar from dept of Educatn on 13-8-2020.

8. To organise webinar from dept of Bengali on 18-8-2020.

9. Webinar from Career guidance Cell, ISTR on Mindset Creative & employment enhance ~~program~~ techniques.

Further, the following measures are suggested by the home -

1. The HOD of the concern dept will

distribute the classes among the teachers within stipulated time.

II. Online Feedback is compulsory from the students to ensure their attendance on online classes and student support activity.

III. The departments & IBAZ Cells may arrange student support related activity on Sunday & holidays.

All the members are agreed with the above discussions and the meeting ends with vote of thanks from the chair.

DR. A. S. BHUI  
PRINCIPAL  
LANKA MARAVI

- DYALAYA

Principal  
Lanka Mahavidyalaya  
Lanka, Hojai, Assam

SRI D. KALITA  
ACADEMIC  
CO-ORDINATOR

LANKA MARAVI  
- LAYA

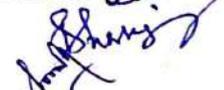
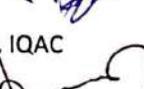
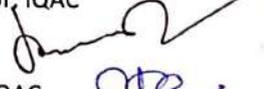
DR. L. KANATI  
CO-ORDINATOR  
IBAZ, Lanka Mahavidyalaya

Co-ordinator  
IBAZ, Lanka Mahavidyalaya  
Lanka, Hojai, Assam

Date: 14/10/2020

Proceedings of the meeting of IQAC, Lanka Mahavidyalaya, Lanka, Hojai, Assam on 14-10-2020 at 12.00 Noon in the chamber of the Coordinator, IQAC, Lanka Mahavidyalaya under the chairmanship of the Principal, Lanka Mahavidyalaya, Dr. A. S. Bhui.

Members Present :

1. Dr. A. S. Bhui	Chairman	
2. Prof. D. Kalita,	Chairman Special invitee	
3. Prof. D. D. Bhattacharyya	Member	
4. Prof. M. Chakraborty	Member	
5. Prof. I.M. Hazarika	Member	
6. Dr. Iftikhar Hussain	Jt. Coordinator, IQAC	
7. Dr. Narayan Sharma	Member	
8. Dr. Lukendra Kakati	Coordinator, IQAC	
9. Jasbir Singh	Guardian Member	
10. Mrs. Sandhya Rani Roy	Local Society Member	
11. Ashok Roy (Sectional Officer)	Member	

The Chairman, IQAC, Dr. A.S. Bhui, in his speech welcome all the members of IQAC, and he express his satisfaction for the physical meeting after a gape of long duration.

Further, he requested Coordinator, IQAC, Dr. Lukendra kakati, to place the objective of the meeting before the house.

On getting response from Chairman, Coordinator, IQAC, Lanka Mahavidyalaya told to the meeting that after a long time of covid-19 pandemic situations, it is the first meeting of IQAC in offline mood. Further, he told to the meeting that the Lanka Mahavidyalaya community had done tremendous work during Covid-19 pandemic situations Lockdown period.

The works that have been done by IQAC during pandemic situations are as follows

1. The IQAC, in collaboration with various Departments and Assam College Librarian Associations, have successfully organised the following webinars as per resolution of joint meeting of IQAC and Academic council of Lanka mahavidyalaya, dated 24<sup>th</sup> July, 2020
  - a. National Webinar on, " use of Online E- Resources" on 19-06-2020
  - b. NAAC approved National Webinar on, " Assessment and Accreditation Process of NAAC in Revised Accreditation Framwork" on 25-07-2020
  - c. National Webinar on Role of Electronic Media in the Study of Assamese language and Literature 27-7-2020
  - d. National Webinar on ATMA NIRBHAR BHARAT, A ROAD AHEAD on 31-07-2020
  - e. International Webinar on Impact of Covid-19 on Indian Economy & Society : Strategies in Rural Sector to Meet Challenges with Special Reference to the Problems of Migrated Labourers on 02-08-2020
  - f. National Webinar on – The Development and Spread of Bhakti Movement in North-East India, on 05-08-20202
  - g. National Webinar on New Education Policy and Future of English Studies in India, on 08-08-2020
  - h. National Webinar on – Students Stress Management During Covid-19 Pandemic, on 13-08-20202
  - i. International Webinar on – Literature : A support for Balance in Human Life, on 18-08-2020
  - j. Students' Webinar on – Mindset Crafting and Employment Enhancement Techniques for Students, on 19-08-2020

- k. National Webinar on – Intellectual Property Rights in Education, on 12-9-2020
- l. International Webinar on Recent Advances of Operations Research in Natural and Social Sciences, on 18-09-2020.

Further, other three talks were also organised from department of Assamese and Department of English.

2. Also, as per direction of the meeting, dated 24<sup>th</sup> July, 2020, the online classes were regulated very effectively so as to utilize the pandemic period for the benefit of the students. Further, the allotment of classes in Zoom Cloud Meeting were widely circulated through Academic Council Whatsapp group as well as various departmental whatsapp groups.

All the members expressed their satisfaction on the activities of IQAC during pandemic period.

Further, the Coordinator, requested members of the house to place their views.

The Principal, Dr. A.S. Bhui, requested all the members to get ready for preparation of SSR for 3<sup>rd</sup> cycle of Accreditation. Further, he suggested sub-dividing the whole task in to different parts and distributing the responsibility to every member. Further, he suggest to activate the Career Counselling Cell so that the aspirant students may get accurate guidance.

The Coordinator, IQAC, Dr. L. Kakati told to the meeting that the validity of NAAC Accreditation certificate of 2<sup>nd</sup> cycle is going to be expired on 14<sup>th</sup> November, 2020. So, necessary steps need to be taken to Accredited the college in due time. Further, he place circular of NAAC, dated 9<sup>th</sup> / 10<sup>th</sup> July, 2020 regarding extension of validity of accreditation.

After threadbare discussions, the house adopted the following resolutions

- i. To take all necessary measures to submit IQA and preparation of SSR in due time
- ii. To distribute the SSR criteria among the members of the IQAC for speedy preparation of SSR
- iii. To appoint one Assistant Librarian with immediate affect
- iv. To enhance the activity for women security and mentorship so as to promote best practice activity
- v. To empower all the HODs to take students feedback of their respective deaprtents
- vi. For the convenience of preparation of SSR, the following faculty members are adopted as co-opted members of IQAC, viz.
  - a. Sri Lalit Sonowal, Assistant Professor of History
  - b. Sri Gajen Daimary, Assistant professor of Political Sciences
  - c. Sri Raju Saikia, Assistant professor of Economics
  - d. Mrs. Nibedita Nath, Assistant professor of Hindi.

Further, Sri Ankur Hazarika, Assistant professor of English, proposed to appoint as Assisting officer to Coordinator, IQAC, Lanka Mahavidyalaya.

All the members agreed to work to accredited the college in due time.

The meeting ends with vote of thanks from the chair.



(Dr. A. S. Bhui)  
Principal  
Lanka Mavavidyalaya  
Lanka, Hojai, Assam  
Lanka Mahavidyalaya  
Lanka, Hojai, Assam



(Dr. Lukendra Kakati)  
Co-ordinator, IQAC  
Lanka Mavavidyalaya  
Lanka : Hojai : Assam

Co-ordinator  
IQAC, Lanka Mahavidyalaya  
Lanka, Hojai, Assam

Session 2020-21

Date: 20/02/2021

Proceedings of the meeting of IGAC,  
Lanka Mahavidyalaya Lanka, Hojai, Assam  
on 20-02-2021 at 12:30 PM in the chamber  
of the Co-ordinator, IGAC under the chairmanship  
of the Principal, Lanka Mahavidyalaya -  
Dr. A.S. Bhow

Members Present:

1. Dr. A.S. Bhow, chairman. *A.S. Bhow*
2. Prof. Dimbeswar Kalite - Chairman In-charge *Bhow*
3. Prof. D.D. Bhattacharyya - Member *Bhow*
4. Prof. M. Chakraborty - do - *Bhow*
5. Prof. I.M. Hazarika - do - *Bhow*
6. Dr. N. Sharma - do - *Bhow*
7. Dr. Lukendra Kanoti - Co-ordinator *Bhow*
8. Dr. Gobindhar Hussain - Jt. Co-ordinator *Bhow*
9. Dr. Nibedita Nath - Co-opted member *Bhow*
10. Sri Gajen Daimary - do - *Bhow*
11. Sri Raju Saikia - do - *Bhow*
12. Sri Lalit Sarin - do - *Bhow*
13. Sri Ankur Hazarika - do - *Bhow*
14. Sri Ashan Roy (S/O) - Member *A. Roy*
15. Sri Jashbir Singh - Member *Bhow*
16. Mrs. Sandhyarani Roy - Member

The Principal, Lanka Mahavidyalaya adorn the  
chair of the President of the meeting and Co-ordinator  
IGAC, Lanka Mahavidyalaya, Dr. L. Kanoti described  
the objective of the meeting.

In his speech, Co-ordinator IGAC told  
to the meeting that the criteria of SSR  
are already distributed among the members  
immediately after the meeting of IGAC,  
held 14-10-2020. In the said meeting, it was  
resolved to distribute the criteria of the  
SSR for speedy process of SSR ~~to~~ work.



Further, all the members expressed their views regarding speedy preparation of SSR and submission of IISA.

Further, all the members emphasises their views to recover academic and other co-curricular activities which were fallen down due to Covid-19 situations and Lockdown of the online session.

Also, the chairman proposed to encourage the faculty members to increase Research activity.

The coordinator, Dr. L. Kachhi proposed to take necessary steps for awareness program on economic development of the adopted village. Further, all the members proposed to take necessary steps for speedy construction of uncompleted buildings of Home Science department, KKHS Open University Study centre building. Further, all the members suggested to take necessary steps for sanction of RUSA IIIS Infrastructure dev. project fund, to enhance the Computer in Central Lab, to renovate the library to develop the campus and plantation of trees in campus.

Further, in the meeting Prof. D. Kachhi, Prof. M. Chavaboli, Prof. D. D. Bhattacharya, Dr. N. Sharma, Prof. I. M. Khatun, Sri Gayan Dairary - Dr. J. Hussain, Dr. L. Kachhi in their speech presented the progress of the work in preparation of SSR.

The chairman express satisfaction on the activity of IQAC and the meeting ends with vote of thanks from the chair.

*[Signature]*

Coordinator  
IQAC, Lanka Mahavidyalaya  
Lanka, Sri Lanka

*[Signature]*  
Principal  
Lanka Mahavidyalaya  
Lanka, Sri Lanka

(2)

Date: 06/06/2021

Proceeding of the meeting of IQAC,  
Lanoo Maharichyalaya, Lanoo, Hojai, Assam  
on virtual platform on 06/06/2021 at  
11.00 AM.

The meeting of IQAC held on 06/06/2021  
at 11.00 AM on virtual platform (Google meet)  
under the chairmanship of the Principal, Dr. A. S. Bhui.  
The chairman, in his speech told that due  
to total lockdown because of Covid-19 situation,  
off-line meeting cannot be held and so a  
virtual platform is necessary for discussion.

### Member Present

1. DR. A. S. BHUI : Chairman *A.S. Bhui*
2. Prof. D. D. Bhattacharyya : Chairman in-charge *D.D. Bhattacharyya*
3. Prof. D. D. Bhattacharyya : Member *D.D. Bhattacharyya*
4. Prof. M. Chakraborty : Member *M. Chakraborty*
5. Prof. I. M. Hazarika : Member *I.M. Hazarika*
6. Dr. N. Sharma : Member *N. Sharma*
7. Dr. Laxendra Khatu : Co-ordinator *Laxendra Khatu*
8. Dr. Shikhar Hussain : Jr. Co-ordinator *Shikhar Hussain*
9. Dr. Nibedita Nath : Co-opted Member *Nibedita Nath*
10. Sri Gajen Daimary : - do - *Gajen Daimary*
11. Sri Raju Sainia : - do - *Raju Sainia*
12. Sri Lalit Sonalki : - do - *Lalit Sonalki*
13. Sri Ankur Hazarika : - do - *Ankur Hazarika*
14. Sri Ashou Roy (S/O) : Member. A. Roy *Ashou Roy*

(SIGNED ON OPENING OF THE COLLEGE)

At the beginning, the Co-ordinator, IQAC,  
Dr. Laxendra Khatu told to the meeting  
that the meeting is commenced with the  
following objectives

1. To train the students for online  
examination
2. To continue the classes regularly  
in online mode to overcome the crisis of

Covid-19 pandemic situations

3. To uplift the mental <sup>strength</sup> quality of the students through online counselling by the mentors
4. To organised a few webinars from various departments
5. To organise webinars on Intellectual Property Rights and Gender Sensitization
6. To take such steps for academic upliftment during Covid-19 pandemic situations
7. Any other issues of importance.

The principal told to the meeting that due to pandemic situations, whole institution is in crisis and he requested all the members to suggest their views regarding development of the institution.

The coordinator, IGHE told to the meeting that the university is going to conduct all semester examinations in online mode and for that the college need to prepare the students for online system. So some institutional training cum orientation program on online examination system need to be done before examination

The Chairman, invitee, Prof. D. Kalite told to the meeting that since the offline classes are canceled due to pandemic, so online classes are essential to complete the course of the students.

Further, Sri Gajen Daimari, member of IGAE told to the meeting that during pandemic lockdown, the students may lose mental strength, so, it is essential to do online ~~to~~ mental counselling to students by the mentors. Further, he suggested some training programmes for teachers on online examination system so that the teachers may again trained to students on online classes about the online examination system.

Prof. I.M. Hazarika & Prof (Dr.) N. Sharma told to the meeting that the department may take necessary steps to organise Webinar to uplift academic environment of the Institution. Further, both of them suggested to conduct online/offline Webinar/workshop on Intellectual property rights and gender sensitization.

In the meeting, Sri Lalit Sonowal and Sri Gajen Daimary told to the meeting that the dept of Pol. Sc. already organised a workshop on Gender Equality and Girls empowerment and dept of History organised a Webinar on Intellectual property rights relative to education.

Further, all the members suggested that

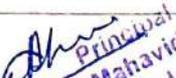
necessary steps have to be adopted by the institution for overall academic upliftment and to overcome the Covid-19 pandemic crisis.

After thorough discussion, the meeting resolved the following ~~dec~~ resolutions.

1. To take regular online classes till the pandemic situations overcome and <sup>to prepare</sup> necessary <sup>to prepare</sup> academic schedule for systematic conduct of the online classes.
2. To train the students for online examination system along with online classes and Prof. Lalit Soroke is entrusted to prepare a PPT with Prof. Hemanta Bara.
3. To conduct training cum orientation program for teachers about online examination system, so that the teachers may train the students ~~to~~ about online examination system in their online classes.
4. To take necessary steps so that the mentors may help the students regarding their problems relating to their study and mental health.
5. To take necessary steps to organise Academic webinars from various departments.
6. To execute the above resolutions

Smoothly, it is decided to call a joint meeting of IGAC with Academic Council & Teachers

  
Coordinator IGAC

  
Principal  
Mahavidyalaya  
Jal, Assam

③

Date: 10-6-2021

Proceeding of the joint meeting of ISAC, Lanku Meherichydaya jointly with Academic Council, Lanku Meherichydaya on google meet (virtual platform) on 10-6-2021 at 7.00 PM.

The meeting is chaired by the Principal, Lanku Meherichydaya, Dr. A.S. Bhui and following members are present virtually.  
(Signed after open of college)

1. DR. A. S. Bhui - Principal - *A.S. Bhui*
2. Prof. D. Kalite, Co-ordinator Academic Council *D. Kalite*
3. Dr. Laxendra Karki, Co-ordinator, ISAC *L. Karki*
4. Dr. Atulchandra Moushik, Jt. Co-ordinator, ISAC *A. Moushik*
5. Prof. D. D. Bhattacharyya - Member - ISAC *D. D. Bhattacharyya*  
& HOD, Economics.
6. Prof. M. Chakraborty - Member - ISAC *M. Chakraborty*
7. Prof. J. M. Hazarika - Member - ISAC *J. M. Hazarika*
8. Dr. Narayan Sharma - Member - ISAC *N. Sharma*
9. Sri Ashok Roy - Member - ISAC - *A. Roy*
10. H.O.D - Assamese - Member, Academic Council *A. Roy*
11. H.O.D - Bengali - do - *A. Roy*
12. H.O.D - English - do - *A. Roy*
13. H.O.D - Economics - do - *A. Roy*
14. H.O.D - Political Sc. - do - *A. Roy*
15. H.O.D - Hindi - do - 2 Member ISAC *A. Roy*
16. H.O.D - History - do - 2 Member ISAC *A. Roy*
17. H.O.D - Philosophy - do - *A. Roy*
18. H.O.D - Education - do - *A. Roy*
19. H.O.D - Commerce - do - *A. Roy*
20. H.O.D - Management - do - *A. Roy*
21. H.O.D - Accountancy - do - *A. Roy*
22. H.O.D - Mathematics - do - *A. Roy*
23. H.O.D - Manipuri - do - *A. Roy*
24. H.O.D - I/C, Nepali - do - *A. Roy*

for the beginning, principal Dr. A.S. Bhui

Welcome all the members of IGAT and Academic Council and he requested to Co-ordinator, IGAT, Dr. Lohendra Khetri to describe the objective of the meeting.

In response to request of the principal, the coordinator IGAT told to the meeting that the IGAT took some plan ~~to~~ to meet the challenge arises due to Covid-19 situation. Due to Covid-19

pendemic, all the physical classes are cancelled due to Lock-Down and hence to offer online quality classes to students. <sup>Some specific measures are required</sup> Further he stated that the following steps are taken on last IGAT meeting to overcome the Covid-19 pandemic situations -

1. To take regular online classes till the pandemic situation is over and to prepare necessary academic schedule for proper conduct of online classes

2. To train the students for online examination system, for which a committee is formed to prepare and demonstrate a ppt regarding online examination system headed by Sri Lalit Sonwal, Asstt. Prof of history

3. To conduct a orientation program <sup>(Training)</sup> regarding online examination system among teachers so that the teachers may train their departmental students regarding their online examination system.

4. To aware the mentors to take necessary steps to ~~boost~~ boostup their mentee to become mentally fit during total lockdown.

5. To take necessary steps to organise academic webinars from various department.

So, he requested all the members of the meeting to suggest their views -

The Principal Dr: A.S. Bhuw told to the meeting that, in a meeting organised by Controller of examination, Gauhati Univ, the Controller told that necessary guidelines will be uploaded in Gauhati University portal regarding online examination system which will be held from 21-06-2021.

In the meeting, Academic Coordinator told to the meeting that the faculty members should share the experiences and feedback about the online classes with Academic Council through their posts.

In the meeting, Prof. Kanchi Chakraborty, Dr. Atiqur Hussain & Prof. M. Chakraborty - told to the meeting that their departments already demonstrated about the process of the online examination with their students and they got satisfactory feedback from the students.

In the meeting, Sri Lohit Sanowal HOD, dept of history & co-opted member of UGC demonstrated the ppt prepared to demonstrate before students regarding

online examination system.

All the members appreciated the PPT and suggested to arrange a training program for all the teachers on next day.

Further, Prof. B.N. Paul told to the meeting that many students remain absent in online classes and he request for suggestion to overcome the problem.

Prof. T.M. Hazarika appreciated the PPT prepared by IGAC and she told that his department already initiated online classes and necessary awareness among students.

Dr. Anurachha Choudhury, HOD, English told to the meeting that the dept of English already discussed the SOP of examination in google meet and the students familiar with the concept of online examination system.

Dr. Sirajul Islam & Sri Kameleswar Khatu told to the meeting that the dept of Education already organized online discussion with the students regarding online examination with both Major & Regular courses.

Dr. Nibedita Nath, HOD, Hindi, Mrs. Rupma Hojai, dept of philosophy & Mrs. Nchim Misra, HOD, Bengali told to the meeting that their departments already discussed with the students regarding online examination through google meet.

Sri Gajen Daimary, dept of Pol. Sc & Co-ople member of ISAC told to the meeting that students raised question regarding <sup>change of</sup> mobile number and de-activeness of their earlier mobile sim card numbers.

Principal, Dr. A.S. Bhu, told to the meeting in question of Mr. Daimary that only mobile number is necessary to download the question papers and also to login for examination portal, no OTP is necessary.

Prof A. Bhowmik & Prof. M. Chakraborty told to the meeting that the students attendance is very low and hence necessary measures must be adopted.

Sri Lalit Sonowal, HOD history told to the meeting that a mock test demonstration is available in GU portal to make oriented the students with the online examination system.

After the above discussion, the meeting resolved the following resolutions.

1. The Academic Council & ISAC will make necessary Academic schedule for combination of online classes till start of normal classes.
2. Every department will be allowed half day ~~to~~ for online classes in new schedule so that no any department may contradict the classes of other departments combination.

3. The co-ordinator - Academic Council will prepare Weekly Academic Schedule which will be placed in website after the approval of the principal.

4. Online Feedback is made compulsory for the students - ~~and~~ in the online classes and without Feedback, the from students will be considered as attendance.

5. The departments are advised to organize departmental webinar for upliftment of academic activity of both students & teachers and ISTRC will make necessary arrangement for the webinars.

6. A Teacher orientation program will be arranged to train the teachers regarding online examination system so that the teachers may demonstrate to students in the online classes.

For that, Sri Lalit Sonowal<sup>(H)</sup>, Sri Hemant Boro<sup>(H)</sup> & Nilutpal Saiwa (Asst. Librarian) are authorized to conduct the training program immediately.

7. A help desk is constituted with the following members to help the students regarding technical issue of the online examination system.

Members are -

1. Sri Lalit Sonowal, dept of History
2. Sri Hemant Boro, dept of IT
3. Sri Nilutpal Saiwa, Asst Lib.

(8) New online class schedule will be continued as early as possible.

The principal, Dr. A.S. Bhui express his satisfaction on the discussions & steps adopted by the meeting.

The meeting ends with vote of thanks from the chair.

Co-opted members present in the meeting

- ~~Mr. Gajen~~ primary - CO-opted Member. IQAC.
- ~~Mr. Raju~~ Saitika - do - ~~Principal~~
- ~~Ms. Ankus~~ Hazarime - do - ~~Principal~~
- ~~Ms. Kamalashwan~~ Kalite - Dept of Education. ~~Principal~~

~~Dr. L. Kakati~~

~~Dr. S. D. Kalita~~

~~Dr. A. S. Bhui~~

(DR. L. KAKATI)  
Coordinator  
IQAC

(SRI D. KALITA)  
ACADEMIC COORDINATOR  
Lanka Mahavidyalaya.

(DR. A. S. BHUI)  
PRINCIPAL

Lanka Mahavidyalaya. Lanka Mahavidyalaya.

Lanka Mahavidyalaya.

Lanka, Tejgaon, Assam.

Coordinator  
IQAC, Lanka Mahavidyalaya  
Lanka, Hojai, Assam

Principal  
Lanka Mahavidyalaya  
Lanka, Hojai, Assam

(Signature)

(4)

Date: 11-09-2021

Proceedings of the meeting of LGAC, Lanna Mahavidyalaya, Lanna Hojai Assam on 11-09-2021 in Conference Hall at 12.45 PM in the chairmanship of Principal, Dr. A.S. Bhui.

Members Present:

1. Dr. A.S. Bhui - Principal *Ashu*
2. Dr. Lukendra Kakoti, Co-ordinator, LGAC *AK*
3. Prof. D. D. Bhattacharyya - Member - *Shyam*
4. Prof. M. Chakraborty - Member - *Prabhat*
5. Prof. D. Kalite - Chairman invitee - *Diana*
6. Prof. I.M. Hazarika - Member - *Ami*
7. Dr. N. Sharma - Member *Danu*
8. Dr. G. Hussain - Jt. Coordinator, LGAC *Dr. G.*
9. Dr. Nibedita Nath - Co-opted Member *Solath*
10. Sri Lalit Sonowal - Co-opted Member *Sonowal*
11. Sri Gajen Daimary - do - *Gajen*
12. Sri Raju Saikia - do - *Rajuk*
13. Sri Ankur Hazarika - do - *Ankur*
14. Sri Ashok Roy (S/O) - Member *A Roy*
15. Sri Numal Saikia - Guardian member *Saikia*
16. M. Tulosi Singha - Local Society Member *Chingha*

At the beginning, the chairman welcome all the members and in his speech he expressed satisfaction on <sup>the beginning of</sup> ~~normal~~ activity of the college after a large gap of total lockdown.

Further, he expressed his satisfaction for maintaining Covid-19 protocol on day to day activity of the college. Further he requested to all the members of LGAC to express their views on ~~regarding~~ the first offline meeting.

of IBAAR after Lockdown.

The Co-ordinator, IBAAR, Dr. Lokenendra Kishor in his speech told to the meeting that due to lockdown because of Covid-19 pandemic situation, and also State Assembly election, the process of preparation of SSR for 3rd cycle of Accreditation become stagnant.

So he placed the following matters for discussion -

1. As per NAAC notification, before 31st December, 2021, the A&AR for the year 2019-20 and 2020-21 are to be submitted
2. To sign MoU with other educational institutions regarding academic & research extension activity
3. To form an Archaeological Archive cell to expose the local history and preserve historical evidences in Hojai District
4. To take necessary steps for renovation of Central Library
5. To take necessary steps for opening of Science Stream from next session.
6. To take necessary steps to uplift the quality of students, which and to eradicate the ebb of ~~creed~~ among students due to Lockdown.
7. To take all measures to Accredited

the college as early as possible.

8. Any other issue which is relevant for dev. of the college.

On taking part on the discussion, the Guardian member, Sri Nirmal Saini expressed his satisfaction on the steps adopted by the college during lockdown for continuing the Academic environment via virtual platform.

Further, he stated that the students were highly benefited by online counselling by the teachers in their online classes to overcome the crisis of Covid-19 pandemic situation.

Member of USAC, Prof. J.M. Dezarika told to the meeting that along with physical classes, the online classes should be continued in the afternoon so that the students may manage their study to which ~~became short~~ due to overcome the crisis, which is being prevailed due to total lockdown.

All the members expressed their views on the issues raised by Coordinator, USAC, Dr. Luvendra Kaur and after thorough discussion the following resolutions are adopted -

1. To prepare & submit the AOR for the year 2019-20 and 2020-21 in due time

2. To sign between you with other

institutions for Education & Research  
Co-operation and Co-ordinator, ICAR is authorised  
to take necessary steps to Sign Mou.

2. To form a Archaeological Archive Cell,  
lead by department of history to explore  
local history and preserve historical  
evidences of Hojai District

3. To take necessary steps for renovation of  
Central Library as per earlier resolutions  
as early as possible and to co-operate the  
authority to release the RUSA-11 fund  
for library renovation

4. To co-operate with authority for speedy  
process for opening of science stream.  
to take necessary steps

5. To open UG program on Home Science  
as early as possible.

6. To take all necessary steps to  
Accredited <sup>the institution</sup> by NAAC as early as  
possible

7. To take necessary steps to take for  
students feedback from all Semester  
students from next academic-  
session

8. To take necessary steps for Alumni  
engagement with the college for  
dev. of college. Further, it is  
desired to activate the Alumni Association  
and to encourage them for more  
activity.

9. To take necessary steps for improvement of sports field.

10. To take necessary steps to increase sports & cultural activity among students.

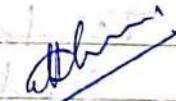
11. To start a intra-college Badminton Competition <sup>Trophy</sup> among ~~both~~ Boys & Girls in memories of ~~the~~ two former principals, viz Late Anilanku Ray & Late Dr. Debendra Sirdar whenever normal situation resumes.

12. To start a series of Career counselling classes whenever possible.

All the members are agreed to work with more enthusiasm to overcome the shortfall, which arises due to Covid-19 pandemic situation & lockdown.

The meeting ends with vote of thanks from the chair.

  
Co-ordinator  
IQAC, Lanka Mahavidyalaya  
Lanka, Hojai, Assam

  
(DR. A. S. BHOWMIK)  
Principal  
Lanka Mahavidyalaya  
Lanka - Hojai - Assam.

Principal  
Lanka Mahavidyalaya  
Lanka, Hojai, Assam

5)

Date: 16-12-2021

Proceedings of the meeting of the  
IQAC, Lanku Mahavidyalaya, Lanku, Hojai,  
Assam on 16-12-2021 at 12.30 PM in  
the Conference Room, IQAC, Lanku Mahavidyalaya  
in the chairmanship of the principal, Dr. A.S. Bhui

Members Present:

1. Dr. A.S. Bhui - Chairman *A.S. Bhui*
2. Prof. D. Kalita - Chairman's invitee *D. Kalita*
3. Prof. D. D. Bhatta - Member *D. D. Bhatta*
4. Prof. M. Chakraborty - Member *M. Chakraborty*
5. Prof. I. M. Hazarika - Member *I. M. Hazarika*
6. Dr. N. Sharma - Member *N. Sharma*
7. Dr. L. Kakati - Coordinator, IQAC *L. Kakati*
8. Dr. G. Hussain - Jt. Coordinator, IQAC *G. Hussain*
9. Sri Ashon Roy (S/O) - Member *A. Roy*
10. Sri Nemat Saikia - Guardian Member *N. Saikia*
11. (Sri) M. Tulosi Singh - Local Society Member *M. Tulosi Singh*
12. Dr. Nibedita Nath - Co-opted Member *N. Nath*
13. Sri Lalit Sonowal - do - *L. Sonowal*
14. Sri Gajen Daimary - do - *G. Daimary*
15. Sri Raju Saikia - do - *R. Saikia*
16. Sri Ankur Hazarika - do - *A. Hazarika*

The Principal, Dr. A.S. Bhui welcome to all the members of the meeting and placed the following agenda for discussion -

1. Discussion regarding accreditation process of the college
2. Steps for submission of AQAR for the year 2019-2020 and 2020-2021
3. Miscellaneous

The Principal, in his speech told

to the meeting that the college here  
to be accredited ~~by~~ within 2022.  
So, the process here to be continued with  
bule swing. Further, he stated that  
the house may add agenda as required.

Prof. D. Kahlē, Academic Co-ordinator &  
Chairman invitee told to the house that  
the work to be continued and the AQAR  
for the year 2019-20 here to be  
submitted within 31<sup>st</sup> ~~March~~ <sup>December</sup> /2021.

Further, Dr. Shikher Hussain, Prof. D. -  
Bhattacharya & Dr. N. Sharma told to the  
meeting that the AQAR for the year  
2019-20 here to be submitted before 28<sup>th</sup>  
December and that to be placed before  
GB before submission. Further AQAR  
for the year 2020-21 need to be submitted in stipulated time.

Dr. N. Sharma further told that as  
the criterion are distributed among  
respective members, so it will not be  
difficult to submit before time.

Sri Lalit Sonwal told to the meeting that  
in his criteria, work is in progress though  
he is not receiving the data from respective  
departments & person concern adequately.

Prof. I. M. Hazarke told to the meeting  
that the Alumni Association has to  
be re-activated with appropriate  
planning.

In miscellaneous section, Sri Rajen Daimary  
told to the meeting to arrange some

Training programme for Library staff and general office staff.

Dr. S. Hussain, Prof. I. M. Hazarho told to the meeting that to appoint one Faculty members as Librarian, i/c till the Librarian <sup>resumes</sup> ~~join~~ in duty from NRC duty. -

Further Prof. I. M. Hazarho told to the meeting to invite some experts in Library Science to inspect our Library and to take necessary steps for upliftment of Library Activity.

Prof. M. Chhabberdi told to the meeting to take necessary steps to open the Indoor Stadium and Gym for creation of good environment and sportsman spirit in the Campus.

Coordinator, Dr. L. Maheti told to the meeting that the BSNL internet is very slow, hence it is essential to replace with a high speed internet service.

After three hours discussion, the CGAC adopted the following resolutions -

1. To Submit the AQAR for the Session 2019-20 before 31st december and the AQAR for the Session 2020-2021 before 1st February 2022.

2. To placed the AQAR for the session 2019-20 before GR on the next immediate meeting of GR.

3. To take necessary steps <sup>for the Accreditation</sup> parallel to process

## Submission of AGARs.

4. To take necessary steps to reconstitute Alumni Association
5. To arrange some training programs on e-governance for both teachers & Non-teachers staff.
6. To organise ~~some~~ a training program for library staff for better performance of library.
7. To purchase some online e-resources in library
8. To replace the BSNL internet service with high speed internet service.
9. To take necessary steps to open Indoor Stadium, which is <sup>being</sup> occupied by District Administration for NRC updation work since long.
10. To organise some workshops for socio economic development of the adopted village.
11. To co-operate with the adopted school ~~village~~ for its improvements
12. The coordinator is authorised to take necessary steps which is best deemed to be fit for the development of the college in consultation with authority.

The chairman expressed his satisfaction with the discussion of the meeting and the resolution adopted in the meeting.

The meeting ends with vote of thanks from the chair.



Co-ordinator  
IQAG, Lanka Mahavidyalaya  
Lanka, Hojai, Assam

  
(DR. A. S. BHUI)

Principal  
Lanka Meheri Dayalaya  
Lanka, Hojai, Assam

Principal  
Lanka Mahavidyalaya  
Lanka, Hojai, Assam

① Session. 2021-22

Date: 05/01/2022

Proceeding of the meeting of L&AC,  
Laxmi Nandan Chyapara, Laxmi Nagar, Assam,  
on 05-01-2022 at 12:30 PM in the  
Chamber of the Coordinator, L&AC, in  
the chairmanship of Principal, i/c,  
Prof. D. D. Bhattacharyya.

### Members Present

1. Prof. D. D. Bhattacharyya - Chairman - *Sharma*
2. Prof. D. Kalita, - Chairman invitee - *Datta*
3. Prof. M. Chakraborty - Member *Chakraborty*
4. Prof. I. M. Hazarika - do - *Hazarika*
5. Dr. N. Sharma - do - *Sharma*
6. Dr. L. Kakoti - Coordinator, L&AC *Kakoti*
7. Dr. J. Hussain - H. Coordinator, L&AC - *Hussain*
8. Sri Nirmal Saikia - Guardian Member *Saikia*
9. Sri M. Tulosi Singh - Local Society Member. *Tulsi*
10. Sri Ashok Roy - (S/O) - Member, A. Roy

### CO-OPTED MEMBERS

1. Dr. Nibedita Nath *Nath*
2. Sri Lalit Sonowal *Sonowal*
3. Sri Gajen Daimary *Daimary*
4. Sri Raju Saikia *Saikia*
5. Sri Ankur Hazarika *Hazarika*

At the outset of the meeting, L&AC Coordinator Dr. Lumbra Kakoti request the Chairman Prof. D. D. Bhattacharyya to adorn the chair of the meeting. Further, he explain elaborately about 2020-21 AQAR and query sent from the NAAC regarding submission of the same.

Further, Dr. Kakoti requested

all the members of ISAC to prepare the ASAR for the year 2020-2021.

Further Co-ordinator, ISAC told to the meeting regarding submission date of ASAR as per NAAC notification; i.e. before 1st February, 2022.

Further he request to the members for preparation of SSR along with ASAR as the College has already lost the Accreditation Status.

The Chairman, i.e. Principal, i/c, Prof. D. D. Bhattacharyya asked to the Co-ordinator regarding appointment of members of ISAC in Examination duty or not, in view of ensuring work for preparation of ASAR as well as SSR.

The Co-ordinator, ISAC, Dr. Lokena Kulkarni in his speech, raised the matter of not sparing few ISAC members from their respective departmental duty by the HoD.

Prof. Gajen Dairamy told to the meeting that the teachers may upload different information relative to Department as well as personal activity in College Website in details so that the College portal become more rich.

Dr. Narayan Sharma, in his speech pointed out that the Teachers should give emphasis on Publication in UGC. Core listed journal and young Teachers /

should give more importance in publication, which will lead to the research activity of the college.

After three days discussions, the meeting adopted the following resolutions for future plan for development of the college -

1. To increase the number of digital class rooms

2. To sign more MoU with other institutions for Faculty Exchange/ Students Exchange/ Facility Exchange/ Employability of students

3. To accelerate the activities of the Alumni Cell and Alumni Association

4. To organise Job oriented Skill enhancement programs for differently able youth of greater Lankh under extension activity cell.

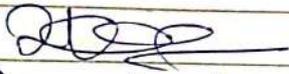
5. To appoint Sri Lalit Sonowal, Assistant Professor Dept of History Lankh Maheshwaryalaya as Assistant Coordinator, IGAC.

6. To Rename Research & Dev. cell as Research and Community Service,

and to activate the cell with proper modification :

- (7) To appoint few teachers for extension Relivity work & relative to Socio-economic development of nearby villages under the supervision of Research & Dev. Cell, ISTAT.

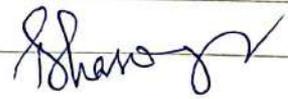
The meeting end with thanks from the chair



Co-ordinator, ISTAT.

Lamma Mahavidyalaya

Co-ordinator  
IOAC, Lanka Mahavidyalaya  
Lanka, Hojai, Assam



Chairman, ISTAT

& Principal, i/c

Lamma Mahavidyalaya

Principal, i/c  
Lanka Mahavidyalaya  
Lanka, Hojai, Assam

Date: 27/06/2022

Proceedings of the joint meeting of  
18 AC, Lamsu Mahavidyalaya, Lamsu,  
Hojai, Assam with Academic Council, Lamsu  
Mahavidyalaya on 27-06-2022 (Monday)  
at 12.30 PM in Room No. 101 in the  
Chairmanship of Principal, Dr. Phatik Tamuli  
regarding discussion about the Academic  
affairs of the Institution & upliftment.

Agenda:

1. Academic affairs upliftment
2. Self-financing course opening
3. Miscellaneous

Members Present:

1. Dr. Phatik Tamuli - Principal/Chairman
2. Prof. D.D. Bhattacharya - vice Principal
3. Prof. B.N. Paul - Academic Co-ordinator
4. Dr. Luvendra Kishore - Co-ordinator, IGA
5. Dr. Subhan Hussain - IT Co-ordinator
6. Prof. M. Chakrabarti - Member
7. Prof. I.M. Hazarika - do
8. Dr. N. Sharma - do
9. Sri Nirmal Saini - Guardian Member
10. Ms M. Tulsi Sinha - Local society Member

11. Mr. Ashok Roy (UDA/ISO) - Member

12. Mr. Lokit Sonowal - Asst Co-ordinator, IGA

Co-opted Members of IGA

13. Dr. Nibedita Nath

14. Sri Gajen Dasgupta

15. Sri Ankur Hazarika

16. Sri Raju Saha

17. Ms. Silpistha Baruah

Members from Academic Council

1. HOD - Assamese Dept

Nath  
27/06/22

*[Signature]*

Raj Saini

*[Signature]*

*[Signature]*

2. HOD - Benali Dept - W 27/06/22
3. HOD - English Dept - @ Anshu 27/6/22
4. HOD - Economics Dept - @ Shant 27/06/22
5. HOD - Pol. Sc. Dept - @ Shant 27/06/22
6. HOD - History Dept - @ Shant 27/06/22
7. HOD - Hindi Dept - Math 27/06/22
8. HOD - Philosophy Dept - Prof. Anshu 27-6-22
9. HOD - Education Dept - @ Shant 27-6-22
10. HOD - Accountancy Dept - @ Shant 27/06/22
11. HOD - Management Dept - W 27/06/22
12. HOD - Commerce Dept - W 27/06/22
13. HOD - Mathematics Dept - @ Shant 27/06/22
14. HOD - Manipuri Dept - @ Shant 27/06/22
15. HOD - Nepali Dept - @ Shant 27/06/22
16. HOD Department of Political Science - @ Shant 27/06/22
17. Department of Philosophy - @ Shant 27/06/22

At the beginning of the meeting, Principal Dr. Phatik Tamuli welcome all the members of both the Academic Council & IQAC, Lanna Meherdhyalaya. In his speech, Dr. Tamuli told to the meeting to take necessary steps for well functioning of the 1st classes. Further he suggested to be arranged an <sup>examination</sup> 6th semester in Commerce Building. Further he requested all the teachers to present their views regarding the Agenda of the meeting.

In response to the speech of the chairman, Prof. Manik Chakraborty

told to the meeting that the voluntary classes of the 2nd year is going on in full swing and preparation of the arrangement of 6th Semester examination is already started. Further maximum Rooms are needed for conducting the examination and hence arrangement of Rooms <sup>for examinations</sup> without hampering the regular classes is difficult in all days.

After discussion, it is resolved to conduct the 6th Semester ~~class~~ examination parallel to other regular classes.

The Academic Co-ordinator, Prof. B. N. Paul told to the meeting that the heads of various departments have to inform

about the project papers with code to the Examination - in - Charge.

Further, he requested all the heads to submit the paper codes of their departmental courses to Academic.

Co-ordinator for smooth preparation of the class routine.

Regarding class routine Prof. Kakali

Chakraborty told to the meeting that due to new routine all SEC students are attending their classes regularly.

Regarding class routine Prof. Anel

Bhowmic told to the meeting that due to pre-allocation of paper codes in routine it is difficult for the departments to adjust in classes for essential purposes as some times in view of the importance of some subjects, many classes have to be re-arranged from the departments for greater benefit of the students.

Prof (Dr.) Shikhar Ansoni told to

the meeting that it will be beneficial for students if some SEC classes allotted in morning shift as in the evening, for distant students get difficulty to attend the classes.

Regarding class Routine, Dr. Luvendra

Kaheti has the opinion that the new-system of routine is very effective and students become comfortable with the routine.

Prof. N. A. Masumdar in her speech told to the meeting that the new routine is a very good one.

After discussion it is resolved that the new routine is a very effective one and the minor difficulties with

the routine may be modified after getting written suggestions from the HODs.

In regards to facilities, Dr. Offisher Hussain told to the meeting that Black Boards of Room no 209, 206 need to be replaced by big size boards.

Further, Dr. Offisher Hussain told to the meeting that like previous years, Tutorial class / Remedial class need to be added in the routine.

Regarding the meeting, Prof I.M. Hazaru HOD, Assamere told to the meeting that the joint meeting is very essential for overall dev. of the college in both Academic & other fields of the institution.

Principal, Dr. Phetia Tamuli told to the meeting that the following activities need to be taken in for consideration:

- (i) To Conduct Academic & Administration Audit ~~workshop~~ Audit
- (ii) To open Certificate courses from each department
- (iii) To open PG Courses from capable departments
- (iv) To open honours courses in the departments that are not offering honours course.

Coordinator IGAT, Dr. Lakshya Kerkh told to the meeting that at present Certificate Course in Computer (basics) and Post-Graduate Diploma in Hindi Translation is going on for last few years. Further, he requested to the meeting to start at least one Certificate Course from each department.

Further, he requested all the HODs to submit the courses to IGAT so that in the next academic council meeting, the courses may be placed for approval.

After three-hour discussions the following resolutions are adopted:-

1. To conduct the 6th Semester examination in parallel to regular classes as far as possible.
2. To modify the class Routine partially after getting written suggestions from HODs, whenever necessary.
3. To submit the Add-on Certificate Course from each department before the next immediate meeting of Academic Council and IGAT.

is authorised to suggest departments regarding formulation of Certificate Courses.

3. To ~~execute~~ Academic & Administrative Audit, ~~as per~~ as per talent guidelines.

4. To start special classes by each departments for slow learners, after identifying them without allowing them to know about their status as slow learners.

5. To formulate 6 Language Academy under Six Language Society, ~~for~~ to develop communication skills among students.

6. To take necessary steps to implement the students feedback. Further, it is suggested to take the student assignments via Email to make oriented the students about email friendly.

7. To organize Alumni meet as early as possible by the institution as well as by each departments.

8. To convene the next Academic meeting as earliest to solved the above issues.

The meeting come to end with thanks from chair.

  
Co-ordinator, LGAT,  
Lanka Mahavidyalaya,

Co-ordinator  
IQAC, Lanka Mahavidyalaya  
Lanka, Hojai, Assam

  
Co-ordinator,  
Academic Council,  
Lanka Mahavidyalaya.

  
Chairman, LGAT  
& Principal

Lanka Mahavidyalaya  
Principal  
Lanka Mahavidyalaya  
Lanka, Hojai, Assam

Date: 15/9/2022

Proceedings of the meeting of IGAC,  
Lanhe Mahavidyalaya, Lanhe, Assam  
on 15-09-2022 in Chamber of  
the Co-ordinator, IGAC, under  
the chairmanship of chairman,  
IGAC, Lanhe Mahavidyalaya,  
Dr. Phatik Tamuli at 1:30 PM.

### Members Present:

1. Dr. Phatik Tamuli - Chairman *Phatik*
2. Prof. D. D. Bhattacharyya - Vice Chairman *DD*
3. Prof. M. Chakraborty - Member *MChak*
4. Prof. I. M. Hazarika - do - *Im*
5. Dr. N. Sharma - do - *NSharma*
6. Dr. L. Kakali - Co-ordinator *LK*
7. Dr. I. Hussain - Sr. Co-ordinator *IH*
8. Sri Lalit Sonowal - Asst Co-ordinator *Lalit*
9. Dr. Nibedita Nath - Member *Nath*
10. Sri Gajen Daimary - do - *Gajen*
11. Sri Raju Saikia - do - *Raju*
12. Sri Ankur Hazarika - do - *Ankur*
13. Miss Silpi Sinha Borsel - do - *Sinha*
14. Sri Ashou Roy - Member - *Ashou*
15. Sri Nupul Saikia - G. Member *Nupul*

At the very outset, Co-ordinator IGAC.

Dr. Lukendra Kakali, request the  
Chairman, IGAC, Dr. Phatik Tamuli to  
preside the meeting.

After presidential address of the chair,  
chairman told to the co-ordinator to  
describe the objective of the meeting.

In describing the objective of the  
meeting, co-ordinator - IGAC told to  
the meeting that the main objective

of the meetings are as follows -

1. To discuss about increase the research activity in the college
2. To discuss about digital section of the Library
3. To discuss about to increase digital class rooms
4. To discuss about the Library administration where ~~the~~ the Librarian is in NRC duty since long
5. To discuss about the Faculty members involved in NRC duty since long.
6. To discuss about the model files of Add-on Certificate courses.

Taking part on the discussion, Chairman Dr. Phelin Tamuli told to the meeting that necessary measures will be adopted to enrich the library resources with digital section with more resources.

Further, Dr. Tamuli told to the meeting that regarding addition of digital class room, the authority already start the process after the joint meeting of LOAC and Academic Council.

Regarding the absence of Librarian, Dr. Ashish Hussain told to the meeting that Librarian Mr. Ambikho Jaloi is in NRC duty since long and hence it is very difficult to maintain the library and so he requested the Principal, to take necessary steps to release Mr. Jaloi from NRC duty.

Further, Dr. Hussain told to the meeting that Prof. K. R. Nath also involved in NRC duty and it is essential to release him from NRC duty for greater interest of the college.

Regarding the modalities of Add-on Courses, Member Prof. I. M. Hazarika told to the meeting that the Add-on Certificate Courses should be of six months duration with at least 40 hours contact class. Further he suggested to take steps to increase research activity.

After discussion the meeting adopted the following resolutions -

1. To increase research activity, the authority will announce incentives for research publications in like care listed Journals and Scopus Index Journals.
2. Necessary steps will be adopted to increase digital class room as well as digital section of library.
3. Necessary steps will be adopted to release the Librarian as well faculty members from NRC duty.
4. To make the Add-on Certificate courses effective, it will be suggested to prepare of six months duration with 40 hours contact classes.

The meeting end with thanks from chair.



Coordinator  
LGAAC, Lanka Mahavidyalaya  
Lanka, Assam  
Mehendiya

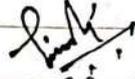
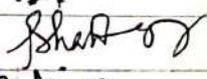
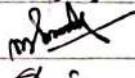
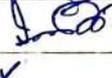
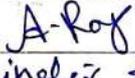
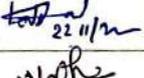
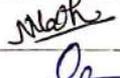
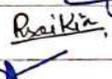
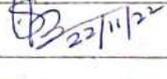
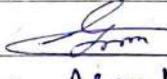


Chairman, LGAAC  
Lanka Mahavidyalaya  
Lanka, Assam

Date: 22-11-2022

Proceedings of the meeting of I&AE, Lanka Mahendralaya, Lanka, Rajee, Aseem on 22-11-2022 at 1:00 PM in the chamber of the Co-ordinator, I&AE, Lanka Mahendralaya, in the chairmanship of principal, Lanka Mahendralaya, Dr. Phatik Tamuli.

### Members Present:

1. Dr. Phatik Tamuli - Chairman 
2. Prof. D. Dr. Bhettacharya - vice chairman 
3. Prof. M. Chakraborty - Member 
4. Prof. I.M. Hazarika - Member 
5. Dr. N. Sharma - Member 
6. Dr. L. Kakati - Co-ordinator 
7. Dr. I. Hussain - Jt. Co-ordinator 
8. Sri Ashok Roy - Member 
9. Sri Lalit Sonowal - Asst. Co-ordinator   
22/11/22
10. Dr. Nibedita Nath - Co-opted Member 
11. Sri Gajen Daimary - Co-opted Member 
12. Sri Reju Sainik - do - 
13. Sri Anur Hazarika - do - 
14. Miss Silpisho Basch - do -   
22/11/22
15. Sri Gajen Daimary 
16. Sri Nural Sainik - Guardian Member 

At the beginning of the meeting, Co-ordinator I&AE, Dr. Lhendra Kakati, requested the chairman, Dr. Phatik Tamuli to adorn the chair of the meeting.

In describing the objective of the meeting, the Co-ordinator, Dr. Kakati, told to the meeting that the objective of the meeting are as follows -

1. The I&AE already submitted A&AR for six years viz 2015-16, 2016-17, 2017-18, 2018-19, 2019-20, 2020-21 and all the A&ARs are accepted by NAAC.

Among the ASARCs three years are of offline and three years are of online.

So, to submit the SSR in due time the IUSA must be submitted within 31st december. But before submitting IUSA, we must prepare the SSR so as to submit the same within 45 days of accepting IUSA.

II. To replace Prof. D. Kalite in criterion number-1 by Prof. B.N. Paul as Prof. D. Kalite is already retired from his service.

III. The process of collection of last five years data to be started soon, so that the college may be accredited before 31st march by submitting the SSR as early as possible.

In discussion to the above objections Principal, Dr. Phatin Bamuli told to the meeting that the IUSA here to formulate Action Team for each criterion with probable maximum number of teachers so that the work of each criterion may be developed so that the college may achieve utmost success.

Further, member Prof. D.P. Bhattacharya suggested to the meeting to entrust the responsibility of beautification of the college to Women Cell, IUSA along with Beautification Cell, IUSA.

Further, it is suggested to rebuild the college gate with beautiful looks as early as possible.

Taking active part in the meeting Prof. J.M. Kazariko told to the meeting to make a permanent flower garden along the bank of the pond, opposite to the Bio-garden.

Prof. D.D. Bhattacharyya suggested to collect the Alumni details from each department to form an active Alumni Cell.

Co-ordinator, I&A, Dr. Luhenda Kales told to the meeting that the college has to start the new add. on courses that are already received from various departments.

Chairman, Dr. Phatin Tamuli suggested to sign a MoU with foreign University regarding Curriculum enrichment.

Further, Dr. Tamuli told to the meeting that the members of I&A have to visit the departments regarding upliftment of curriculum activity and to encourage Research work.

Dr. Sfikher Hussain told to the meeting that the college has to more concern about security issue and a security guard of full time need to be appointed with maintaining of proper Register.

Further member, Mr. Gajen Dairmay told to the meeting that the necessary measures need to be taken for keeping the water of the pond fresh from decomposed fishes.

Further, Dr. N. Sharma told to the meeting to take necessary actions for proper maintenance of toilets in whole campus, ~~in absence of~~, whenever the cleaner is in leave,

Further, the issue of proper discipline, security in campus, appointment of computer Lab operator, alternative sources of ~~renewable~~ renewable energy, have taken place in the meeting,

After discussion, the following resolutions are adopted:

1) To collect data and other necessary measures for preparation of SSR and submission of 118A as early as possible.

2) To formulate a panel of members criterion wise involving all the teachers of the college to look after and develop each criterion of SSR

3) To organise Alumni meet as early as possible and to make registration of the Alumni cell under Society act.

(4) To appoint a permanent Security Guard preferable Home Guard in college gate with proper entry of Registrar.

(5) No students should allow to enter the college campus without uniform

(6) To install few more solar panel light in college campus

(7) To take necessary steps for early implementation of newly added Add-on Certificate Courses.

(8) To appoint at least one permanent Computer Lab Technician in Computer Lab (bulldoze)

(9) To convene the next meeting at an earliest.

The meeting came to an end with speech from chairperson.

~~Co-ordinator~~  
Co-ordinator,  
IGAT,  
Lanka Mahavidyalaya,  
Lanka, Assam.

Co-ordinator,  
QAC, Lanka Mahavidyalaya  
Lanka, Hojai, Assam

~~Chairman~~  
Chairman, IGAT  
&  
Principal,  
Lanka Mahavidyalaya

Principal  
Lanka Mahavidyalaya  
Lanka, Hojai, Assam

Date: 24-12-2022

Proceedings of the meeting of ISAC, Lanna Mahavidyalaya, Lanna, Jigal Assam on 24-12-2022 at 12.30 PM in the Chamber of the Co-ordinator, ISAC, Lanna Mahavidyalaya, in the chairmanship of Principal, Lanna Mahavidyalaya, Dr. Phatik Tamuli.

### Members Present

1. Dr. Phatik Tamuli - Chairman *Phatik*
2. Dr. Lukendra Kakati - Co-ordinator *Lukendra*
3. Prof. Lalit Sonowal - Asst. Co-ordinator *Lalit*
4. Dr. Shikhar Hussain - Jt. Co-ordinator *Shikhar*
5. Prof. D.D. Bhattacharyya - Member from Nemat *Shard*
6. Dr. Baidyanath Paul - Member *Paul*
7. Prof. Manik Chakraborty - do - *Manik*
8. Prof. Indramohan Hazarika - do - *Indramohan*
9. Dr. Narayan Sharma - do - *Narayan*
10. Dr. Nibedita Nath - do - *Nath*
11. Prof. Gajen Daimari - do - *Gajen*
12. Prof. Raju Saikia - do - *Raju*
13. Prof. Ankur Hazarika - do - *Ankur*
14. Prof. Silpishikha Baruah - do - *Baruah*
15. Mr. Jagenda Das - do - *Jagenda*
16. Mr. Nural Saikia - Guardian Member *Nural*

The Principal of Lanna Mahavidyalaya adorn the chair of the meeting and he welcome all the members of ISAC and request all the members to place their views.

At first, Co-ordinator, ISAC, Lanna Mahavidyalaya, Dr. Lukendra Kakati, placed the agenda of the meeting as follows -

Agenda: (1) Discussion regarding submission

of AQAR 2021-22 and preparation of SCR and submission of IISA for 3rd cycle of Accreditation

- (ii) Discussion on Academic & Administrative Audit
- (iii) Discussion on Energy & Green Audit
- (iv) Discussion on notification of Add-on Certificate Courses
- (v) Discussion on Alumni meet and formation of new Alumni Association along with Registration of Alumni Association under Society act
- (vi) Miscellaneous

Taking part on the discussion, Prof. D. P. Bhattacharya told to the meeting that the Green and Energy audit have to be done with experts from other colleges or organisations.

Further, Dr. B. N. Paul told to the meeting that the Add-on Courses are ready for notification and it may be notified after the meeting of today. Further, he pointed out that Academic Council in its next meeting, the Add-on Courses were identified and recommended for notification.

Regarding submission of AQAR. 2021-22 and IISA for 3rd cycle of accreditation, Co-ordinator Dr. Laxendra Kaneti told to the meeting that the respective

criteria of SSR are already distributed to seven teams of IGAC as decided by earlier meeting and as far as the work of SSR will be in progress the IQA may be submitted immediately after winter vacation which will be ended on 17-1-2023.

All the members are agreed with the proposal of Co-ordinator IGAC and suggested to submit the IQA after the winter vacation.

Further, regarding Alumni meet, the Co-ordinator, IGAC suggest to the meeting to partially modify the Alumni cell, IGAC, with Convener, Prof. K. R. Nair. Further he suggested to the meeting to organized the Alumni meet as early as possible so that it may be registered under society act as early as possible.

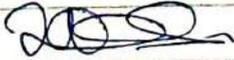
Regarding discussion on Academic & Administrative Audit, chairman Dr. Phatu Tamuli told to the meeting that the authority will take necessary steps regarding Academic & Administrative Audit in consultation with Co-ordinator IGAC and the house agree with the proposal. In miscellaneous section, all members have the opinion to improve the library.

After shortbare discussion the meeting took the following resolutions.  
Resolutions:  
(1) To start <sup>& complete</sup> the collection of data for SSR preparation and submission

of IIBA for 3rd cycle of accreditation as early as possible and preferably before 28-02-2023.

- (2) To accord Academic & Administrative Audit
- (3) To notify Add-on Certificate Courses
- (4) To organise Alumni meet and <sup>to do</sup> Alumni Association Registration under Society Act.
- (5) To re-constituted the Alumni cell with the following partial modifications:  
Convener - Prof. Kehuram Nath  
Jt. Convener - Dr. Anusadha Choudhury  
Asst. Convener - Mr. Paritosh Sarker  
along with earlier members of the cell.
- (6) To upgrade IQAC office with modern amenities
- (7) To upgrade the library with addition of more digital tools.

At the end, the Chairman convey his sincere thanks to all the members of the meeting and request all the members to work so as to complete the accreditation process in due time.

  
(Dr. Lohendra Kalita)  
Co-ordinator, IQAC  
Lanka Mahavidyalaya  
Lanka, Hojai, Assam

  
PRINCIPAL  
LANKA MAHAVIDYALAYA  
Principal  
Lanka Mahavidyalaya  
Lanka, Hojai, Assam

Date: 13-03-2023,

Proceedings of the meeting of ISAC, Lanna Meherichyalaxa, Lanna, Hojai (Nagaon), Assam on 13th March, 2023 in the chamber of the Co-ordinator, ISAC, Lanna Meherichyalaxa, in the chairmanship of chairman, ISAC & principal, Lanna Meherichyalaxa Dr. Phatik Tamuli with the following agenda.

1. To discuss about submission of IGA for 3rd Cycle of accreditation
2. Discussion regarding progress of SSR work
3. Future plan of Action of ISAC
4. Miscellaneous.

#### Members Present:

1. Phatik Tamuli
2. Dambaram Chandra Shaha
3. Dr. Jitendra Hussain
4. Selpisikha Baruah
5. Gogon Daimari
6. Manik Choudhary
7. Dr. Nibedita Nath
8. Ankur Hazarika
9. Raju Saikia
10. Jitendra Sonowal
11. Luvendra Karmali
12. Baidya Nath Paul
13. Jitu Mohan Hazarika
14. Nalayan Barua
15. Nagendra Kumar Das
16. Nirmal Saikia

At the beginning of the meeting, Co-ordinator,

18 AC, Laxmo Mahorichyalansa & Dr. Lukanda Kanketi requested the chairmen, 18 AC, Laxmo Mahorichyalansa, Dr. Phatsh Tamuli to adorn the chair.

After adorning the chair, Chairman Dr. Phatsh Tamuli welcome all the members of 18 AC and he requested the Co-ordinator, 18 AC to present the objective of the meeting before the house.

On describing the objectives of the meeting, Co-ordinator, 18 AC, Dr. Kanketi told to the meeting that the following are the main objective of the meeting-

1. Discussion regarding submission of IQA for 3rd cycle of Accreditation
2. To discuss about the progress of SSR criterionwise work
3. To discuss about the best practice of the college
4. Future plan of 18 AC

In his speech Dr. Kanketi told to the meeting that it is essential to submit IQA as early as possible, preferably 3rd week of March and before that the SSR work should be completed approximately. Further he told that for submission of IQA, the latest Abilitation Certificate will be needed from institutions.

affiliating university.

Further, regarding Best practices of the college, Co-ordinator, IGAT, Dr. Kanta told to the meeting that the college is practicing and maintaining "Lanke Mahendharyalaya Staff Co-operative Society" for last twenty years, which has been over more than crore of rupees with systematic procedure and registered under Society Act. Further, the society is awarding felosh fellowship to best students both UG and PG passed out students both Arts & Commerce every year, which become an inspiration among the students. Further, the financial institution has the provision of easy excess of loan and its members whenever necessary and members have the facility for direct savings from their society. So, the Lanke Mahendharyalaya Staff Co-operative Society may be produced in SSR as one of the best practices.

Regarding 2nd best practice Co-ordinator, IGAT told to the meeting that the following practices are followed in college for last many years as well as few are from the beginning. These are (i) To take special care for the security of girls as well as working women in college campus (ii) The college has a big pond and with proper initiation of IGAT, large coconut plantation here.

done along with other valuable plants. Further fish cultivation is in practice by the college for last about fifteen years. So, the college is practicing innovative ecosystem with campus. Further, the college is maintaining a clean campus, and the office of the Deputy Commissioner, Hojai District has awarded Certificate for maintaining Clean Campus under Swachh Bharat, Abhiyan. So, the second best practices may be chosen as "Women Security along with an innovative ecosystem clean healthy environment".

Taking part in the discussion, chairman told to the members to take necessary steps to make oriented all the students will E-mail rather than whatsapp or other social media. Further, he suggested that all necessary communication with the students should be made by email.

Further, Dr. Tamuli suggested to all the members to collect the SSP related data as early as possible. Further other members suggested to take necessary steps for Academic & Adm. Audit, Green Audit & energy audit. Further member Sri Rajen Daimay suggested to install more solar light in college campus and to increase the extension activity of the college.

After the above discussion, the meeting adopted the following resolutions

1. To submit the IISA for 3rd cycle of Accreditation as early as possible preferably within 3rd week of March, 2023
2. To take necessary steps regarding collection of data for SSR preparation as early as possible
3. To choose two best practices as follows -
  - (i) Lanka Mahavidyalaya Staff Co-operative Society
  - (ii) Women security along with innovative ecosystem and clean healthy environment.
4. To take necessary steps for Academic & Administrative Audit / Green Audit / Energy Audit & ISO Certification
5. To submit the SSR in due time of the process after submission of IISA.

At last, the chairman offers his thanks to all the members of IQAC for their active support towards the institution and he declared end of the meeting.

Co-ordinator, IQAC  
Lanka Mahavidyalaya  
Co-ordinator  
IQAC, Lanka Mahavidyalaya  
Lanka, Hojai, Assam

PRINCIPAL &  
Chairman, IQAC  
Lanka Mahavidyalaya  
Lanka, Hojai, Assam

Proceedings of the meeting of  
ISAC, Lanka Mahavidyalaya, Lanka  
Nagran (Kojal), Assam on 26/5/2022

in the office of the Co-ordinator, ISAC  
at 12.30 P.M.

### Agenda of the meeting

1. Adorn the Presidential chair by chairman.
2. Objective of the meeting by  
Co-ordinator, ISAC.
3. Discussion on submission of IIA  
and SSR for 3rd cycle of  
Accreditation.
4. Discussion on submission of  
AQAR, 2021-22.
5. Discussion on Green-Audit.
6. Miscellaneous.
7. End of the meeting.

### Members Present:

1. Phatik Samli
2. Debbarun Dhas Bhattacharya.
3. Manik Chakraborty.
4. Narayan Sharma
5. Ankur Hazarika.
6. Lalit Sonowal
7. Nibedita Nath.
8. Jijika Ghose
9. Baidya Nath Paul
10. Lukendra Karthi
11. Raju Sikta
12. Silpikha Baruah

13. Sri Nagendra Kumar Jay.

14. Grijan Dalmou

At the beginning, coordinator ISAC, Laxmo Mahendralaya, Dr. Laxendra Kacheti, request the Chairman ISAC, Laxmo Mahendralaya to adorn the chair of the meeting.

After adorning the chair, chairman ISAC, Dr. Phabin Tamuli welcome all the members of the ISAC and requested to the co-ordinator, ISAC, Dr. Laxendra Kacheti to describe the objective of the meeting.

After the chairman's appeal, Dr. Kacheti told to the meeting that the main objective of the meeting are to discuss about

(i) submission of IISA & SSR for 3rd cycle of Accreditation.

(ii) Submission of AQAR 2021-22

(iii) Discussion on Green and energy Audit

(iv) Any other matter important.

In his speech, Dr. Kacheti told to the meeting that it is convenient to submit IISA and SSR for 3rd cycle of Accreditation on August, 2023 at the beginning of the new session. Further he told to the meeting that the 6th Semester examination is just over few days back and so, it will be difficult to contact the final year outgoing students.

for overall process of the ERP as they will be admitted to other institute for higher studies.

Further, he told to the members that a technical issue was raised on May, 2023 to submit the ILQA as the college has not online banking system for payment and it will not be possible to obtain online banking within last week of May, 2023.

So, after these above discussions all the members suggested to submit the ILQA on August, 2023 at the beginning of the new session 2023-24.

On discussions about the agenda on submission of AQAR for the year 2021-22, the vice principal Prof. D. D. Bhattecharya told to the meeting that he has to fix a date for submission of the same.

After discussion all the members resolved to submit the AQAR for 2021-22 on 15/06/2023 precisely.

Further, the vice principal Prof. D. D. Bhattecharya suggested to update the GST number of the college before submitting ILQA,

In the matter of Submission of AGRAR for 2021-22, IUGA & SSR, Chairman cum Principal, Dr. P. Tamuli told to the meeting that the Coordinator alone can not do anything and hence all the members should extend their support to prepare and submit the same.

Discussion on Green Audit, Principal, Dr. Anatin Tamuli told to the meeting that a Committee for Green Audit is formed and the process will be started as early as possible.

In miscellaneous section, Co-ordinator IQAC told to the meeting that in new-session more Add-on Certificate Courses should be added for Academic development.

Further, Principal cum Chairman told to the meeting that the process of publishing the interdisciplinary Research Journal is in progress and the Editorial Board received sufficient numbers of Research Articles.

Further member Dr. Gbikher Jussani told to the meeting that online Research Journal should be added as digital section of the Library.

After the above discussion, the meeting resolved the following resolutions -

Resolution no: 1: To take necessary steps to submit the IISA & SSR on the month of August, 2022 preferably in 1st week of August.

Resolution no: 2 To submit the AGAR for 2021-22 on or before 15th June, 2022

Resolution no: 3: To add more Add-on certificate Courses on the new Academic Session 2023-24.

Resolution no: 4: To execute the Green Audit as early as possible

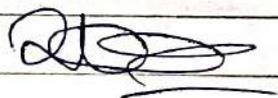
Resolution no: 5: To take necessary steps to publish the Research Journal as early as possible.

Resolution no: 6: To add online Resource Journals to the digital library of the Institutional Central Library  
~~of the Institutional Central Library~~  
Chennai.

Resolution no: 7: To appoint a Contractual Librarian till the appointment of regular Librarian by the Government.

Further it is resolved to appoint a Teacher (Faculty member) as incharge of the Library till the appointment of a regular Librarian by Government.

At last, the meeting come to an end with thanks from the Chair.



Co-ordinator  
IBAC, Lanka Mahavidyalaya  
Lanka, Hojai, Assam

(DR. PHATIK TAMULI)  
Principal & Chairman  
IBAC, Lanka Mahavidyalaya  
Principal  
Lanka Mahavidyalaya  
Lanka, Hojai, Assam



## ACTION TAKEN BY IQAC LANKA MAHAVIDYALAYA & ITS OUTCOMES

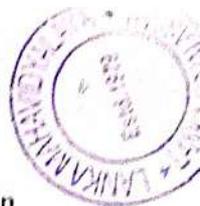
### Action Taken for the Session of 2018-19

- i. Proposal was taken to complete the Indoor Stadium so as to open the same for community soon.
- ii. Proposals are taken to upgrade the Administrative Building including Principal's Chamber, IQAC office etc.
- iii. Proposals are taken to upgrade the Central Computer Lab.
- iv. Proposal is initiated to increase the number of Books in Central Library and Books of worth Rs. 6,93,174/- are purchased from RUSA and other Funds.
- v. Proposal is initiated to open PG Courses in regular mode.
- vi. Necessary steps are initiated to open Vocational Courses.
- vii. Steps are taken for Participation of Students in Gauhati University Youth Festival.
- viii. Proposals are initiated to develop Software Skills for Dev. of Research Activity and to make total computer literacy among faculty members.
- ix. Proposals are taken to start Job Oriented Vocational Courses.

### Outcomes of Action taken for the Session of 2018-19

- i. The construction of UGC Funded Indoor Stadium has completed and necessary facilities regarding Sports Goods of Rs.9, 13,947/- are meet from RUSA Fund by 28/08/2018 and the Indoor Stadium is open for Community on January 2019.
- ii. Decorating of Administrative Building and installed 3 Nos. of A.C. in Administrative Building by 31/12/2018.
- iii. Ten new computers is added in Central Lab. on 28/08/2018
- iv. PG Course in Pol. Science from KKH State Open University is allotted.
- v. Coaching of Kabadi Game was organised for Students and prepared for the Gauhati University Youth Festival, held on February, 2019.
- vi. Organised Workshop on Application of MATLAB/ OCTAVE and SPSS/PSPP in Research on 24th and 25th June, 2019 to increase research environment.
- vii. A proposal is communicated with IIT Guwahati for Faculty Development Program ( FDP) in Behavioural Remodelling and Use of ITC Tools for Class Room Delivery for Teachers , for total Computer Literacy of Faculty Members and the same was approved and informed by Email on 20th May, 2019 by E&ICT Academy, IIT Guwahati, India.
- viii. Vocational course on Post Graduate Diploma in Hindi Translation Course from SABA BHARATI, affiliating to BHARATIA ANUBAD SAHITTYA is initiated and started for the session 2019- 20.

  
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- ix. One Short term Vocational Skill Development Course of Six Weeks duration on Beautician & Personal Grooming from Small Industries Development Bank of India (SIDBI) and Professional Management Network is completed for Current and Drop out students from 20 February to 26 April, 2019.

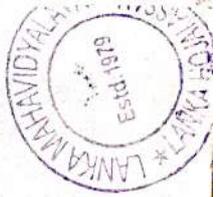
#### Action Taken for the Session of 2019-20

- i. Necessary steps are taken for appointment of permanent faculty members against vacant post.
- ii. To take necessary steps for Campus Recruitment for Final year students.
- iii. Necessary steps are taken to sign more MOU with Educational Institutions.
- iv. Necessary steps are taken for collaboration work with other universities.
- v. Necessary steps are taken to uplift Central Library.
- vi. Necessary steps were taken to organize a Faculty Development Program (FDP) to eliminate computer illiteracy among faculty members and improving Teaching quality.
- vii. Necessary steps are taken to organized National / International / State Level Seminars and Workshops.
- viii. Necessary steps are taken to uplift Central Computer Lab
- ix. Initiatives are taken to construct new college Gate.
- x. Necessary steps are taken to organized workshop on Intellectual Property Rights and Gender Sensitization.
- xi. Necessary steps were taken for arrangement of Online Classes , Online Seminars, Online Counselling Programs for Students as well for faculty members to overcome the crisis of Total Lockdown , arises due to Covid-19 Pandemic situations from 15<sup>th</sup> March, 2020.

#### Outcomes of Action taken for the Session of 2019-20

- i. Nine permanent Faculty Members are appointed against vacant faculty positions in regular UGC scale of pay.
- ii. MOU is signed with JOBHUT and Indian Skill Academy for selection, Training and placement of Final year students under the provision of Assam Skill Development Mission, Govt of Assam.
- iii. A MOU is signed with Nowgong Girls College (Accredited A Grade by NAAC).
- iv. New Books of worth Rupees Five Lakhs Eighty One Thousand and Seven Hundred are added.
- v. Organized Faculty Development Program from E and ICT Academy, IIT Guwahati on Behavioral Remodeling and Use of ITC tools in Class Room Deliver

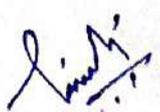
  
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Lanka, Hojai, Assam.



- for Teachers during 9th September to 14th September, 2019 to eradicate computer illiteracy and improving Teaching quality.
- vi. Necessary steps were taken for arrangement of Online Classes , Online Counselling Programs for Students and Online Seminars/ Workshop for Students as well for faculty members, Researchers to overcome the crisis due to Covid-19 Pandemic, primarily in collaboration with Assam College Librarians' Association and later on in hiring a ZOOM CLASS ROOM of 300 capacity.
  - vii. An International Webinar on Recent Advances of Operational Research in Natural and Social Sciences were organized in collaboration with Department of Mathematics, Assam University Silchar, India (A Central University).
  - viii. Fifteen Numbers of Webinars of International / National / Institutional / State Level Webinars were organized to create and promote research and academic activity during Covid-19 Pandemic situations.
  - ix. Five Computers are added in Central Library to improve Digital Section of the Library.
  - x. Rupees Five Lakhs is sanctioned from Local MLA Fund to construct the College Gate.
  - xi. Organized Webinars on Intellectual Property Rights on 12th September, 2020 and on Gender Sensitization on 08/11/2020.

#### **Action Taken for the Session of 2020-21**

- i. Necessary Steps were taken for 3rd Cycle of NAAC Accreditation.
- ii. Necessary initiatives were taken for prompt sanction of RUSA [II] Institutional Development Project.
- iii. Initiatives were taken to open PG Courses in Economics, Assamese, Commerce and UG course in Home Science.
- iv. Steps were taken to open an Archaeological Archives Cell to explore historical significance of Hojai District of Assam.
- v. Necessary steps were taken to organize workshop to promote Research and Academic Activity.
- vi. Necessary Steps were taken to sign few MoU with other Institutes for academic Cooperation and Collaboration.
- vii. Necessary steps were taken to organize workshop on Gender Sensitization, Intellectual Property Right, Women Health & Hygiene and Students' Career Oriented Program.
- viii. Necessary steps were taken to enhance the computer skills of the students.
- ix. Necessary measures were taken to prepare the Academic Schedule for Online Classes in consultation with Academic Council, so that the Academic process of the Institution may not be hampered due to Covid-19 Pandemic and Lockdown situation.
- x. Necessary planning was made to get compulsory Feedbacks from all students.

  
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### Outcomes of Action taken for the Session of 2020-21

- i. AQAR for the year 2019-2020 and 2020-2021 are prepared and process of IQA and SSR is in progress.
- ii. Proposed Working plan for RUSA [II] project is prepared so as to start the work immediately after getting fund from RUSA.
- iii. Necessary Building and Laboratory is in progress for UG course in Home Science.
- iv. Archaeological Archives Cell is constituted under the supervision of Department of History, Lanka Mahavidyalaya.
- v. Eight Academic cum Research Oriented and Community Development Webinars / Workshop were organized for Teachers and Students.
- vi. Two MOU were signed during the year 2021 with Hazi Anfor Ali College, Dabaka, Assam & ASBC College, Udali, Lanka, Assam for Academic co-operation and faculty exchange programs were initiated.
- vii. Webinars, one in each on Intellectual property Right, Gender Equality, Women Health & Hygiene and Students Career Counselling program were organized.
- viii. Many Departments, viz. Department of Assamese, Commerce etc. offered Computer Oriented Courses in their Curriculum and trained the students accordingly.
- ix. The Academic curriculum continued in the Institution during Covid-19 Lockdown period through Online Classes, Seminars, and Workshops with special academic programs, including training of Students for Online Examination of Semester Examinations.
- x. Necessary measures are adopted so that the Institution may get feedback from students before submission of Examination Form of Semester Examination.

### Action Taken for the Session of 2021-22

- i. In the context of Pandemic, it was decided to organize all kinds of possible activities through online mode. Moreover, it has been decided that IQAC will provide technical assistance and expertise to all the Departments, Cells and Committees to organize events.
- ii. It has been decided to organize a Student Induction Programme for the fresher's in Online Mode.
- iii. It was noted that personal counselling of students could not be done due to the pandemic; therefore it has been decided to conduct the same through online mode.
- iv. In pursuit of further improvement of online teaching-learning process in the college, it has been decided to organize an orientation programme for all the faculties to acquaint themselves with the online applications like Google Meet and Google Classroom.
- v. To take necessary steps to start Job Oriented short term Skill Development Courses under the provision of Assam Skill Development Mission, Govt. Of Assam in collaboration with partner training institute of Assam Skill Development Mission for final year / Pass out and Drop out students.

  
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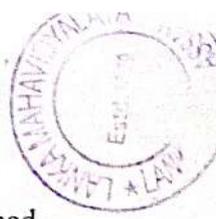


- vi. To chalked out initiatives under the Archaeological Archives Cell for the better understanding of regional history through the archaeological evidences.
- vii. It has been decided to introduce various Add on Courses in College to enhance skills and employability for the students in addition to undergoing UG Courses.
- viii. Necessary arrangements will be made to organize workshops/Seminars/Conferences on Intellectual Property Right and Gender Sensitization.
- ix. Arrangements will be made for the proper execution of MoU which has already been signed with other institutions, for the greater interest of the students.
- x. Since the 3<sup>rd</sup> cycle of NAAC Accreditation approaching, IQAC decided to form a high level "Task Force" to spearhead the documentation and other necessary accreditation process. It was also decided to intensify activities criteria wise under the leadership of Criteria Co-ordinator.
- xi. It has been decided to issue the first edition of Newsletter.
- xii. It has been decided to publish a Research Journal, by name "Indian Journal of Perspective Research", from Lanka Mahavidyalaya.
- xiii. Initiatives have taken to sign a MoU with Foreign University, preferably with University of Sri Jayewardenepura, Sri Lanka.

#### **Outcomes of Action Taken for the session 2021-2022**

- i. The technical assistance provided by IQAC during the pandemic phase helped in the organisation of various events in online mode. For instance, taking online classes on Google classroom platform, webinars, etc.
- ii. As decided by the IQAC the Student Induction Programme for the fresher's was organised in Online Mode.
- iii. Under the aegis of IQAC, personal counselling for students was done through online mode.
- iv. As decided, an online Orientation programme was organised for all the faculties to acquaint themselves to deal with the online applications like Google Meet and Google Classroom.
- v. A MoU has been signed with Skillfinity.
- vi. A field study has been conducted under the aegis of Archaeological Archives Cell in collaboration with Department of History (3<sup>rd</sup> semester students).
- vii. 08 Add Courses were introduced by different Departments of the College, namely, Certificate Course on Historical Tourism And Travel Management; Bio-Diversity and Eco-Tourism; Assamese D.T.P; Goods and Service Taxes(GST); Borgeet; Basic Computer Application; Yoga and Meditation; Women Empowerment and Social Development.
- viii. Seminars on Intellectual Property Right and Gender Sensitization were conducted.
- ix. Under the provisions of MoU that has been signed with other institutions, the Department of Assamese, Department of History, Department of Political Science, Department of Hindi, Department of English, Department of Mathematics,

  
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Department of Commerce, Department of Economics and Environmental Studies had conducted Faculty exchange programmes.

- x. A Task Force with all the faculty members and selected non-teaching members to look after the various criterion of NAAC accreditation process.
- xi. The college had published the first Edition of Newsletter.
- xii. The initial steps were taken for the publication of the Multidisciplinary Research Journal "Indian Journal of Perspective Research"
- xiii. Proposals is being initiated to sign MoU with Foreign University for the collaboration of Academic and Research Development.

**Action Taken For the Session of 2022-23 :**

- i. Necessary initiatives are taken for implementation of NEP-2020
- ii. It has been decided to request the Authority to announced incentives to faculty members for Research Publications in UGC Care/ Scopus Index Journals to increase Research Activity of the college
- iii. Necessary steps are taken to release faculty members and Librarian from NRC duty.
- iv. It has been decided to introduce more Add on Certificate Courses in College to enhance skills and employability of the students and necessary steps are adopted to prepare effective syllabus of six months duration with minimum 40 hours of contact classes.
- v. Necessary steps are taken to collect Institutional data for submission of AQAR 2021-22 and to prepare IQA & SSR as early as possible.
- vi. To take necessary steps to organise Alumni Meet to make more activate the Alumni Association as early as possible and to register the Alumni Association under Society Act.
- vii. To take necessary steps to install few more solar panel light in college campus to save electricity during night.
- viii. To appoint full time computer Lab operator for proper maintenance of the Computer Lab.
- ix. To take necessary steps to execute Green and Energy Audit
- x. To re-constituted the Alumni Cell, IQAC with Prof. Kehuram Nath as Convener, Dr. Anuradha Choudhuri as Jt. Convener and Prof. Paritosh Sarkar as Assistant Convener.
- xi. To upgrade the Central Library with additional digital resources.
- xii. To discuss and choose best practices of the Institution for SSR
- xiii. To sign few more MoU with National and Foreign Institute
- xiv. To take necessary steps to Published the proposed Multidisciplinary Research Journal from Lanka Mahavidyalaya and Lanka Mahavidyalaya News Letter.
- xv. To organise workshops on IPR, Gender Sensitization, Professional Development Programs, Environmental Awareness Program, Voter Awareness Program, Students mental health progression program from Incubation Centre, IQAC, and students' career progression related programs etc.
- xvi. To take necessary steps to open PG Courses in Economics and Commerce.

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Lanka, Hojla, Assisi

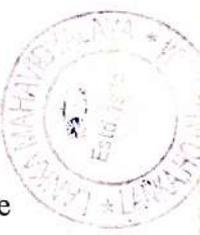


- xvii. To renovate the college Entrance Gate and road.

**Outcomes of the Action taken for the Session of 2022-23 :**

- i. It is resolved to Start Four Years Undergraduate Program ( FYUGP) from the session 2023-24 under NEP-2020 in effective way and all necessary measures including training of Teaching and Non-Teaching Staff are adopted for proper implementation of the same.
- ii. The Authority announced in Academic Meeting to offer incentives Rs. 1500/- & Rs. 2000/- for each publications in UGC Care Listed & Scopus/Web of Science Publications to faculty members to increase Research Activity of the college
- iii. The Authority took necessary steps to release the Librarian Mr. Ambika Haloi and Mr. Kahuram Nath , Associate Professor of Commerce from NRC duty.
- iv. Eight new Add on Certificate Courses are introduced during 2022-23 and it increases to twelve in the beginning of 2023-24 in College to enhance skills and employability of the students and also effective syllabus of six months duration with minimum 40 hours of contact classes were prepared.
- v. The AISHE report for 2021-22 and AQAR for 2021-22 are submitted in due time successfully and process of preparation of IIQA & SSR for 3<sup>rd</sup> cycle of NAAC Accreditation are in process.
- vi. The Alumni Meet was organised from College and new active Executive Body of Alumni Association is formed to execute their responsibilities.  
Further, for proper communication with Alumni Association, the Alumni Cell, IQAC is re-constituted with Prof. Kehuram Nath , Dr. Anuradha Choudhuri and Prof. Paritosh Sarkar as Convenor, Jt. Convenor and Assistant Convener respectively.
- vii. The process of install few more solar panel light in college campus to save electricity during night is in progress .
- viii. One new contractual Lab operator/ Computer operator is appointed for proper maintenance of the Computer Lab/ Computers.
- ix. The process of Green and Energy Audit is in progress.
- x. The process of upgrade the Central Library with additional digital resources is in progress.
- xi. The two Best practices of the Institution among from various practices chosen as 1. Lanka Mahavidyalaya Staff Co-operative Society Ltd. and 2. Women Security cum Women Empowerment along with an innovative ecosystem clean Environment
- xii. One new MoU is signed with a **Skill Development Training Institute** , "SKILLFINITY", Guwahati, Assam, India for training and placement of final year students under the provisions of Assam Skill Development Mission and another MoU with foreign University, **University of Sri Jayewardenepura, Sri Lanka** is in progress.
- xiii. The process of Publication of the proposed Multidisciplinary Research Journal from Lanka Mahavidyalaya is in progress and the Governing Body of Lanka Mahavidyalaya gave financial approval for the same.

  
Principal  
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- xiv. The News Letter of Lanka Mahavidyalaya for the year 2022 is published and the process of publication for the year 2023 is in progress .
- xv. The IQAC, Lanka Mahavidyalaya organised One workshops on IPR, two Webinars on Gender Sensitization, one Professional Development Program on Academic and Administrative Audit, Environmental Awareness Program on Emission of Carbon Di-oxide and Green House Effect , Voter Awareness Program, Students mental health progression program, namely “ Will Power as Key of Success” from Incubation Centre, IQAC, and students’ career progression related programs, viz. “Employment Enhancement Techniques”, Two Awareness Programs in its adopted villages , “ Dairy Development and Integrated Farming System” and “Female Health & Hygiene” , three training Programs for School Teachers on various issues necessary for child care and many social development programs from NSS .
- xvi. In proper initiatives of IQAC, in the joint meeting of IQAC and Academic Council, it is resolved to open PG Courses in Economics and Commerce.
- xvii. The construction of the college Entrance Gate is in progress from Local MLA Fund.

( Dr. Lukendra Kakati )  
Coordinator

IQAC, Lanka Mahavidyalaya  
Lanka : Hojai ( Nagaon) : Assam

**Co-ordinator**  
**IQAC, Lanka Mahavidyalaya**  
**Lanka, Hojai, Assam**

( Dr. Phatik Tamuli )  
Principal

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**Lanka, Hojai, Assam**